



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

**Tender No. 161:
AIIMS Bhopal/Hospital Complex/
CSSD Trays & Equipment/2014-2015/01
Dated 15.10.2014**

Date of availability of Tender document in the AIIMS Bhopal website and CPP Portal websites for downloading	: 15.10.2014
Last Date of downloading of Tender Document	: 10.11.2014
Date, Time & Place of submission of Completed Tender document	: 10.11.2014 up to 14.00 Hrs. in the Tender box kept in the Office of the Stores Officer, E-Wing, 1st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar-462 020 (MP)
Tender Document Cost:	Rs.525/- (Five Hundred Twenty Five) Inclusive of 5% VAT, Non Refundable by the way of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", must accompany with Pre-Qualification Bid Envelop. Available for download from www.aiimsbhopal.edu.in / www.eprocure.gov.in



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Tender No.: 161
**AIIMS Bhopal/Hospital Complex/
CSSD Trays & Equipment/2014-2015/01**
Dated 15.10.2014

GENERAL INFORMATION TO BIDDER

SUBJECT: Supply of CSSD Trays & Equipment for CSSD Department at Hospital Complex, AIIMS Bhopal, Saket Nagar-462 020(MP)

AIIMS Bhopal invites open bids in Three Bid system from eligible Manufacturer/Authorized Distributor/Dealer/Supplier Agency/Agencies for **award of annual rate contract for Supply of CSSD Trays and Equipment for CSSD Department at Hospital Complex, AIIMS Bhopal**

The tender shall be available on AIIMS Bhopal website at <https://aiimsbhopal.edu.in> and CPP Portal <https://eprocure.gov.in>. The same can be downloaded from above websites and the cost of Tender Document Rs. 525/- (Five Hundred Twenty Five Only) inclusive of 5% VAT is required to be enclosed by the participating bidder in the form of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", payable at Bhopal along with Pre-Qualification Bid Envelope.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding document. The bid should be precise, complete and in the prescribed format as per the requirement of the bid document. The bid should not be conditional. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

The Bidder shall bear all costs associated with the preparation and submission of its bid and Client, will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.



Tender Schedule

Date of NIT Publishing and uploading of Tender document in the www.aiimsbhopal.edu.in & www.eprocure.gov.in	15.10.2014 15.10.2014
Last date and time for downloading of Bid document	10.11.2014
Cost of Tender Form	Rs.525/- (Five Hundred Twenty Five) inclusive of 5% VAT, Non-Refundable by the way of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", must accompany with Pre-Qualification Bid Envelop.
Pre Bid Meeting Date and time	27.10.2014 at 15.30 Hrs. in the 1 st Floor Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal
Last Date and time of submission of Bid	10.11.2014 up to 14.00 Hrs. in the Tender Box kept in the Office of Stores Officer, E-Wing, 1 st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)
Date and Time of Opening of Price Bids	Intimated to technically qualified bidders separately.
Address for Communication	Stores Officer, AIIMS Bhopal, E-Wing, 1 st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)
Estimated Cost of Items	Rs. 8,50,000/- (Eight Lakh Fifty Thousand only)
EMD	Rs. 20,000/- (Twenty Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of "Director, AIIMS Bhopal", payable at Bhopal accompany with Pre-Qualification Bid Envelope. The EMD Amount is fixed (i.e. Rs. 20,000/-), whether Bidder is participating for Single Item/for all items. The AIIMS Bhopal will not pay any interest on any EMD Amount to any Bidder.

The interested bidders should download the tender document from AIIMS Bhopal website www.aiimsbhopal.edu.in / CPP Portal website www.eprocure.gov.in

Clarification of the Queries: The clarification of the queries would be uploaded on the website <https://aiimsbhopal.edu.in> & CPP Portal Website <https://eprocure.gov.in>. Bidders are required to consider all the clarifications/amendments while preparing their bid proposals. **Therefore, Bidders are requested to visit the said website on regular basis for checking necessary updates. These changes can be incorporated until 7 days before the last date of bid submission.**

Amendment of Bidding Documents: At any time till **7 days** before the deadline for submission Of bids, the Client may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding document by amendment. All Tender No. 161: AIIMS Bhopal/Hospital Complex/CSSD Trays & Equipment/2014-2015/01 Dated 15.10.2014 Page 3 of 30



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Amendments will be hosted on the above said websites regularly. Client shall not be responsible To notify the amends to individual bidders. All amendments by the client till 7 days before the Deadline for submission of bids, shall be binding on the participatory bidders.

Tender should be submitted in the Tender Box kept in the Office of Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal-462020 (MP) before the closing time of bid Submission. The bid submission in Tender box is the sole responsibility of Bidder. Tender through Speed Post, Courier, Fax and Email will not accepted. Tender reached after the Scheduled date and time will not entertain.

Bidders submitting tenders would be taken to have considered and accepted all the terms and condition. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender.

A duly constituted specification committee will shortlist the Pre-qualification Bids and the names of the shortlisted Contractors announced / Informed to the respective contractors only whose Pre-qualification bids qualify for opening the financial/commercial bids. The financial/commercial bids of only the contractors shortlisted from the Pre-qualification bids will be opened in the presence of their representative on a specified date and time to be intimated to the respective contractor and the same will be evaluated by a duly constituted committee.

Any action on the part of the Bidder to influence anybody in AIIMS Bhopal will be taken as an offence, he will not be allowed to participate in the tender enquiry and the tender will not be opened.

The Bidders on allotment of contract shall sign the contract agreement within (Ten) Days of the intimation sent to him on the acceptance of his rates, failing which, EMD will be forfeited.

The Director, AIIMS Bhopal, Saket Nagar, Bhopal-462 020, reserves the right to cancel/reject full or any part of tender which do not fulfill the conditions, stipulated in the tender.

(Admn. Officer)
AIIMS Bhopal



SUBMISSION OF TENDER IN THREE BID SYSTEM & ELIGIBILITY CRITERIA

Validity of Tender: The validity of the tender shall be till One year from date of Notification of Award/Signing of Annual Rate Contract Agreement.

EMD: Rs. 20,000/- (Twenty Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of “Director, AIIMS Bhopal”, payable at Bhopal.

All rows & columns on prescribed format should be filled and not left blank, may be struck as not applicable. Each document should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page.

The tender shall be submitted in 3 Bid systems as follows:

- (i) Pre-qualification Bid: Only the pre-qualification bids shall be opened first and read out before the bidder.
- (ii) Technical Bid: Technical bid of pre-qualified tenders shall be opened.
- (iii) Financial Bid: The Financial Bids of bidders, who qualify at Technical Bid Stage, will be opened thereafter.

I) Pre-qualification Bid:

Documents to be submitted with pre-qualification bid: In absence of the any documents tender may be rejected. Serial Number of submitted documents should be in sequence as mentioned below:

EMD, Undertakings & Tender Document Cost (A, B, C & D below) should be submitted along with Pre-Qualification of Bid Documents in a sealed envelope in original superscripted as

Complete details of the bidder should also be mentioned on envelop.

A. Rs. 20,000/- (Twenty Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of “Director, AIIMS Bhopal”, payable at Bhopal accompany with Pre-Qualification Bid Envelope. The EMD Amount is fixed (i.e. Rs. 20,000/-), whether Bidder is participating for Single Item/for all items. The AIIMS Bhopal will not pay any interest on any EMD Amount to any Bidder. The EMD Amount in case of unsuccessful bidder will refunded after 30 Days of Notification of Award to successful bidder. And in case of successful bidder the EMD will refunded after receipt of 10% value of Purchase Order as Performance Security Deposit in favour of “Director, AIIMS Bhopal”, Payable at Bhopal. EMD should be valid for 63 months from the stipulated date of submission of Tender Document.

B. Original copy of UNDERTAKING for Acceptance of AIIMS Bhopal Terms & Conditions on Non Judicial Stamp Paper of Rs. 100/- as per format given in



Annexure-II

- C. Original copy of CRIMINAL LIABILITY UNDERTAKING on Non Judicial Stamp Paper of Rs. 10/- as per format given in Annexure – III
- D. Tender Document Cost Fee Rs. 525/- inclusive of 5% VAT in the form of DD/Banker's Cheque, in favour of "Director, AIIMS Bhopal", payable in Bhopal.

Following copies of the documents shall also be submitted along with the Pre-Qualification documents for Pre-qualification evaluation of the Bidder:-

- i) Un-priced List of the items quoted by the bidder as per the Annexure-I Schedule of Requirement for the purpose of Pre-Qualification Evaluation.
- ii) Signed and self-attested copy of Incorporation/registration of the Firm
- iii) Contact Address, Person details of the Firm
- iv) Signed and self-attested photocopy of latest VAT/STCC issued by the Department of Trades & Taxes / Sale Tax etc. as the case may be.
- v) Signed copy of Undertaking as per prescribed format on an affidavit of Rs. 100/- marked as Annexure-II in the tender document.
- vi) Signed copy of Criminal Liability undertaking on an affidavit of Rs. 10/- as per prescribed format regarding CBI case/criminal case/Income tax case/FEMA case/VAT/Sales Tax case/ Black listing not pending against the bidder or manufacturer, Drug licensing authority marked as Annexure-III in tender Document duly attested by notary public.
- vii) Attested copy of PAN/TAN/TIN Card of the firm / owner / partner issued by Income Tax Department.
- viii) Signed copies of Income Tax return of last 3 Financial year.
- ix) Signed and attested Copies of average Turnover of Rs. 5 Lakh for during last three Financial Years of the participating firm.
- x) Copies of Previous Purchase Orders of supply of similar nature items of with showing values of :
Copy of Single Purchase/Supply Order value Rs. 7 Lakh, or
Copy of Two Purchase/Supply Orders value Rs. 5 Lakh each, or
Copy of Three Purchase/Supply Orders value Rs. 3.50 Lakh each
Is required to be submitted for Pre-qualification eligibility evaluation.
- xi) Signed copy of the authorization from proprietor / owner to sign the documents in case the owner/proprietor is not signing the tender document. In case of partnership, the copy of authorization to sign the tender document should be submitted by the other partner / partners. Copy of partnership deed should also be submitted.

Only those bidders who qualify the Pre-Qualification Stage after evaluation of above said Pre-Qualification documents shall be considered for Technical Evaluation and shall intimated separately.



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II) TECHNICAL BID:

- i) Enclose the relevant copies of Technical Literature/Catalogues for participating items given in Schedule of Requirement (Annexure-I) and the Tender Item Sl. No. of items as per Schedule of Requirement (Annexure-I) on each catalogue/literature document clearly mention. Non submission may lead to non-consideration of the bid for that item. The Technical Details in brief must be filled in the Format given at Annexure-IV and kept with Technical Bid Envelope.
- ii) Enclose copy of Declaration in case of Manufacturer or Attested copy of current contract/Authorization – between manufacturer and Distributor/Dealer/Local Supplier Agency/bidder as the case may be.
- iii) Declaration/Authorization should be submitted for every quoted item / equipment. However, if the bidder is quoting more than one equipment/item of the same make, single authorization mentioning the name of items / equipment's from the manufacturer is sufficient.
- iv) Original Catalogues properly numbered of Tendered Items as per Schedule of Requirement (Annexure-I) should be submitted in sealed envelope and superscripted as
- v) Check list of tenders document must be filled up on annexed in Annexure XI

CATALOGUES FOR SCHEDULE OF REQUIREMENT AS PER ANNEXURE-I

Complete details of the bidder should be mentioned on envelop.

- vi) Bidder should furnish a List of orders, Installation executed, supplied by them for identical/similar stores for any Government Hospital /Institution of India, with copies thereof, in the last three years.
- vii) Copy of Valid license/ISO Certificate/BIS Certificate/CE/FDA Certificate wherever applicable must enclosed.
- viii) In case of imported stores, Bidder should submit signed copy of agency agreement elaborating on the responsibility of foreign supplies / principal and service to the Bidder by the Indian Agent giving details of services available in India.
- ix) The supplier should arrange for a demonstration of the equipment, preferably within the hospital premises. Failure to arrange for a demonstration on the given date may lead to cancellation of the bid. Cost of such demonstration shall be borne by the bidder.
- x) The acceptance of General Terms & Conditions of Supply Order of AIIMS Bhopal as per Annexure-VI



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III) FINANCIAL BID

Rates for the main equipment/items with 5 years onsite warranty inclusive of all labour and spares should be quoted in the FINANCIAL BID Format given at Annexure-V.

Rates of Consumables / Spares / Optional accessories should be quoted in the given format at Annexure-VII.

Rates for 5 Years CMC after completion of 5 Years warranty in the format given at Annexure-VIII.

The rates should be quoted in Indian Rupees in figure as well as in words, and above shall be properly kept in the sealed Financial Bid Envelope.

- i) All quoted rates should be inclusive of freight charges, excise duty, packing charges, octroi and other expenses etc. The Sales Tax/VAT etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charge as Vat /S. Tax. The supply of Goods/Stores/Articles will be made in good conditions to the respective stores by the bidder whether imported or indigenous items at their own cost.
- ii) No increase in quoted price and change in quality of product will be allowed during the validity of tender. -
- iii) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be according to a unit e.g. cost per piece and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- iv) No item should be quoted with price more than the M.R.P., if any item rate found during the execution of Contract more than the MRP the penalty of Rs. 500/- per Item will impose and deducted from the Performance Security Deposit/Pending bill of the Firm and the difference of Rates also be deducted.
- v) Fall Clause: If at any time during the execution of the contract, the contractor/manufacture/distributor reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of MP Government at a price lower than the price chargeable under the contract, he shall forthwith notify Director, AIIMS Bhopal about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced.
- vi) If the bidder requires 'D' form, the same will be provided by the hospital. "The Custom Duty Exemption Certificate" and "Essentiality Certificate" will be provided by hospital for imported goods/stores covered under the OGL (Open General License) Policy.



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GENERAL TERM AND CONDITIONS

- 1) Pre Qualified Bidders are required to submit the samples duly tagged costing less than Rs. 25,000/- (Twenty Five Thousand) in the Central Stores Department of AIIMS Bhopal (if the Technical Bid evaluation Committee of AIIMS Bhopal feel and direct to Pre-qualified bidders for the submission of the samples at AIIMS Bhopal) on or before **OPENING OF THE TECHNICAL BID AS PER THE TECHNICAL BID OPENING SCHEDULE WILL BE INTIMATED TO PRE-QUALIFIED BIDDERS ONLY**. Non submission of samples, if intimated for the same, will form the ground for non acceptance of bid. No separate communication will be sent regarding submission of samples.
- 2) Tenders should be quoted only by the Original Manufacturer or their authorized Distributors/Dealers or Selling Agent of a particular firm. It should submit a current authority letter in support of the same from the actual manufacturer concerned. The bidder is responsible for the supply of stores. If the Principal Manufacturer withdraws rights of distribution from the bidder during validity period of Annual Rate Contract as per format given in Annexure-IX, Director, AIIMS Bhopal has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. For supplying items at approved rates new coming firm may have to deposit the Performance Security Deposit.
- 3) The model of the equipment offered should not be obsolete /out of production for next 5 years.
- 4) **GUARANTEE/WARRANTY:** - The bidder will have to certify and guarantee that their equipment would continue to conform to the description and quality during the warranty period, which shall be Five years inclusive of all spares and labour from the date of installation. For each equipment, the firm shall quote for CMC charges for the next 5 years after expiry of the comprehensive warranty period of 5 years in the Annexure-VIII.
- 5) The bidder would submit a Performance Bank Security Deposit @ 10% of the cost of the Purchase Order for the period of 5 Years Warranty plus 3 months (i.e. 63 Months from the Date of Purchase Order in favour of “Director, AIIMS Bhopal, payable at Bhopal, by the way of FDR drawn from any scheduled Nationalized Bank, indemnifying the AIIMS Bhopal against all losses incurred by the AIIMS Bhopal during the warranty/maintenance period. This has to be submitted after satisfactory installation along with the bills. The firm shall quote for CMC charges for the next 5 years after expiry of the comprehensive warranty period of 5 years in the Annexure-VIII for each Equipment. AIIMS Bhopal will not pay any interest on submitted Performance Bank Security Deposit to any Bidder.
- 6) The bidder should quote rates of optional Accessories / Consumables / Spares as per Annexure-VII and the rates should be valid till the validity of the tender.
- 7) Bidders are required to quote strictly as per specification of the equipment. Deviation to specification, if any, must be brought out clearly giving deviation statement in Annexure-IV.
- 8) Additional features (in case of equipment), if any, should be listed separately in the offer.



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- 9) The bidder should submit an undertaking (Annexure-II) to the effect that they have necessary infrastructure for maintenance of the equipment and will provide accessories/spares as and when required by the indenter for 5 years after expiry of the warranty period.
- 10) The firms should confirm that the equipment is brand New, and is confirming specification of equipment given in schedule quantity of latest technology and have facility for up gradation, if necessary.
- 11) The Director, AIIMS Bhopal has full authority to take into account the performance of manufacturer/authorized dealer or distributor/bidder and they should submit the performance certificate from any other Govt. hospital to testify the proper dealing & performance as well as installation and maintenance of equipment for last 3 year.
- 12) **DELIVERY OF THE SUPPLIES/STORES:**
 - i). Delivery of stores shall be AIIMS Bhopal, Saket Nagar, Bhopal-462 020 MP.
AIIMS Bhopal is not liable for payments on account of freight/taxes, which are to be paid inclusively by the suppliers.
 - ii). The firm will be bound to supply the items of Indian make within 35 days and imported items in 90 days time period to AIIMS Bhopal. Thereafter suitable action as deemed fit, will be initiated. The AIIMS Bhopal will recover the general damages or extra expenditure incurred in the risk purchase at the risk and cost of bidder and amount paid in excess shall be deducted from their pending bills. The above shall be in addition to forfeiture of Performance Security Deposit and black listing of the firm depending upon the circumstances of the default/merit of the case.
 - iii). The Director, AIIMS Bhopal, Saket Nagar, Bhopal reserves the right to extend the period of delivery subject to imposition of a penalty of 1% of the value of order per week for delayed supply with prior permission subject to a maximum of 5% of the total value of the order. Maximum delay of only 5 weeks is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm.
 - iv). Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, Performance Security Deposit will be forfeited in full.
 - v). Any of the supplied items will be sent for laboratory testing for finding its Technical specification, parameter and purity confirmation by AIIMS Bhopal from Government approved agencies and bidder will bear all expenditure in this regard.
- 13). **INSPECTION OF SUPPLIES:**

Inspection will be done by the Director, AIIMS Bhopal or his authorized representatives in AIIMS Bhopal premises at designated place.



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14). **PAYMENTS:**

Payments will be made within 30 days' time only after the receipt of the items in good condition as per specification against the supply order in the AIIMS Bhopal Central Stores Department duly approved on concerned department satisfactory inspection, Consignee Receipt Certificate, Final Acceptance Certificate & training camp Demonstration in case of equipment in the concerned department in good condition against the pre-receipted bills with necessary delivery challans in triplicate.

15). **OTHERS:**

I) The items/consumables/equipment as per list is likely to be purchased only when these items are not available through PSA (Procurement Support Agent of PMSSY, MoHFW i.e. M/s HLL Life care Limited) or any other agencies - approved by the MoHFW in this regard. Mere approval of the tenders shall not bind the AIIMS Bhopal to necessarily procure the items.

II) The Technical Evaluation Committee/Central Procurement Committee and other committees as constituted by the Director, AIIMS Bhopal will decide regarding approval of samples and rates for different categories of items. Decision of the Director, AIIMS Bhopal will be final.

16). **PACKING & MARKING OF SUPPLIES:**

a) The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. The stores supplied by the bidder should strictly conform to the labeling provisions laid down under the latest Drugs & Cosmetic Rules/other applicable rule.

b) All consumable goods/stores supplied to the AIIMS Bhopal shall have to be stamped, "AIIMS Bhopal Supply only" and printed "NOT FOR SALE" in bold letters with indelible ink.

18) . **BAR-CODING OF STORES:** Each store (the unit packs, inter packs as well as final packs etc.) should be bar-coded to comply with GS-1 or EAN/UPC or GS1-128 bar-coding standards at different packaging levels. For details and specification of GS-1 bar-coding http://www.gs1india.org/in/gs1barcodes/pc_index.htm may be referred.

19). Bidder/Firms have to supply the Sterility Certificate for sterilized consumable items manufactured in India or abroad from the concerned principal manufacturer.

20). **DISPUTES AND ARBITRATION:**

All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to the Director, AIIMS Bhopal or his nominee for arbitration under the provision of arbitration and reconciliation Act amendment time to time relevant rule, whose decision shall be binding on the contracting parties.

21). **LAW GOVERNING THE CONTRACT:** The laws of the Government of India shall govern



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this contract. The Court of Bhopal shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.

- 22). **PERFORMANCE SECURITY DEPOSIT:** Supplier must submit the performance guarantee for 10% value of the order as per format given in Annexure X for 63 months within 15 days from the issue of NoA otherwise no PO will be issued. EMD submitted by the bidder shall be returned after the receiving of Performance Security Deposit @10% of the Order Value from the date of issue of 1st Purchase Order to successful Bidder and in the case of un-successful bidder the EMD will be refunded after 30 days from issue of NOA to successful bidders by AIIMS Bhopal. Successful Bidder must deposit the Performance Security in favour of "Director, AIIMS Bhopal" payable at Bhopal by the way of FDR drawn from any scheduled Nationalized Bank on each occasion, when the Purchase Order during the concurrency of Annual Rate Contract as per format given in Annexure-X issued by AIIMS Bhopal. The Performance Security shall be retained for the period of 63 months from the date of issue of Purchase Order to AIIMS Bhopal. The Security deposit shall be released after expiry of the tenders /or after the completion of comprehensive warranty period in case of supply of Equipments, subject to successful fulfillment of terms and conditions, on receipt of requisite - No dues certificate from the concerned departments/authorities. Security Deposit/EMD is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect. No interest shall paid by AIIMS Bhopal to any bidder on Performance Security Deposit/EMD.
- 23) Contract Agreement will be executed by both parties in format given in **annexure IX**

No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so, tender of the concerned bidder will be rejected without assigning any reason.

Exclusive right: Director, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP).

Director, AIIMS Bhopal, Saket Nagar, Bhopal has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons, increase/decrease quantities as per actual requirement of AIIMS Bhopal and also to cancel the supply at any time without assigning any reason.

(Admn Officer)

AIIMS Bhopal

Please see annexure enclosed: - Annexure I to IX



Annexure-I Schedule of Requirement

Director, AIIMS Bhopal reserved the right for increase/decrease quantity as per actual requirement during currency of this annual rate contract.

Trays/Equipments required for CSSD Department of AIIMS Bhopal:-

Tender Item No.	Brief Description of Item	Qty.
1	SS 304 Grade Micro surgical instruments-sterilization tray with one Silicone mat	50 Nos.
2	SS 304 Grade Surgical Instruments tray with cover Size 227mmx152mmx48mm	200 Nos.
3	SS 304 Grade surgical Instruments tray with cover Size 271mmx177mmx48mm	100 Nos.
4	SS 304 Grade Surgical Instrument tray with lid Size 376mmx300mmx48mm	100 Nos.
5	SS 304 Surgical Instrument tray with lid Size 352 mmx251mmx48mm	100 Nos.
6	SS 304 Surgical Instrument tray without lid solid Size 460mmx 350mmx80mm	20 Nos.
7	SS 304 Surgical Instrument tray with lid fixing arrangement, Perforated type Size 460mmx 350mmx80mm	20 Nos.
8	SS 304 Grade Standard Cheatle Forceps Jar, PP 18 cm jar without cover, stainless steel (heavy quality)	50 Nos.
9	Gauze Cutting Machine Well balanced, hand guided, multipurpose round rotating knife suitable for cutting of layers of dressing gauge. Self sharpening high speed blade, motorized. Single phase electric motor S.S. Table Top Overall size 1500 x 650 x 850 mm (approx.) Spare 2 Nos. of Cutting Blades 5 Year Warranty inclusive of all spares and labour etc.5 Year CMC	4 Nos.
10	Fogger Ultra Low Volume Machine (5 Ltr. Capacity) The required ULV Fogger should have capacity to generate high density fog with droplets size in the range of 5-15 microns, deeper penetration and wide spread of aerosols ensuring effective and uniform treatment of ULV chemical being fogged, it should be compatible for aerial fumigation/fogging or surface treatment. The weight of the offered machine should be light weight, portable & shall be user friendly. The machine will compatible to be use with disinfectants like Incidur, Ecoshield and Bacilocid. Technical Specification: Fumigator is required for use for fogging all types of water based disinfectant solution. The OT fumigator should have the capacity to breaks the disinfecting liquid into very fine particles (1-12 microns), which remain suspended in the air for a long period of time. This increases the contact time with micro-organism in the air. This ensures that the room is properly fumigated. Input power: 210/250 Volt AC, 4.2 Amps, 50/60 Hz, Adjustable Flow Rate : 0-4 oz/min (0-90 ml/min),	4 Nos.



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Particle Size: 1-12 microns. Tank Capacity: 5 Ltr. Length: 16-18 Inch. Width: 10-12 Inch.	
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	Height : 16-18 Inch Weight empty : 5 Kg - 6 Kg Finer droplets Tenderer agency should have ISO certificate. Warranty of minimum of 5 years. CMC rates for 5 years after 5 years warranty also required to be quoted.	
11	<p>Air Pressure Gun with Air Compressor for cleaning and un-watering of Tubes</p> <p>INSTRUMENT is commonly used for the purpose of effective cleaning of different medical instruments. Mixture of air & water is used to clean instruments in CSSD with a powerful pressure given through Compressor of 2.0 H.P . Suitably housed in a cabinet supplied with 2 piston Guns. One for water jet and one for air jet. Instruments also come along with a tarson 20 Ltr jar which is autoclavable and has complete PVC tubing which are also autoclavable.</p> <p>Features required:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Flawless design <input type="checkbox"/> Easy to use and maintain <input type="checkbox"/> Light in weight and portable <p>Specifications required:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No. of Pressure Guns: 2 <input type="checkbox"/> Air supplied with compressor of power: 2 Hp <input type="checkbox"/> Standard Pressure Gauge <input type="checkbox"/> Sleek wall hanging type Air Pressure Panel board completely fitted with electrical Switches, Plug point, Pressure Gauge, Air Nozzles connected with best quality Hose pipe leak proof tighten with SS Clamps. <input type="checkbox"/> Complete fitting should be done in the client site <input type="checkbox"/> No extra payment should be made for complete installation, wall hanging and other in-situ Client's site work. <input type="checkbox"/> Prices are required to be quoted separately for <ul style="list-style-type: none"> a) Air Pressure Gun b) Air Compressor c) Hose pipe d) Standard Pressure Gauge <p>5 years warranty inclusive of all spare parts and labour. CMC rates for 5 years after 5 years warranty also required to be quoted.</p>	2 Nos.
12	<p>Automatic Sealing Machine</p> <p>Common sterilization packaging processes require traceability of sealed pouches to ensure patient/medical device safety and control all time. The built-in printer with Rotary Sealers ensures the end-user that all essentials data needed for traceability can be printed on the back side of the pouch.</p>	2 Nos.



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	<p>It should be made of AISI 304 stainless steel, which reduces maintenance to a minimum and ensures hygienic use at CSSD's. The temperature settings are controlled by microprocessors and can be adjusted between 50°C to 250°C</p>	
	<p>with a $\pm 1\%$ tolerance. Essential data to be printed on the sterilization packaging, can be easily entered and monitored by the user through the large LCD panel. Seal date, expiry date, operator name/code and lot number details of AIIMS Bhopal CSSD will be printed automatically during the optical sensor controlled feeding (required inbuilt Laser printing arrangement) 5 years warranty inclusive of all spare parts and labour & CMC rates for 5 years after 5 years warranty also required to be quoted.</p>	
13	SS 304 Grade Heavy Duty Big Size Tailoring use Scissors for Manual Gauze Cutting	12 Nos.

Note: All bidders should quote equipments/items with following Approved standards:-

- All equipments should be US FDA, CE, UL or BIS approved
- Manufacturers/suppliers should have ISO certification for quality standards
- Comprehensive onsite warranty inclusive of all spares and labours for 5 years and 5 years CMC after warranty.
- Electrical safety conforms to standards for electrical safety IEC-60601 or better-general requirements.
- Certificate of calibration and inspection.
- All consumables required for installation and standardization of equipment should be given free of cost.



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ANNEXURE-II

UNDERTAKING for Acceptance of AIIMS Bhopal Terms & Conditions (to be executed on Rs. 100/-Non-judicial Stamp Paper)

Tender Due on

To
The Director,
AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP),

Sir,

- 1) The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
- 2) I/We undersigned hereby bind myself/ourselves to Director, AIIMS Bhopal to supply the various items for AIIMS Bhopal, Saket Nagar, Bhopal or on behalf of the President of India during the period under contract.
- 3) The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Bhopal, Saket Nagar, Bhopal (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.
- 4) The Tender document cost of Rs. 525/- (Five Hundred Twenty Five only) inclusive of @5% VAT, Non-Refundable in the form of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", payable at Bhopal is enclosed with Pre-Qualification Bid Document envelope by me.
- 5) EMD Bid Security deposited by me viz Rs.20, 000/- (Rupees Twenty Thousand Only) in the form of FDR in the name of the "Director, AIIMS Bhopal", payable at Bhopal drawn from any scheduled Nationalized Bank as attached herewith with in the Pre-Qualification Bid Document envelope and shall remain in the custody of the Director, AIIMS Bhopal till the validity of the tender document i.e. for 90 Days from the date of opening of Pre-qualification Bid. No interest on EMD shall paid by AIIMS Bhopal on EMD Bid Security Amount deposited by me.
- 6) Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
- 7) I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
- 8) I/We hereby undertake that will deposit the Performance Security @10% of the Order value on each occasion in favour of "Director, AIIMS Bhopal", payable at Bhopal by the way of FDR for the period of 63 months, drawn from any scheduled Nationalized Bank. No interest shall paid by AIIMS Bhopal on Performance Security Deposit.
- 9) If I/We fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Bid Security/EMD/Performance Security Deposit.



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- 10) I/We declare that no cases legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
- 11) I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Bhopal, Saket Nagar, Bhopal will be valid for One Year or till extended as mutually agreed upon. I undertake to supply the equipment/stores within 35 days for Indian make items and within 90 days for imported items. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Director, AIIMS Bhopal, Saket Nagar, Bhopal.
- 12) I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
- 13) I/We undertake that the items supplied are as per sample/catalogue/technical literature description.
- 14) I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in Bhopal for the same items.
- 15) Affidavit regarding no CBI/FEMA inquiry/criminal proceeding/black listing is pending or going on against the manufacturer/bidder firm is also enclosed. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.
- 16) I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. of MP Hospitals/Medical Institutions. I/we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid.
- 17) I/we do accept/agree for the all clauses including the Warrantee (5 years comprehensive onsite warranty inclusive of all spare parts and labour followed by 5 years CMC for items costing up to 25 Thousand) and payment terms and conditions of this tender enquiry.
- 18) I/we have necessary infrastructure for the maintenance of the equipment and will provide all accessories/spares as and when required.
- 19) I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the Guarantee/Warranty/Maintenance of the machinery/equipment and have provided written confirmation for the same.
- 20) I/we undertake to get the equipment's repaired within 72 hours of the receiving of the complaint from the AIIMS Bhopal Stores/User Department, failing which a penalty of @ 1% of the cost may be recovered from the Performance Security Deposit before releasing the same to us after 63 months.

Signature of Bidder

(Name of Bidder)

Place

Date

With seal of the firm



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Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period of 90 Days, Director, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder

(Name of Bidder)

Place

With seal of the firm

Date.....



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ANNEXURE-III

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

I.....S/o..... Resident of

.....

..... do solemnly pledge and affirm: -

1. That I am the proprietor /partner/authorized signatory of M/s.

.....

2. That my firm has not been declared defaulter by any govt. agency and that no case of any nature i.e. CBI, FEMA Criminal/Income Tax/ Sales Tax/ Blacklisting is pending against my firm.

Name & Sign.

Signature with rubber stamp

Affirmation/Verification



ANNEXURE – VI

ACCEPTANCE OF GENERAL TERMS & CONDITIONS OF SUPPLY ORDER

1. The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples.
2. The supply should be made between 9.30 am to 4.00 pm on any of the working day and 9.30 am to 2.00 pm on Saturday. Part supply will be entertained only in exceptional cases with prior approval of competent authority. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. The Performance Security Deposit @10% of the Total value in favour of “Director, AIIMS Bhopal”, payable at Bhopal for 63 months by the way of FDR drawn from scheduled Nationalized Bank is required to be deposit by the bidder within 15 days of date of issue of the Purchase NoA AIIMS Bhopal.
4. Supplier must ensure that every delivery challans is to be submitted in the concerned store along with the supplies. The number and date of delivery challans must be indicated on the bill.
5. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed be submitted in the name of the Director, AIIMS Bhopal in respective stores, along with installation report, Consignee Receipt Certificate and Final Acceptance Certificate issued by User Department shall be paid within 30 days of the submission.
6. The bill should be in printed form having printed bill number, VAT/CST/TIN Number, Bank Account Details/NIFT/SWIFT/RTGS (Where applicable).
7. For Indian goods supply time will be 35 days and for imported items 90 days.
8. The Director, AIIMS Bhopal, Saket Nagar, Bhopal reserves the right to extend the period of delivery subject to imposition of a penalty of 1% of the value of order per week for delayed supply with prior permission subject to a maximum of 5% of the total value of the order. Maximum delay of only 5 weeks is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm.
9. Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, Performance Security Deposit will be forfeited in full.
10. All rejected stores shall be at the risk of the supplier and must be removed immediately.
11. Guarantee/Warranty Certificate must be provided, at the time of supply (if applicable).
12. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

Name(s) & Signature of the Bidder with rubber seal(s)



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ANNEXURE-VII

RATES FOR SPARES / CONSUMABLES / OPTIONAL ACCESSORIES

For Equipments only (For applicable Items only)

OPEN TENDER ENQUIRY FOR THE YEAR 2014-15

TENDER No.: _____

DUE ON : _____

TENDER ITEM SL. NO.	NAME OF THE ITEM (AS PER THE TENDER LIST OF ITEMS)	NAME OF THE CONSUMABLE / SPARE / OPTIONAL ACCESSORIES	UNIT	PRICE (IN Rs.) PER PIECE OR PER UNIT (IN FIGURE)	PRICE (IN Rs.) PER PIECE OR PER UNIT (IN WORDS)	*TAXES & OTHER EXPENSES PER UNIT IF ANY
9	Gauze Cutting Machine					
10	Fogger Ultra Low Volume Machine (5 Ltr. Capacity)					
11	Air Pressure Gun with Air Compressor for cleaning and un-watering of Tubes					
12	Automatic Sealing Machine					

1. The rates should be inclusive of everything viz. freight charges, packing charges and Octroi etc. but exclusive of Sales Tax/VAT.

2. The rates of current VAT (State/Central) chargeable may, however, be given in percentage separately. Non indication would denote nothing would be charged as VAT/Sales Tax.

Name(s) & Signature of the Bidder with rubber seal(s)

Name of the Firm



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ANNEXURE-VIII

RATES FOR 5 YEARS CMC (For applicable Items only)

OPEN TENDER ENQUIRY FOR THE YEAR 2014-15

The CMC Rates sheet shall be enclosed with Price Bid and kept with Price Bid Envelope only.

For Equipments only

The Rates should be quoted in percentage (%) Only of the total cost quoted by the bidder of the main equipment. The CMC Cost will added for the comparison of Financial Bid and the L-1 will determined with Quoted Cost of Equipment plus CMC Cost basis only.

Item Sl. No.	Name of the Equipment	Rates of CMC (Rs.)					Total 5 Years CMC Unit Rate (Rs.)	TAXES IF ANY	Total CMC Price per unit for 5 Years
		(for equipments only)							
		1 st year	2 nd Year	3 rd Year	4 th year	5 th Year			
9	Gauze Cutting Machine								
10	Fogger Ultra Low Volume Machine (5 Ltr. Capacity)								
11	Air Pressure Gun with Air Compressor for cleaning and un-watering of Tubes								
12	Automatic Sealing Machine								

Name(s) & Signature of the Bidder with rubber seal(s)

Name of the Firm



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Annexure-IX

ANNUAL RATE CONTRACT FORM

(Form for Entering into Rate Contract with the Qualified Bidder on Non Judicial Stamp Paper worth of Rs.100/-)

(Address of the Purchaser's/Consignee's office issuing the contract)

Contract No _____ dated _____

(Valid for One Year from the date of Commencement).

First Party (Purchaser/Consignee)

**The Director,
AIIMS Bhopal
Saket Nagar, Bhopal-462 020 (MP)**

1. Purchaser's Tender Enquiry document

No _____

dated _____ and subsequent Amendment

No _____, dated _____ (if any), issued by the purchaser.

This is in continuation to this office's Notification of Award No _____ dated

Second Party (Supplier Agency)

2. Name & address of the Supplier:

3. Supplier's Bid Ref. No _____

dated _____ and subsequent communication(s) No _____

dated _____ (if any), exchanged between the supplier and the purchaser in connection with this tender.

4. In addition to this Annual Rate Contract Form, the following documents etc. which are included in the documents mentioned under paragraphs 2 and 3 above, shall also be deemed to form and be read and construed as integral part of this contract:

(i) Schedule of Requirements (SOR);

(ii) Important Terms & Conditions;



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- (iii) Technical Specifications & Catalogues ;
- (iv) Tender Form furnished by the supplier;
- (v) Price Schedule furnished by the supplier in its tender;
- (vi) CMC Price quoted for Equipments (where as applicable);
- (vii) Manufacturers' Authorisation Form (if applicable for this tender);
- (viii) Purchaser's Notification of Award

Note:-

Some terms, conditions, stipulations etc. out of the above-referred documents are reproduced below for ready reference:

- (i) Brief particulars of the Items and services which shall be supplied/ provided by the supplier are as under:

Schedule No.	Name and Brief description of Items	Unit	Approved Unit Price (Rs.)	Terms of delivery (FOR)

Any other additional services (if applicable) and cost thereof:

Total value (in figure) _____ (In words)

- (ii) Delivery schedule : 35 Days from date of Purchase Order issued.
- (iii) Quality Control :-
 - (a) Mode(s), stage(s) and place(s) of conducting inspections and tests.
- (iv) Destination and dispatch instructions–AIIMS Bhopal, Saket Nagar, Bhopal-462020(MP)
- (vi) Consignee (s)
 - (a) Warranty clause – 5 Years from the date of Installation/Acceptance
 - (b) CMC – 5 Years after the completion of Warranty inclusive of all Labour & Spares.
 - (c) Paying authority – Director, AIIMS Bhopal



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**(Signature, name and address of
the Purchaser's/Consignee's authorised official)
For and on behalf of Director, AIIMS Bhopal, Saket Nagar, Bhopal**

Received and accepted this contract

(Signature, name and address of the supplier's executive duly
authorised to sign on behalf of the supplier)

For and on behalf of

(Name and address of the Supplier)

(Seal of the supplier)

Date: _____

Place: _____

* * * * *



FORMAT FOR PERFORMANCE BANK GUARANTEE

To,

The “Director”
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462024 (MP) INDIA

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no _____ dated _____ to supply (description of goods and services) (herein after called “the contract”)

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract document which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 63 (Sixty Three) months from the date of satisfactory commissioning of the equipment i.e. up to (Indicate date).

.....
 (Signature with date of the authorised officer of the Bank)

.....
 Name and designation of the officer

.....
 Seal, name & address of the Bank and address of the Branch



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Annexure -XI

CHECK LIST FOR TERMS & CONDITIONS/DOCUMENTS

(To be filled by the Tenderer and attached with the Financial bid Document in Technical Bid Envelope)

Sr. No	Description	Yes / No	Attached at Page No.
1	Details of Demand Draft /Banker's Cheque (Bank name/ Amount/ Date) of Rs. 525/- on account of Tender Form Cost (Non Refundable) including of VAT@5% in favour of "Director, AIIMS Bhopal" is enclosed with Technical Bid documents in Technical Bid Envelope.		
2	Details of EMD/Bid Security Demand Draft /Banker's Cheque/FDR (Bank name/ Amount/ Date) Non-Interest Bearing of Rs. 20,000/- on account of EMD/Bid Security in favour of "Director, AIIMS Bhopal" is enclosed with Technical Bid documents in Technical Bid Envelope.		
3	Schedule of Quantity and Technical Specification "Annexure-I' duly Signed and Stamped (without indicating Price) must be enclosed with Technical Bid documents in Technical Bid Envelope.		
4	Financial Bid/Price Bid as per "Annexure-VI' contain all requested information duly Signed and Stamped must kept in Financial Bid Envelope.		
5	VAT Registration Certificate (enclose a copy of VAT Registration)		
6	Quotation being submitted directly by the manufacturer or authorized distributor (enclose the necessary documentary proof) as per the format enclosed at "Annexure-V"		
7	In case of Authorized distributor authority letter from manufacturer /principle is enclosed.		
8	Copies of Financial Turnover (Rs. 15 Lack) for last Three years, Duly signed and stamped copies of Chartered Accountant/Company Secretary is enclosed, A letter from Chartered Accountant for intimating the last three financial years Turnover figures and Profit and Loss Account Figures must accompany with Technical Bid.		
9	Performance report/ List of organization(S) for supply of similar nature items, the copies of Supply/Purchase Orders are enclosed. One Order Value of Rs. 28 Lakh, Two Orders Value of Rs. 21 Lakh each &		



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	Three Orders Value of Rs. 14 Lakh each		
10	Duly signed and stamped undertaking in “Annexure-IV” that I. The firm has not been black listed in during time 3 years. II. The firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.		
11	Literature / original Catalogue of the product attached.		
12	Compliance statement with relation to Tender specifications		
13	Quality Certification documents as per tender terms & Conditions/ Specifications. Please specify		
14	The bids are numbered with pages from _____ to _____ as per Annexure-V(A).		

I /We have enclosed all the required documents at pages indicated above. In case above documents are not found enclosed, my/our quotation may be summarily rejected.

Signature & Seal of the bidder(s)

Details of the bidders:-

Name of the firm:-

Full Address for communication:

Phone No :-

Fax No :-

E- Mail Address :-