



**TENDER DOCUMENT
FOR
RATE CONTRACT FOR SUPPLY AND INSTALLATION OF
WATER COOLER & PURIFIER MACHINE
AT AIIMS BHOPAL**

**Tender No.: 226
AIIMS bhopal/RC/Water Cooler & Purifier Machine/2015-16/01**

Date of Issue of Tender Document	:	19.12.2015
Last Date of Submission of Tender	:	13.01.2016
Cost of Tender Document	:	Rs. 1050/- (Non-Refundable) by the way of Demand Draft in Favour of "Director, AIIMS Bhopal, Payable at Bhopal



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साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

NOTICE INVITING TENDER

Tender No.: 226

AIIMS BHOPAL/HC/RC-/WATER COOLER & PURIFIER MACHINE/2014-15/01

Dated 19.12.2015

On behalf of Director, All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal – 462 020 (MP), the Admin Officer **invites sealed tenders in Two Bid System (Technical bid and Financial bid)** from Reputed, Eligible and Qualified Tenderer Firms/Manufacturer to enter into Annual Rate Contract(s) for purchase of WATER COOLER & PURIFIER MACHINE for AIIMS Bhopal.

Detailed Description and Terms & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website **www.aiimsbhopal.edu.in** or may be obtained directly from the Office of Stores Officer , 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 19.12.2015 to 12.01.2016 from 10.00 Hrs to 17.00 Hrs on Payment of Tender Document Cost of Rs. 1050/- (Non Refundable) in the form of DD, drawn from any Nationalized Bank in favour of “**Director, AIIMS Bhopal**”). Last date of submission of tenders is 13.01.2016 (Upto 14.00Hrs) in the Tender Box kept in the Office of the Stores Officer at address mentioned above.

(Admin Officer)
AIIMS Bhopal



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NOTICE INVITING TENDER (NIT)

Tender No.: 226

**AIIMS BHOPAL/HC/RC-/WATER COOLER & PURIFIER MACHINE/2014-15/01 Dated:
19.12.2015**

(1) On behalf of Director, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP), the Admin Officer invites sealed tenders in Two Bid System (Technical bid and Financial bid) from reputed, branded eligible and qualified Manufacturer/ their Authorized Dealer to enter into Annual Rate Contract(s) for Supply and Installation of WATER COOLER & PURIFIER MACHINE as shown below appended herewith.

(2) Schedule of Requirement:-

Group No.	Brief Description of Water Cooler & Purifier Machine (For detailed Technical Specs see Chapter-3)	Qty. (Nos.)	EMD (In Rs.)
1.	Water Cooler (150 Litres)	07	7,500.00
2.	Water Cooler (120 Litres)	08	7,000.00
3.	Water Cooler (80 Litres)	05	5,500.00
4.	Purifier Machine Compatible to 150 Litres Water Coolers	07	7,500.00
5.	Purifier Machine Compatible to 120 Litres Water Coolers	08	7,000.00
6.	Purifier Machine Compatible to 80 Litres Water Coolers	05	5,000.00
7.	Water Cooler cum Purifier Machine (150 Litres)	08	9,000.00
8.	Water Cooler cum Purifier Machine (120 Litres)	08	9,000.00
9.	Water Cooler cum Purifier Machine (80 Litres)	04	7,000.00

(3) Schedule of Tender:-

S No.	Schedule	Particulars
1	Cost of Tender Form	Rs. 1050/- (One Thousand Fifty Only) Non Refundable in the Form of DD in favour of "Director, AIIMS Bhopal" from any



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		Nationalized bank. Those who have downloaded the tender document should accompany above Tender Document cost DD in Technical Bid Envelop. <u>Postal Order/Cash/Cheque are not acceptable.</u>
2	Place of Sale of Tender Enquiry Document	The Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)
3	Date of Sale of Tender Document	From 19.12.2015 to 12.01.2016 on any working day from 10.00 Hrs. to 17.00 Hrs.
4	Pre Bid Tender Meeting (Date, Time & Venue)	28.12.2015 from 15.00 Hrs. onwards, at the Board Room, First Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020(MP)
5	Date and Venue of Submission of Tender	13.01.2016 ; 14.00 Hrs. In the Tender Box kept in the Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)
6	Date and Venue of Opening of Technical Bid	13.01.2016; 15.00 Hrs. in the Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)

Tender Enquiry documents containing detailed specifications along with terms and condition can be had in person from the Office of Stores Officer , 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 19.12.2015 to 12.01.2016 from 10.00 Hrs to 17.00 Hrs (till a day prior to the closing date of receipt of bid indicated above). The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in> / www.aiimsbhopal.nic.in / www.eprocure.gov.in). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of “Director, AIIMS Bhopal”, payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.

- (4) Tender Enquiry Documents may be purchased on payment of non-refundable fee **(as mentioned above in Point No. (1) in Indian currency or an equivalent amount in foreign currency) by way of Demand Draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal.** (Postal Orders/Cash/Cheque are not acceptable).
- (5) The bidders may also download the tender documents directly from the website available at www.aiimsbhopal.edu.in. In such case, the bidders are required to submit the tender cost fee of Rs. 1050/- **(as mentioned in Schedule of Tender of NIT at Point No. (1) Non-refundable)** by way of separate demand draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal for each tender separately and the same should essentially be enclosed along with the Technical bid. The bidders should specifically super-scribe, **“Downloaded from the website”** on the top left corner of the outer envelope containing techno commercial bid & price bid separately. In no case the tender cost should be mixed with EMD amount. The tenders not following the above procedure will be summarily rejected.
- (6) It is the responsibility of the Bidders to ensure that their Bids, whether sent by post or by courier or by person are dropped (Bid) in the Tender Box kept in the Office of the Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP).



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- (7) All Tenders must accompany the prescribed EMD to be deposited through Bank Guarantee/Demand Draft drawn in favour of the “**Director, AIIMS Bhopal**” along with the tender (Technical Bid). No interest is payable on Bid Security. Tenders without EMD shall be summarily rejected.
- (8) All prospective Tenderers are advised to attend the Pre Bid Tender meeting at AIIMS Bhopal. The venue, date and time is indicated in the **Schedule of Tender of NIT at Point No. (4)**
- (9) In the event of any of the above mentioned dates being declared as a holiday/closed day for AIIMS Bhopal, the tenders will be sold/received/opened on the next working day at the prescribed venue and time.
- (10) The Supply Lead Time of WATER COOLER & PURIFIER MACHINE are very important factor to the Purchaser (i.e. for AIIMS Bhopal), Only those Tenderers should participate, who are confident to complete the entire work/job within 8-10 week time after receiving of Supply Order/Notification of Award.
- (11) This Tender Enquiry Document is not transferable.
- (12) The Tender Document has been divided into the following chapters:-
 - a. **Chapter-1: General Instructions to Bidders (Page No. 6)**
 - b. **Chapter-2: Terms and Conditions of Contract (Page No. 7 to 17)**
 - c. **Chapter-3: Technical Specifications (Page No. 18 to 22)**
 - d. **Chapter-4: Bank Guarantee From Performance Security/CMC Security (Page – 23)**
 - e. **Chapter-5: Technical Bid (Page-24 to 25)**
 - f. **Chapter-6: Price Schedule (Page- 26 to 26)**
 - g. **Chapter-7: Check List (Page- 28-29)**
 - h. **Chapter-8: CONSIGNEE RECEIPT CERTIFICATE (Page- 30)**
 - i. **Chapter-9: Final Acceptance Certificate By Consignee (Page-31)**
 - j. **Chapter-10: Tender Form (Page-32)**
 - k. **Chapter-11: Undertaking From (Page-33)**

(Admin Officer)



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Chapter-1

Tender No. 226 AIIMS BHOPAL/HC/RC-/WATER COOLER & PURIFIER MACHINE/2014-15/01 Dated 19.12.2015

General Instruction to Bidders

Purchase of Water Cooler & Purifier Machine for AIIMS Bhopal.

1. Sealed tenders are invited under two bid system (Part-I Earnest Money and Technical bid & Part-II Financial bid) from prominent Manufacturers/ Authorized Dealers/Whole-sellers on annual Supply basis, for a period of one year from the date of commencement of award. If the
2. performance is found satisfactory, the contract would be extendable further for a period as may be agreed mutually (not beyond 1 year) by both the parties.
3. The cost of Tender Document is Rs. 1050/- (One Thousand Fifty Only) (Non Refundable).Tender document can be had in person from the Office of the Store Officer on any working day from 19.12.2015 to 12.01.2016 during 10:00 to 15.00 Hrs except Sunday/Holyday on payment of said cost in the form of Demand Draft in favour of "Director, AIIMS Bhopal", payable at Bhopal. The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in>). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of "Director, AIIMS Bhopal", payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.
4. The amount of Earnest money deposit (EMD) Group wise (as per Schedule of Requirement) (Non-Interest bearing). This Earnest money deposit is compulsory and equal to all the prospective bidders, whether they are bidding for single Item or all the items as per the requirement list given in Chapter-3 of this Tender Enquiry Document by any bidder want to participate in this Tender. The Bidder is required to deposit earnest money along with their Technical Bid document in Technical Bid Envelope in the form of Banker's Cheque/Demand Draft (Non-Interest Bearing)/FDR from any Nationalized Bank and the same should be drawn in favour of "**Director, AIIMS Bhopal**" payable at Bhopal.
5. The Tenderer is required to prepare two sealed cover super scribed as (i) **Cover-I-Technical Bid**, and (ii) **Cover-II – Financial Bid**. Both covers should be kept **in one main sealed cover** super scribed as "Tender for Purchase of WATER COOLER & PURIFIER MACHINE for due on **13.01.2016**".
6. The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar-462020 (MP) on or before **13.01.2016** by 14.00 Hrs. positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
7. The Technical bid will be opened on the same day at 15.00 hrs by a Committee constituted by the competent authority of AIIMS Bhopal, in its office in the presence of the Tenderers or their authorized representative who wish to be present. **The date and time for opening of Financial Bids of the technically qualified Tenderers shall be communicated later as per convenience of this office.**
8. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
9. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. If any tenderer approaches for EMD, it will be forfeited at the discretion of the competent authority of AIIMS Bhopal. The offer should remain valid for a minimum period of 120 days. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
10. AIIMS Bhopal reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
11. Any dispute is subject to the jurisdiction of Civil Court Bhopal.



Chapter-2

Terms and Condition of the Contract

1. **Earnest Money Deposit (EMD)**

The Bidder shall furnish along with its tender, earnest money for amount as shown in the Schedule of Tender. The earnest money is required to protect the purchaser against the risk of the bidder's unwarranted conduct as amplified as, in the case of Bank Guarantee furnished from banks outside India (i.e. foreign Banks), it should be authenticated and countersigned by any nationalised bank in India by way of back-to-back counter guarantee.

The earnest money shall be denominated in Indian Rupees or for an equivalent amount in foreign currency. The earnest money shall be furnished in one of the following forms:

- (i) Account Payee Demand Draft
- (ii) Banker's Cheque
- (iii) Bank Guarantee
- (iv) FDR/TDR

The demand draft or banker's cheque shall be drawn on any scheduled bank in India or a commercial bank in the country of the bidder, in favour of the **"Director, AIIMS Bhopal", payable at Bhopal.**

The earnest money shall be valid for a period of one year from the date of opening of Technical bid. As validity period of Tender will be of 9 months, the EMD shall be valid for 365 days from Techno-Commercial Tender opening date.

Unsuccessful bidders' earnest money will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful bidder's earnest money will be returned without any interest, after receipt of performance security from that bidder(s).

Earnest Money is required to protect the purchaser against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a Bidder will be forfeited, if the Bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

2. **Eligible Bidders**

Minimum Technical Eligibility Criteria For prospective Tenderers:-

Bidders, who satisfy the Criteria below shall be qualified for Price Bid Opening after Technical Evaluation based on following Criteria :-

- a. Product must be Indian Academic medical certified (IMA) (Please attach proof)
- b. OEM must have certified water test laboratory. (Please attach proof)
- c. Supplier should be authorized dealer/distributor of the company for min 5 yrs. (Please attach proof). And authorization is valid for the next three years from the date of submission of bid.
- d. Bidders should have experience in supply order of Water Cooler & Purifier Machine in AIIMS New Delhi/PGI Chandigarh/JIPMER/Govt./Semi-Govt. Hospitals/Corporate hospitals related organizations during the last 5 Years and duly certified documentary evidence of the same has to be produced by the concerned respective authorities, which should be either of the following:-



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	Description
Group 1	<p>Bidder should have average annual financial turnover of Rs. 23 Lacs in Equipment/ Instruments supply works, during the last three Financial Years ending 31st March 2015 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany with Technical Bid.</p> <p>i) Should have satisfactorily completed <u>Similar Single Work of Rs. 26 Lacs</u> OR</p> <p>ii) Should have satisfactorily completed <u>Two Similar works each costing Rs. 19 Lacs</u> OR</p> <p>iii) Should have satisfactorily completed <u>Three Similar Works each costing Rs. 13 Lacs</u></p>

Bidder should produce Income tax returns & Balance sheets for the Past three years ending **31st March 2015** along with copy of PAN/TAN No. Sales Tax registration Certificate, License for shop from Nagar Nigam of concerned.

3. Performance Security

The bidder have to submit a Performance Bank Guarantee within Fifteen Days (15) days from date of the issue of notification of award by the Purchaser/Consignee, the supplier, shall furnish performance security to the Purchaser/Consignee for an amount equal to Ten Percent (10%) of the total value of the contract, **valid up to Sixty (60) days from the date of Completion of all contractual obligations by the supplier, including the warranty obligations initially valid for a period of minimum 15 months from the date of Notification of Award.** Purchaser reserves the right to ask for Performance Guarantee extension if contractual obligations are not fulfilled.

In the event of any failure /default of the supplier with or without any quantifiable loss to the Government including furnishing of consignee wise Bank Guarantee for CMC security as per Proforma in Chapter-4, the amount of the performance security is liable to be forfeited. The Administration Department may do the needful to cover any failure/default of the supplier with or without any quantifiable loss to the Government.

4. Packing and Marking

The packing for the WATER COOLER & PURIFIER MACHINE for to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the WATER COOLER & PURIFIER MACHINE for and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in “Important Terms and conditions” and “Quality Control Requirements” under Chapter-2.8, Chapter-2.9 and Chapter-8. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

5. Inspection, Testing and Quality Control

The purchaser and/or its nominated representative(s) will, inspect and/or test the ordered WATER COOLER & PURIFIER MACHINE for to confirm their conformity to the Contract Specification at no extra cost to the Purchaser. Inspection Authority designated by the Purchaser shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purpose. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the WATER



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COOLER & PURIFIER MACHINE for final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to the Purchaser should any inspected or tested a embossed on package by the manufacturer firm Water Cooler & Purifier Machine For Fail To Conform To The Specifications, The Purchaser May Reject The Water Cooler & Purifier Machine for and the Supplier shall either replace the rejected WATER COOLER & PURIFIER MACHINE for or make alternations necessary to meet specification requirement free of cost to the Purchaser, within a period of 45 (Forty Five) days of intimating such rejection.

The Director, AIIMS Bhopal, Saket Nagar, Bhopal shall be the final authority to reject full or any part of the supply which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected Stores. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk ad responsibility of the Suppliers without any further notice.

6. Insurance:

In case of supply of WATER COOLER & PURIFIER MACHINE for on Consignee site basis, the supplier shall be responsible till the entire stores contracted for arrival in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier and should be valid till 6 months after date of installation of WATER COOLER & PURIFIER MACHINE for by the Consignee. In case of supply of the imported WATER COOLER & PURIFIER MACHINE for on CIP Named port of Destination Basis, the additional extended Insurance (local transportation and storage) would be borne by the Supplier from the port of entry to the consignee warehouse

7. Spare Parts

The separate price list of all spares and accessories and consumables, if any, (including minor) required for maintenance and repairs in future after guarantee/warranty period must be attached/enclosed along with the sealed quotation failing which quotation will not be considered.

8. Warranty (1 Year Onsite Warranty including Spare Parts & Labour etc.)

- 8.1 The Tenderer should submit a written guarantee/warranty from the manufacturers stating that the equipment being offered is the latest model as per the specifications and the spares for the equipment will be available for a period of at least 5 years after the guarantee/warranty period. The manufacturer should also warranty/guarantee that will keep the institute informed of any up-date of the equipment over a period of next 1 years and undertake to provide the same to the institute at no extra cost.
- 8.2 Guarantee/warranty that they will supply regularly any items of spare parts requisitioned by the purchaser for satisfactory operation of the equipment till the life span, to be decided mutually of the equipment, if and when required on agreed basis for an agreed price. The agreed basis could be an agreed discount on the published catalogue price or an agreed percentage of profit on the landed cost.
- 8.3 Guarantee/warranty to the effect that before going out of production of spares parts , the manufacturers and/or tenderers will give adequate advance notice to the purchaser of the equipment so that the later may undertake to procure the balance of the life time requirements of spare parts.
- 8.4 The Guarantee/warranty to the effect that the manufacturer will make available to the institute, the blue-prints and drawing of the spare parts if and when required in connection with the equipment.
- 8.5 The supplier **warrants comprehensively for 1 Year Onsite Warranty including Spare Parts & Labour etc.** that the product supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the WATER COOLER & PURIFIER MACHINE for supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's/Consignee's



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specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied WATER COOLER & PURIFIER MACHINE FOR under the conditions prevailing in India.

- 8.6 THE TENDERERS MUST QUOTE FOR THREE YEARS COMPREHENSIVE WARRANTY (INCLUDING ALL SPARES AND LABOR) FROM THE DATE OF COMPLETION OF THE GUARANTEE/WARRANTY PERIOD. THE WARRANTY CHARGES SHALL NOT BE QUOTED SEPARATELY OTHERWISE THE OFFER SHALL BE SUMMARILY REJECTED.

THE BIDDERS MUST SUBMIT THEIR QUOTE ALSO (RATES) FOR SUBSEQUENT FIVE YEARS COMPREHENSIVE AMC (INCLUDING ALL SPARES AND LABOR) IN THEIR PRICE BID. FAILURE TO COMPLY THIS CONDITION WILL ENTAIL THE REJECTION OF THE BIDS. The cost of CMC will be added for Ranking/ Evaluation (L1) purpose.

- No conditional warranty like mishandling, manufacturing defects etc. will be acceptable.
- Comprehensive Warranty as well as Comprehensive Maintenance contract will be inclusive of all accessories and Turnkey work.
- Replacement and repair will be under taken for the defective WATER COOLER & PURIFIER MACHINE.
- Proper marking has to be made for all spares for identification like printing of installation and repair dates.
- The firm will be required to warranty/guarantee that during the warranty period as well as during the service contract period, the equipment including the accessories will be maintained in good working condition for a period of 347 days out of a period of 365 days (i.e. 95% uptime).
- If the machine is out of order for 2 hours during any day, it shall be considered as one day down time. The essential period to shut down the installation entirely or partially should also be included in the down time if it exceeds 2 days while calculating the 95% guaranteed uptime.
- The firm will be required to pay a penalty of Rs. 500/- per day in case the number of days of down time in each period of 365 days is more than the downtime permissible which is to be calculated as defined above and the delay for not bringing the equipment in functioning order is in any way directly , even partially, attributable to the firm.

- 8.7 Upon receipt of such notice, the supplier shall, within 48hours on a 24(hrs) X 7 (days) X 365 (days) basis respond to take action to repair or replace the defective WATER COOLER & PURIFIER MACHINEFOR or parts thereof, free of cost, at the FOR destination. The supplier shall take over the replaced parts/ WATER COOLER & PURIFIER MACHINEFOR after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/ WATER COOLER & PURIFIER MACHINEFOR thereafter. The penalty clause for non-replacement will be applicable as per tender conditions.

- 8.8 The tenderer hereby declares that the goods/stores/articles supplied to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and the particulars contained/mentioned in the clauses here of and the tenderer hereby guarantee/ warranty that the said goods/stores/ articles conform to the description and quality aforesaid. The purchaser will be entitled to reject the said goods/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality

- a. Tenderer should state categorically whether they have fully trained technical staff for installation/commissioning of the equipment and efficient after sales services.
- b. It is specifically required that the tenderer will supply all the operating and service manuals along with blue-prints and drawings including circuit diagram of the equipment supplied as well as its components.

- 8.9 If the supplier, having been notified, fails to respond to take action to replace the defect(s) within 48hours on a 24(hrs.) X 7 (days) X 365 (days) basis, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.

- 8.10 During Warranty period, the supplier is required to visit at consignee's site once in 3 months commencing from the date of the installation for preventive maintenance of the WATER COOLER & PURIFIER MACHINE.



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- 8.11 The Purchaser/Consignee reserve the rights to enter into Annual Comprehensive Maintenance Contract between Consignee and the Supplier for the period of 5 years, Technical Specifications after the completion of warranty period.
- 8.12 The Supplier along with its Indian Agent and the CMC provider shall ensure continued supply of the spare parts for the machines and WATER COOLER & PURIFIER MACHINE FOR supplied by them to the purchaser for 10 years from the date of installation and handing over.

9. Payment Terms

9.1 For Domestic WATER COOLER & PURIFIER MACHINE supplied against payment in Indian Rupees:

Against supply and receipt of material at AIIMS Bhopal 80% of the contract price shall be released. After satisfactory installation and final acceptance 20% payment shall be released to the supplier agency:-

- (i) Four copies of supplier's invoice showing contract number, WATER COOLER & PURIFIER MACHINE for description, quantity, unit price and total amount.
- (ii) Final Acceptance as per Chapter-9 in original issued by the authorized representative of the consignee.
- (iii) Two copies of packing list identifying contents of each package.
- (iv) Inspection certificate issued by the nominated Inspection committee, if any.
- (v) Certificate of origin.
- (vi) Insurance Certificate as per Chapter-2 Clause 7.
- (vii) Manufacturers/Supplier's warranty certificate & In-house inspection certificate.
- (viii) Performance Bank Guarantee of 10% (Ten) % order value from any scheduled bank valid up to 60 days beyond of date of expiry of warranty period (i.e. for 62 Months).

9.2 Payment for Annual Comprehensive Maintenance Contract Charges:

The consignee will enter into CMC with the supplier at the rates as stipulated in the contract. The payment of CMC will be made on annual basis after satisfactory completion of said contract period, duly certified by the consignee on receipt of bank guarantee of an amount equivalent to 10% of the cost of the WATER COOLER & PURIFIER MACHINE for as per contract in the prescribed format given in Chapter-4 valid till 2 months after expiry of entire CMC period. The BG for CMC will be applicable in case of WATER COOLER & PURIFIER MACHINE for cost is more than Rs. 10 lakhs.

- 9.2.1 The supplier shall not claim any interest on payments under the contract.
- 9.2.2 Where there is a statutory requirement for Tax deduction at source, such deduction towards Income Tax, Service Tax and other Tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.
- 9.2.3 Irrevocable & non-transferable LC shall be opened. However, if the supplier requests specifically to open confirmed LC, the extra charges would be borne by the supplier. If LC is required to be extended and/or amended for reasons not attributable to the purchaser/consignee, the charges thereof shall be borne by the supplier.
- 9.2.4 The payment shall be made in the Indian currency as authorised in the contract.
- 9.2.5 The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to respective consignees.
- 9.2.6 While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
- 9.2.7 While claiming reimbursement of duties, taxes etc. (like sales tax, excise duty, custom duty) from the Purchaser/Consignee, as and if permitted under the contract, the supplier shall also certify that, in case it gets



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any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to the Purchaser/Consignee forthwith.

10. Delay in the Supplier's performance

10.1 The supplier shall deliver of the WATER COOLER & PURIFIER MACHINE for and perform the services under the contract within the time schedule specified by the Purchaser/Consignee in the Schedule of Requirements and as incorporated in the contract. The time for and the date of delivery of the WATER COOLER & PURIFIER MACHINE for stipulated in the Schedule of Requirements (SOR)/ Incorporated in Contract shall be deemed to be of the essence of the contract and the delivery must be completed no later than the date (s) as specified in the contract.

10.2 Subject to the provision under Chapter-2 clause 11, any delay by the supplier in maintaining its contractual obligations towards delivery of WATER COOLER & PURIFIER MACHINE for and performance of services shall render the supplier liable to any or all of the following sanctions:

- i) Imposition of liquidated damages,
- ii) Forfeiture of its performance security and
- iii) Termination of the contract for default.

10.3 If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the WATER COOLER & PURIFIER MACHINE for and performance of services, the supplier shall promptly inform the Purchaser/Consignee in writing about the same and its likely duration and make a request to the Purchaser/Consignee for extension of the delivery schedule accordingly. On receiving the supplier's communication, the Purchaser/Consignee shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

10.4 When the period of delivery is extended due to any delay by the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:

- (a) The Purchaser/Consignee shall recover from the supplier, under the provisions of the clause 11 of the General Conditions of Contract (Chapter-2), liquidated damages on the WATER COOLER & PURIFIER MACHINE for and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract.
- (b) That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or on account of any other tax or duty which may be levied in respect of the WATER COOLER & PURIFIER MACHINE for and services specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said WATER COOLER & PURIFIER MACHINE for and services as are delivered and performed after the date of the delivery stipulated in the contract.
- (c) But nevertheless, the Purchaser/Consignee shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.

10.5. The supplier shall not dispatch the WATER COOLER & PURIFIER MACHINE for after expiry of the delivery period. The supplier is required to apply to the Purchaser/Consignee for extension of delivery period and obtain the same before despatch. In case the supplier dispatches the WATER COOLER & PURIFIER MACHINE for without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against the purchaser.



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11. Liquidated damages

If the supplier fails to deliver any or all of the WATER COOLER & PURIFIER MACHINE for or fails to perform the services within the time frame(s) incorporated in the contract, the Purchaser/Consignee shall, **without prejudice to other rights and remedies available to the Purchaser/Consignee under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 1% per week of delay or part thereof on delayed supply of WATER COOLER & PURIFIER MACHINE for and/or services until actual delivery or performance subject to a maximum of 10% of the contract price.** Once the maximum is reached Purchaser/Consignee may consider termination of the contract

12. After Sales Service:

After sales service center should be available at the city of Institution on 24 (hrs) X 7 (days) X 365 (days) basis. Complaints should be attended properly, maximum within 4 hrs. The service should be provided directly by Bidder/ Indian Agent. Undertaking by the Principals that the spares for the WATER COOLER & PURIFIER MACHINE for shall be available for at least 10 years from the date of Installation of WATER COOLER & PURIFIER MACHINE.

13. Training :

On Site training to Doctors / Technicians / Staff is to be provided by Principal / Indian Agents (if they have the requisite know-how) for operation and maintenance of the WATER COOLER & PURIFIER MACHINE for to the satisfaction of the user department.

14. The Bidder must be a Manufacturer or its Authorized Agent. Sub-authorization is not accepted.

15. The Bidder shall furnish a brief write-up, packed with adequate data explaining and establishing his available capacity / capability (both technical and financial) to perform the Contract (in awarded) within the stipulated time period, after meeting all its current / present commitments. The Bidder shall also furnish details of WATER COOLER & PURIFIER MACHINE for and Quality Control.

16. PREPARATION OF TENDERS

16.1 Documents Comprising the Tender

The **Two Bid System**, i.e. **“Technical Bid”** and **“Price Bid(Financial bid)”** prepared by the bidder shall comprise the following:

A. Technical Bid :

- (i) Earnest money furnished in accordance with Section
- (ii) Documentary evidence, as necessary establishing that the bidder is eligible to submit the tender and, also qualified to perform the contract if its tender is accepted.
- (iii) Bidder/ Agent who quoted for WATER COOLER & PURIFIER MACHINE for manufactured by other manufacturer shall furnish valid Manufacturer’s Authorization Form.
- (iv) Power of Attorney in favour of signatory of TE documents and signatory of manufacturer’s Authorization Form.
- (v) Performance Statements with relevant copies of orders and end users satisfaction certificate.
- (vi) Price Schedule(s) as per Chapter-6 (A,B,C,D) filled up with all the details including Make, Model Quantity etc. of the WATER COOLER & PURIFIER MACHINE for offered with prices blank (without indicating any prices).
- (vii) Certificate of incorporation in the country of origin.
- (viii) The bidder has to check all the required documents mentioned in Checklist in Chapter-7, Failing to do so the bidder will be treated as disqualified in Technical Bid

B.1 Price Bid (Financial Bid):



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1. All pages of the Tender should be page numbered and indexed.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.
3. The authorized signatory of the bidder must sign the tender duly stamped at appropriate places and initial all the remaining pages of the tender.
4. A tender, which does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
5. Tender sent by fax/telex/cable/electronically shall be ignored.

B.2 Tender currencies

The bidder supplying indigenous WATER COOLER & PURIFIER MACHINE for or already imported WATER COOLER & PURIFIER MACHINE for shall quote only in Indian Rupees. For imported WATER COOLER & PURIFIER MACHINE the same shall be quoted in Indian Rupees only if such services are to be performed/undertaken in India. Commission for Indian Agent, if any and if payable shall be indicated in the space provided for in the price schedule and will be payable in Indian Rupees only.

Tenders, where prices are quoted in any other way shall be treated as non-responsive and rejected.

B.3 Tender Prices

The Bidder shall give Item wise price. The Bidder shall indicate on the Price Schedule provided under Chapter-6 all the specified components of prices shown therein including the unit prices and total tender prices of the WATER COOLER & PURIFIER MACHINE for and services, it proposes to Supply, Installation, Testing & Commissioning against the requirement. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a bidder, same should be clarified as “NA” by the bidder.

If there is more than one Item in the Schedule of Requirements, the Bidder has the option to submit its quotation for any one or more schedules. However, while quoting for a Schedule, the Bidder shall quote for the complete requirement/quantity of WATER COOLER & PURIFIER MACHINE for and services as specified for that particular Schedule of Requirement.

The quoted prices for WATER COOLER & PURIFIER MACHINE for offered from within India and that for WATER COOLER & PURIFIER MACHINE for offered from abroad are to be indicated separately in the applicable Price Schedule attached under Chapter-6.

The price quoted by the Bidder for good shall not be higher than the lowest price charged for the WATER COOLER & PURIFIER MACHINE for of the same nature, class or description to an individual/ firm/ organisation or department of Govt. or India.

If it is found at any stage that the WATER COOLER & PURIFIER MACHINE for as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.

While filling up the columns of the Price Schedule, the following aspects should be noted for compliance:

For domestic WATER COOLER & PURIFIER MACHINE and supplied against payment in Indian Rupees, the prices in the corresponding price schedule shall be entered separately in the following manner:



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- a) the price of the WATER COOLER & PURIFIER MACHINE for , quoted ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf, as applicable, including all taxes and duties like sales tax, CST, VAT, CENVAT, Excise Duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the WATER COOLER & PURIFIER MACHINE for quoted ex-factory etc. or on the previously imported WATER COOLER & PURIFIER MACHINE for of foreign origin quoted ex-showroom etc.;
- b) any sales or other taxes and any duties including excise duty, which will be payable on the WATER COOLER & PURIFIER MACHINE for in India if the contract is awarded;
- c) charges towards Packing & Forwarding, Inland Transportation, Insurance (local transportation and storage) would be borne by the Supplier from ware house to the consignee site for a period including 3 months beyond date of delivery, Loading/Unloading and other local costs incidental to delivery of the WATER COOLER & PURIFIER MACHINE for to their final destination as specified in the Schedule of Requirements and Price Schedule;
- d) the price of Incidental Services, as mentioned in Schedule of Requirements and Price Schedule;
- e) the prices of Turnkey (if any), as mentioned in Schedule of Requirements, Important Terms and Conditions and Price Schedule; and
- f) the prices of annual CMC, as mentioned in Schedule of Requirements, Important Terms and Conditions and Price Schedule;
- g) Payment of INR shall be made through Electronic Clearing System only and the charges shall be deducted from the bill.

B.4 Additional information and instruction on Duties and Taxes:

If the Bidder desires to ask for excise duty, sales tax/ VAT, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

B.5 Excise Duty

- a) If reimbursement of excise duty is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and rate of the duty applicable. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of excise duty will be entertained after the opening of tenders.
- b) If a Bidder chooses to quote a price inclusive of excise duty and also desires to be reimbursed for variation, if any, in the excise duty during the time of supply, the bidder must clearly mention the same and also indicate the rate and quantum of excise duty included in its price. Failure to indicate all such details in clear terms may result in rejection of that tender.

B.6 Sales Tax/VAT

If a Bidder asks for sales tax/ VAT, Service Tax and Works Contract Tax to be paid extra, the rate and nature of sales tax applicable should be shown separately. The sales tax / VAT, Service Tax and Works Contract Tax will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to sales tax / VAT, Service Tax and Works Contract Tax and is payable as per the terms of the contract. If any refund of Tax is received at a later date, the Supplier must return the amount forth-with to the purchaser. The bidder should provide copy of VAT registration certificate. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE 'C/D FORMS'.

B.7 Octroi Duty and Local Duties & Taxes:



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Normally, WATER COOLER & PURIFIER MACHINE for to be supplied to government departments against government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned government department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the purchaser are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the purchaser.

However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the purchaser to enable the purchaser reimburse the supplier and take other necessary action in the matter.

B.8 Tender Validity

If not mentioned otherwise in the SIT, the tenders shall remain valid for acceptance for a period of 9 months from the date of tender opening prescribed in the TE document. Any tender valid for a shorter period shall be treated as unresponsive and rejected. In exceptional cases, the bidders may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/telex/cable/e-mail followed by surface mail. The bidders, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly. A bidder, however, may not agree to extend its tender validity without forfeiting its EMD.

B.9 SUBMISSION OF TENDERS

Unless otherwise specified, **the bidders are to deposit the tenders in the tender box of Office of the Stores Officer (DO), Store Department, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)** or the same shall be submitted by the tenderer by hand to concerned dealing hand or nominee of Stores Officer (DO) on above mentioned address. The officer receiving the tender will give the Bidder an official receipt duly signed with date and time

17. Delivery Period and Place of Supply

The firm will have to deliver the entire quantity at AIIMS Bhopal / any place in AIIMS Bhopal Campus / at the place as directed by Store Officer or his authorized representative. It can be at 3 or more places & can be at 1st to 4th floor in different stocks within 30 days w.e.f. the date of issue of Purchase/Supply Order (which will be sent on the same date via email and hard copy will be sent by speed post). Loading/unloading of goods, transportation, delivery shall be the responsibility of the firm and no extra cost should be quoted for the same.

17. Force Majeure

Notwithstanding the provisions contained in Chapter-2 clauses 10 and 11, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of , the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, acts of the Purchaser/Consignee either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as



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reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

18. Arbitration

- i. In case of any dispute between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
 - ii. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the Purchaser/Consignee or the supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. If at any time, any question, dispute or difference whatever shall arise between two parties upon or in relation to or in connection with this agreement, either of the parties may give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to an Arbitrators to be nominated by AIIMS Bhopal. Such a notice of the existence of any question dispute or difference in connection with this agreement shall be served by either party within one year of the beginning of such dispute failing which all rights and claims under this Agreement shall be deemed to have been forfeited and absolutely barred.
 - iii. The venue of arbitration shall be Bhopal, MP, India
 - iv. Upon every or any such references, the cost of any incidentals to the reference and awards(s) respectively shall be at the arbitrators or in the event of their not agreeing, of the Umpire appointed by them who may determine the amount thereof or direct the same to be fixed as between solicitors and client or as between parties and shall direct by whom and in what manner the same shall be borne and paid.
- 19.** The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any Government/Private Institution.
- 20.** The tenderer/supplier has to give an affidavit on on-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been black listed in the past by any Govt. or Private Organization.
- 21.** EMD to unsuccessful Tenderers will be refunded only after the execution of agreement /PSD by the successful tenderer.
- 22.** If as a result of post payment audit any over payment is detected in respect of any work done by the agency or alleged to have been done by the agency under the tender, it shall be recovered by the institution from the agency.
- 23.** If any underpayment is discovered, the amount shall be duly paid to the agency by the institution.
- 24.** The bidder shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over when required by the AIIMS etc.



Chapter-3

Schedule of Requirement and Technical Specification

● **The Scope of work Includes:**

Rate contract for supply and installation of Water Cooler & Purifier Machine based on specification and international standard keeping in mind the following essential requirement for participation in this Tender document:-

1. We are looking for reputed well known Manufacturer's/Authorized Dealers/Supplier companies, to supply the high quality Equipment /Instruments as per the requirement of AIIMS Bhopal.
2. The time for delivery of supply will be 30 days after the issue of supply order.
3. If directed by the Technical Evaluation Committee, the Tenderer shall be required to display sample in medical college building at its own cost for inspection of quality and specification.
4. Bidder has to indicate the make & Model year of each item in the relevant column in following proforma.
5. Make & Model is to be shown in technical bid proforma also.

Item No.	Name of Item	Detailed Description & Technical Specification	Qty. Nos.	Make	Model
1	2	3	4	5	6
1	Water Cooler (150 Litres)	General Technical description for Minimum – 150 Litres a) Dimension (WxDxH in mm) = 750x570x1350 b) Capacity with comfort Level = Minimum 80LPH c) Water Outlet temperature at 35 Degree Celcius inlet =17 C +-1 C d) Compressor Make = Emersion or equivalent e) Refrigerant = Freon 22 f) Number of stages for Fiber cum Purifier = 3 g) Number of Purifier Circuit = Minimum 2 h) Minimum Water Input Pressor in Kg/Cm ² = 0.4 i) Storage Tank Material = SS 304 j) Body Material = Front SS 304 & Rest GI Powder Coated	07		
2	Water Cooler (120 Litres)	General Technical description for Minimum – 120 Litres a) Dimension (WxDxH in mm) = 640x450x1350 b) Capacity with comfort Level = Minimum 60LPH c) Water Outlet temperature at 35 Degree Celcius inlet =17 C +-1 C d) Compressor Make = Emersion or equivalent e) Refrigerant = Freon 22 f) Number of stages for Fiber cum Purifier = 3 g) Number of Purifier Circuit = Minimum 2 h) Minimum Water Input Pressor in Kg/Cm ² = 0.4 i) Storage Tank Material = SS 304 j) Body Material = Front SS 304 & Rest GI Powder Coated	08		
3	Water Cooler (80 Litres)	General Technical description for Minimum – 80 liters	05		



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		<p>a) Dimension (WxDxH in mm) = 640x450x1350</p> <p>b) Capacity with comfort Level = Minimum 60LPH</p> <p>c) Water Outlet temperature at 35 Degree Celcius inlet =17 C +-1 C</p> <p>d) Compressor Make = Emersion or equivalent</p> <p>e) Refrigerant = Freon 22</p> <p>f) Number of stages for Fiber cum Purifier = 3</p> <p>g) Number of Purifier Circuit = Minimum 2</p> <p>h) Minimum Water Input Pressor in Kg/Cm² = 0.4</p> <p>i) Storage Tank Material = SS 304</p> <p>j) Body Material = Front SS 304 & Rest GI Powder Coated</p>			
4	Purifier Machine Compatible to 150 Litres Water Coolers	<p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated activated carbon • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p> <ul style="list-style-type: none"> • It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>	07		
5	Purifier Machine Compatible to 120 Litres Water Coolers	<p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated activated carbon • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p> <ul style="list-style-type: none"> • It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>	08		
6	Purifier Machine Compatible to 80	<p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated 	05		



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	Litres Water Coolers	<p>activated carbon</p> <ul style="list-style-type: none"> • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p> <ul style="list-style-type: none"> • It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>			
7	Water Cooler Cum Purifier Machine (150 Litres)	<p>General Technical description for Minimum – 150 Litres</p> <p>a) Dimension (WxDxH in mm) = 640x450x1350</p> <p>b) Capacity with comfort Level = Minimum 60LPH</p> <p>c) Water Outlet temperature at 35 Degree Celcius inlet =17 C +-1 C</p> <p>d) Compressor Make = Emersion or equivalent</p> <p>e) Refrigerant = Freon 22</p> <p>f) Number of stages for Fiber cum Purifier = 3</p> <p>g) Number of Purifier Circuit = Minimum 2</p> <p>h) Minimum Water Input Pressor in Kg/Cm² = 0.4</p> <p>i) Storage Tank Material = SS 304</p> <p>j) Body Material = Front SS 304 & Rest GI Powder Coated</p> <p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated activated carbon • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p> <ul style="list-style-type: none"> • It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>	08		
8	Water Cooler Cum Purifier Machine (120 Litres)	<p>General Technical description for Minimum – 120 Litres</p> <p>a) Dimension (WxDxH in mm) = 640x450x1350</p> <p>b) Capacity with comfort Level = Minimum 60LPH</p> <p>c) Water Outlet temperature at 35 Degree</p>	08		



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		<p>Celcius inlet =17 C +-1 C</p> <p>d) Compressor Make = Emersion or equivalent</p> <p>e) Refrigerant = Freon 22</p> <p>f) Number of stages for Fiber cum Purifier = 3</p> <p>g) Number of Purifier Circuit = Minimum 2</p> <p>h) Minimum Water Input Pressor in Kg/Cm₂ = 0.4</p> <p>i) Storage Tank Material = SS 304</p> <p>j) Body Material = Front SS 304 & Rest GI Powder Coated</p> <p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated activated carbon • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p> <ul style="list-style-type: none"> • It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>			
9	Water Cooler Cum Purifier Machine (80 Litres)	<p>General Technical description for Minimum – 80 Litres</p> <p>a) Dimension (WxDxH in mm) = 640x450x1350</p> <p>b) Capacity with comfort Level = Minimum 60LPH</p> <p>c) Water Outlet temperature at 35 Degree Celcius inlet =17 C +-1 C</p> <p>d) Compressor Make = Emersion or equivalent</p> <p>e) Refrigerant = Freon 22</p> <p>f) Number of stages for Fiber cum Purifier = 3</p> <p>g) Number of Purifier Circuit = Minimum 2</p> <p>h) Minimum Water Input Pressor in Kg/Cm₂ = 0.4</p> <p>i) Storage Tank Material = SS 304</p> <p>j) Body Material = Front SS 304 & Rest GI Powder Coated</p> <p>General Feature</p> <p>a) Advanced 3 stage Purification Process:-</p> <ul style="list-style-type: none"> • Having heav duty sediment filter candle of polypropylene and silver impregnated activated carbon • Having specifically treated activated carbon • Having Ultraviolet Treatment <p>b) Last Point Purification</p> <ul style="list-style-type: none"> • Should have the water first cooled then purified. <p>c) Built in Safety feature:-</p>	04		



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		<ul style="list-style-type: none">• It should have electronic monitoring system which uses a photo resistor to stop the flow of water instantly if purification is inadequate. <p>d) Product must be ISO and IMA certified</p>			
--	--	---	--	--	--

CMC charges will be taken into account for financial evaluation purposes.

The Technical Bid & Financial Bid should be kept in two separate sealed envelope superscripting with “Technical Bid for Supply of WATER COOLER & PURIFIER MACHINE at AIIMS Bhopal’ and “Financial Bid for Supply of WATER COOLER & PURIFIER MACHINE at AIIMS Bhopal’ otherwise the Tenderer bid will be rejected.

Note. The quantity as shown above is tentative and can be increased or decreased either side depending up on the actual requirement of the institute.



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Chapter-4

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY /CMC SECURITY

To,

The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 020 (MP) INDIA

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no _____ dated _____ to supply (description of WATER COOLER & PURIFIER MACHINE for and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 62 (Sixty Two) months with a claim period of 2 months from the date of satisfactory installation of the WATER COOLER & PURIFIER MACHINE for i.e. up to ----- (indicate date).

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch



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Chapter – 5

TECHNICAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. For the Supply of Equipment at All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462020 (MP)
2. Name of Company/Firm/Agency and its : _____
Registration No.
3. Name of proprietor / Director of the : _____
Company/Firm/Agency
4. Full Address of Reg. Office (A copy of : _____
Company/ Firm/ Agency registration
must be enclosed) _____
Telephone Nos. : _____
Fax Nos. : _____
E-mail Id : _____
5. Details of Banker of the Firm with full : _____
address _____
Telephone Nos. of Banker : _____
Fax Nos. of Banker : _____
E-mail Id of Banker : _____
6. Bank Ac/s No. of Firm for ECS payments : _____
7. PAN, TIN, TAN, VAT, Service Tax, EPF, : _____
ESI Registration No of the Firm (Enclose
a copy of the same) _____
8. Details of Cost of Tender : _____
9. Details of EMD : _____
10. Registration of regional labour : _____
commissioner Bhopal
11. Financial turnover of the tendering Company/Firm Agency for the last three financial years : (Attach
separate sheet if space provided is insufficient)

1	2	3
Financial Year	Amount (Rs. Lakh)	Remarks, if any
2012-2013		
2013-2014		
2014-2015		



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12. The tenderer should also submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2012-13, 2013-14 and 2014-15).
13. Give details of major contracts handled by the tendering Company / Firm / Agency for the last three years in the following format (enclose the self-attested copies):(if the space provided is insufficient, a separate sheet may be attached)

Year	Details of client along with address, Contact numbers and Email address	Amount of Contract (In Rs.)	Duration of Contract	
			From	To
1	2	3	4	5
2012-13				
2013-14				
2014-15				

14. Submit an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier as asked in Chapter-11.
15. Submit Self attested copy of Original Manufacturer's authorization certificate.
16. Product must be Indian Academic medical certified (IMA).
17. Original Equipment Manufacturer (OEM) must have certified water test laboratory. (Please attach proof)
18. Submit Self attested ISO 9001:2008 Certificate, BSI certificate of specifications.
19. Supplier should be authorizes dealer/distributor of the company for min 5 yrs. (Please attach proof).
20. Submit an affidavit that the firm is not supplying the same item at the rate Lower than quoted in the tender to any Govt. Organization or any other Institute.
21. Bidder has to provide the make & Model and year of manufacturing of company conforming to specification against each item as given in chapter-3 of tender documents in following proforma.
22. Registration of copy of License under gumasta for shop and act of issued by nagar nigam/concerned authority.

S. No.	Item Name	Make	Model
1.	Water Cooler (150 Litres.)		
2.	Water Cooler (120 Litres)		
3.	Water Cooler (80 Litres)		
4.	Purifier Machine Compatible to 150 Litres Water cooler.		
5.	Purifier Machine Compatible to 120 Litres Water cooler.		
6.	Purifier Machine Compatible to 80 Litres Water cooler.		
7.	Water Cooler cum Purifier Machine (150 Litres.)		
8.	Water Cooler cum Purifier Machine (120 Litres)		
9.	Water Cooler cum Purifier Machine (80 Litres)		

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal: _____



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Chapter-6
PRICE SCHEDULE

A) PRICE SCHEDULE FOR DOMESTIC WATER COOLER & PURIFIER MACHINE LOCATED WITHIN INDIA TO BE IMPORTED AND SUPPLIED AGAINST PAYMENT IN INDIAN RUPEES

SN	Brief Description of Items	Qty. (In Nos.)	Price per unit (Rs.)					Total Cost On F.O.R. Destination Basis (Col 3*10)	3 year Annual Comprehensive Maintenance Charge After One Year Warranty Period	Total Cost Including 3 yr. AMC Charges (In Rs.)
			Make	Basic Cost (Including Excise Duty) Per Unit	VAT On Basic Cost (@__%) INR	Transportation & other Charges In Lump sum	Total Unit COST On F.O.R. DESTINATION Basis			
1	2	3	4	5	8	9	10	11	12	13
1	Water Cooler (150 Litres)	11								
2	Water Cooler (Minimum 120 Litres)	11								
3	Water Cooler (Minimum 80 Litres)	11								
4	Purifier Machine Compatible to 150 Litres Water Coolers	11								
5	Purifier Machine Compatible to 120 Litres Water Coolers	11								
6	Purifier Machine Compatible to 80 Litres Water Coolers	11								
7	Water Cooler Cum Purifier Machine (150 Litres)	05								
8	Water Cooler Cum Purifier Machine (120 Litres)	05								
9	Water Cooler Cum Purifier Machine (80 Litres)	04								

Total Tender price in Rupees: _____

In words: _____

Note: -

1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The charges for Annual CMC after warranty shall be quoted separately as per Chapter-6 Price Schedule B
3. CMC charges will be taken into account for financial evaluation purposes.
4. It is mandatory to quote rate for compatible Purifier without which rate quoted only for water cooler will not be taken in to consideration and Financial bid rejected accordingly.

Place: _____

Date: _____

Name _____

Business Address _____

Signature of Bidder _____

Seal of the Bidder _____



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B) PRICE SCHEDULE FOR ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT AFTER WARRANTY PERIOD

1 Item No.	2 Brief Description of Items	3 Quantity (Nos.)	4 Annual Comprehensive Maintenance Contract Cost for Each Unit year wise*					5 Total Annual Comprehensive Maintenance Contract Cost for 3 Years [3 x (4f)]	
			1 st	2 nd	3 rd	Total Price of CMC	% Service Tax		Total CMC Price with Service Tax f= (d+e)
			A	b	c	d	e		
1	Water Cooler (150 Litres)	11							
2	Water Cooler (Minimum 120 Litres)	11							
3	Water Cooler (Minimum 80 Litres)	11							
4	Purifier Machine Compatible to 150 Litres Water Coolers	11							
5	Purifier Machine Compatible to 120 Litres Water Coolers	11							
6	Purifier Machine Compatible to 80 Litres Water Coolers	11							
7	Water Cooler Cum Purifier Machine (150 Litres)	05							
8	Water Cooler Cum Purifier Machine (120 Litres)	05							
9	Water Cooler Cum Purifier Machine (80 Litres)	04							

NOTE:-

1. In case of discrepancy between unit price and total price, THE UNIT PRICE shall prevail.
2. The cost of Comprehensive Maintenance Contract (CMC) which includes preventive maintenance including testing & calibration as per technical / service / operational manual, labour and spares, after satisfactory completion of Warranty period may be quoted for next 3 years on yearly basis for complete WATER COOLER & PURIFIER MACHINE for and Turnkey (if any).
3. Bidder has to mention the tax to be included in CMC in the Service tax column if not then the CMC price will be taken inclusive of all tax
4. Cost of CMC will be added for Ranking/ Evaluation purpose.
5. The payment of CMC will be made as per clause 9.2 in Chapter-2.
6. The uptime warranty will be 98% on 24(hrs) x 7 (days) x 365 (days) basis or as stated in Technical Specification of the TE document.
7. The stipulations shall keep sufficient stock of spares required during Annual Comprehensive Maintenance Contract Period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.

Name _____

Business Address _____

Place: _____

Date: _____

Signature of Bidder _____

Seal of the Bidder _____



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Chapter-7 Check List

Name of Bidder: _____

Name of Manufacturer: _____

Sl No.	Activity	Yes/ No/ NA	Remarks (If Any)
1	Name Of Manufacturing Company		
2	Name Of Bidder		
3	Contact Numbers		
4	Complete Address		
5	Have you enclosed Tender Fees of required amount for the quoted schedules? Attach Details		
6	Have you enclosed EMD of required amount for the quoted schedules? Attach Details		
7	Have you enclosed duly filled Tender Form as per format in Chapter-10?		
8	Have you enclosed clause-by-clause technical compliance statement for the quoted WATER COOLER & PURIFIER MACHINE vis-à-vis the Technical specifications as mentioned in Chapter-3?		
9	Have you submitted the Make/Mdel as asked in Chapter-5		
10	Have you submitted copy of the order(s) and end user certificate as per the details required in Chapter-3, Clause 2?		
11	Have you enclosed WATER COOLER & PURIFIER MACHINE Items catalogue, leaflet, and brochure with full details of quoted Items?		
12	Have you submitted prices of Items, turnkey (if any), CMC etc. in the Price Schedule as per Chapter 7?		
13	Have you kept validity of your bid 4 months from the date of opening of Techno Commercial Bid as per the TE document?		
14	Have you furnished Income Tax Account No. as allotted by the Income Tax, Service Tax, VAT tax Department of Government of India? Attach Copy		
15	Have you mentioned the name and full address of your Banker (s) along with your Account Number, IFCS Code of the Bank/Branch? Attach Copy		
16	Have you accepted the warranty as per TE document?		
17	Have you accepted terms and conditions of TE document?		



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SI No.	Activity	Yes/ No/ NA	Remarks (If Any)
18	Have you furnished documents establishing your eligibility & qualification criteria as per TE documents?		
19	Have you furnished Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening? Attach Copy		
20	Have you submitted an affidavit that the firm has not been black listed in the past by any Govt. Institution/Hospital/Organization? Chapter-11		
21	Have you submitted an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute (Fall Clause)?		

N.B.

1. The Bidder may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If **any** column is not applicable, it may be filled up as **NA**.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.

(Signature with date)

(Full name, designation & address of the person duly authorised sign on behalf of the Bidder)

For and on behalf of

(Name, address and stamp of the tendering firm)



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Chapter-8

INSPECTION/CONSIGNEE RECEIPT CERTIFICATE FOR GOOD/EQUIPMENT AT AIIMS BHOPAL

The Following Store(s) (Goods/Equipment/Appliances) has/have been received in good condition:-

- 1) Tender/Contract No & Date :
- 2) Purchase Order No. & Date :
- 3) Supplier Agency Name & Address :
- 4) Consignee's Name (User Department)

Address with Telephone No & Email ID:

- 5) Details of Goods/Stores for which the Inspection carried-out by the Inspection Committee:

Tender Item S. No.	Equipment/Item Name	Qty. Ordered	Invoice No. & Date	Received Qty. (at Consignee Site)	Total Amount (Rs.)

(Add additional Sheets as per Number of Items if required)

- 6) Date of Inspection/Receipt by the Consignee :
- 7) Inspection Note/Certificated recorded by the Inspection Committee at User Department where the Equipment installed/placed for functioning :

.....

Signature & Seal of the Inspection Committee Members (Comprising minimum 3 A-Grade Officials):



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Chapter-9

Pro-Forma of Final Acceptance Certificate by the Consignee (User Department)

Tender No.

.....

PO No. : Date:

.....

User Deptt. Name.Deptt. File Ref No.:

Date:.....

To

M/s

.....

Sub: Certificate of acceptance of Goods/Stores at User Department End at AIIMS Bhopal

This is to certify that the goods/Stores detailed below has/have been received in good conditions along with all the standard and special accessories and in accordance with the contact/specification. The same has been accepted and taken in stock

(a) Acceptance of Goods/Stores at AIIMS Bhopal :

Tender Item S. No.	Equipment/Item Name	Invoice No. & Date	Accepted Qty. (at Consignee Site)	Acceptance Date	Warranty Valid upto

(b) Remarks if any :

.....

Signature of HOD/Head of User Department:.. ..

Name :

Designation with Stamp/Seal



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Chapter – 10

TENDER FORM

Date _____

To,

**The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 024 (MP) INDIA**

Ref. Your TE document No. _____ Dated _____

I/We, the undersigned hereby agree to all the terms and conditions, stipulated by the AIIMS Bhopal, in this connection including delivery, warranty, penalty etc. against above said TE document No. _____ Dated _____ (if any). We now offer to supply and deliver _____ (*Description of Water Cooler & Purifier Machine and services*) in conformity with your above referred document for the sum of _____ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the Water Cooler & Purifier Machine and perform the services as mentioned above, in accordance with the delivery schedule specified in the Schedule of Requirements (SOR).

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of Chapter 2 clause 3.

We agree to keep our tender valid for acceptance as required in the Chapter-2, B 11 Clause, read with modification, if any in Section - III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities/Organizations.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation)

Duly authorised to sign tender for and on behalf of



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Chapter-11

UNDERTAKING

I..... S/o
R/odo hereby solemnly affirm as under
:-

1. That, I am a Partner / Proprietor / Authorized Dealer/ representative of M/s
.....
.....
.....
2. That the firm has not been black listed in the past by any government / private / organization.
3. That the firm has no vigilance case/CBI/FEMA case pending against him.
4. That the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. organization or any other institute.
5. That none of my relative in posted/working in AIIMS Bhopal.

Signature & Seal of the bidder(s)

Dated:

Place: