



ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHOPAL

Saket Nagar, Bhopal - 462020

Website: <http://www.aiimsbhopal.edu.in>

Dated:24/03/2025

Advertisement Notification

Applications are invited for recruitment of contractual staff in Multidisciplinary Research Unit (MRU), of All India Institute of Medical Sciences, Bhopal. The MRU is a project funded by the Department of Health Research, Government of India.

Last Date of Application	NA
Filled Application Form along with necessary document should be sent at	NA
Publication of Eligibility List	NA
Date of Written Test/ Skill Test/ Interview	16-04-2025

Details of advertised post, eligibility criteria and other information are given below:

S. No	Details	Requirements/Information
1	Name of the Post	Lab Assistant Cum Data Entry Operator
2	Number of Post	01
3	Upper Age limit	28 years
4	Location of position	Multidisciplinary Research Unit (MRU), AIIMS Bhopal
5	Qualifications As per AIIMS Bhopal R/R	Essential: <ul style="list-style-type: none">10th Diploma (MLT/DMLT) + Two (02) Year's experience in relevant subject/field
6	Duration of post	12 Months (initially)
7	Monthly Salary	20000/- Fixed

Selection Modality:

1	Lab Assistant Cum Data Entry Operator	Written examination/Interview on 16 th April ,2025
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- Examination Venue:** Department of Pathology, Ground Floor, Medical College Building, AIIMS Bhopal. No TA/DA will be paid for attending the walk-in interview/written examination.
- Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC/OPH candidates, Retrenched Government Employees, Departmental Candidates (including projects), and ex-servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in their search projects will also be admissible for experienced and skilled persons. **The**

effective date for fulfilling eligibility criteria (including qualification and experience etc), upper age limit will be the date of the walk-in interview/written examination.

3. Date and Time of the walk-in interview/written examination: 11:00 am onwards on 16th April 2025 respectively. The Candidates shall report by 9:30 am at the selection venue.

4. The candidates shall report with

- i. Duly filled application form
- ii. Self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate, qualifying degree registration with statutory council (if applicable) and other relevant testimonials.

5. The advertisement is hosted at the website of AIIMS Bhopal www.aiimsbhopal.edu.in

6. Application Fees: Nil

7. Short Listing: Based on bio-data, the candidates may be short-listed for the walk-in interview/written examination. Short listed Candidates must bring printed copy of the application form, No objection certificate from the current employer (if in government service) and produce all relevant original documents in proof of details furnished in their application at the time of the walk-in interview/written examination.

TERMS & CONDITIONS

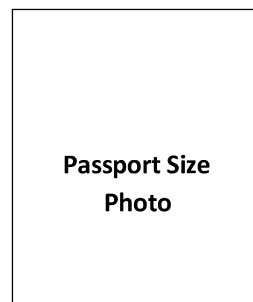
- 1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he/she does not fulfill essential eligibility criteria**
- 2. Tenure:** The assignments for contractual posts are purely on contract basis for the period specified above. Positions will be governed as per the rules / instructions received from the ICMR / DHR / competent authority from time to time. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR/DHR or for continued contractual appointment.
- 3. Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
- 4. Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural research projects as amended from time to time.
- 5. Accommodation:** No hostel or any other accommodation will be provided by the Institute / Nodal Officer
- 6. The candidate who is already in government service shall submit 'No Objection Certificate' from the**

- present employer at the time of walk-in-written test.
7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
 8. The candidate should bring along original certificates in support of his/ her age, educational/ professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the walk-in-written test.
 9. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
 10. No traveling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
 11. Canvassing of any kind will lead to disqualification.
 12. Private practice of any type is prohibited.
 13. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.
 14. He/She is expected to conform other rules of conduct and discipline as applicable to the institute employees.
 15. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
 16. The candidate should not have been convicted by any Court of Law.
 17. In case any information given or declaration by the candidate is found to be false or if the candidate has with fully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
 18. Applications incomplete in any aspect will be summarily rejected.
 19. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
 20. All information / updates pertaining to this advertisement including date of written examination, result, joining etc will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in
 21. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
 22. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Dr. Rehan-Ul-Haq
Nodal Officer MRU
First Floor of the Medical College Building,
All India Institute of Medical Science (AIIMS),Bhopal Saket
Nagar, Bhopal-462020 (MP)
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FORMAT FOR APPLICATION

1. Name of the Post:
2. Advertisement File No .&Date:
3. Name of the Candidate:
4. Father's Name:
5. Date of Birth:
6. Age:
7. Category:
8. Permanent Address:
9. Address of Correspondence:
10. Email Address:
11. Phone No Mobile _____ Landline No. _____
12. Qualification from High School and above:



S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

13. Experience(Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

I hereby declare that above information provided by me is correct on my knowledge and belief.

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(Signature of the Candidate)

Enclosures: (Attach Qualification and Experience certificates as mentioned in Notification Point.4)