



अखिल भारतीय आयुर्विज्ञान संस्थान भोपाल  
All India Institute of Medical Sciences Bhopal

**Recruitment of Contractual Staff in NHM funded extramural project**

1. Eligible candidates are invited to attend INTERVIEW for the following post on purely temporary or contractual basis in the extramural research project **National Health Mission (NHM) funded “To establish the lab facilities for Newborn Screening for common metabolic disorders and Sickle cell Anemia, Thalassemia and other Hemoglobinopathies”** under Dr Bhavna Dhingra Bhan, Principal Investigator and Additional Professor of Paediatrics at AIIMS Bhopal.

<b>Name of the Post</b>	Consultant (Non Medical)
<b>Number of Post</b>	ONE (01)
<b>Project</b>	<b><u>National Health Mission (NHM) funded “To establish the lab facilities for Newborn Screening for common metabolic disorders and Sickle cell Anemia, Thalassemia and other Hemoglobinopathies”</u></b>
<b>Essential Qualification</b>	<ul style="list-style-type: none"><li>• Must possess First class in Master degree in Life Science/Biochemistry/Biotechnology from a recognized university or equivalent with 5 years experience <b>or</b></li><li>• Ph.D in Biochemistry/ Life Science with 2 years experience</li></ul>
<b>Desirable Qualification</b>	Experience in Fluorimetry, HPLC (Hemoglobinopathy), Mass Spectrometry and specialization in data analysis from any government institution accredited by UGC.
<b>Age limit</b>	45 years
<b>Emoluments</b>	85,000/- per month (Consolidated)
<b>Job Description</b>	<ul style="list-style-type: none"><li>• The position is purely temporary</li><li>• To identify and diagnosis of genetic and Metabolic Disorders.</li><li>• Technical competence to handle sophisticated instruments.</li><li>• Monitoring the subordinate staff in performing Biochemical tests.</li><li>• Developing and devising new investigation strategies, taking account of the clinical problems of disease and the clinical relevance of inherited or acquired abnormalities.</li><li>• Training and teaching the junior staff and other health care professionals</li><li>• Assisting in research activities relating to the project.</li><li>• Any other duty assigned by the PI/Co-PI from time to time</li></ul>
<b>Duration</b>	Two Years or Duration of the Project whichever is earlier

In case of any queries please contact-nhmnbsproject@gmail.com



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<b>Name of the Post</b>	Lab technician
<b>Number of Post</b>	TWO (02)
<b>Project</b>	<b><u>National Health Mission (NHM) funded “To establish the lab facilities for Newborn Screening for common metabolic disorders and Sickle cell Anemia, Thalassemia and other Hemoglobinopathies”</u></b>
<b>Essential Qualification</b>	<ul style="list-style-type: none"><li>• B.Sc (Medical Lab Technology) <b>or</b></li><li>• 12<sup>th</sup> pass in science subjects or equivalent from recognized board/Institute &amp; TWO years Diploma in Medical Laboratory from a recognized government body.</li><li>• Three years experience as Lab Assistant</li></ul>
<b>Desirable Qualification</b>	<ul style="list-style-type: none"><li>• Graduate Degree in Medical laboratory Technology with</li><li>• Knowledge of computer application and Experience in Instrument Handling etc.</li></ul>
<b>Age limit</b>	30 years
<b>Emoluments</b>	18,000/- per month (Consolidated)
<b>Job Description</b>	<ul style="list-style-type: none"><li>• The position is purely temporary.</li><li>• Receive, label and analyse samples (blood etc.)</li><li>• Design and execute laboratory testing according standard procedures, make observations and interpret findings.</li><li>• Organize and store all chemical substances, fluids and compressed gases according to safety instructions</li><li>• Record all data and results in specified forms (paper and electronic) with accuracy and responsibility.</li><li>• Maintain equipment and assist in ordering laboratory supplies</li><li>• Ensure that all safety guidelines are followed strictly at all times and maintain a clean and orderly environment.</li><li>• Assisting in research activities relating to the project.</li><li>• Any other duty assigned by the PI/Co-PI from time to time</li></ul>
<b>Duration</b>	Two Years or Duration of the Project whichever is earlier

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<b>Name of the Post</b>	Data entry operator
<b>Number of Post</b>	TWO (02)
<b>Project</b>	<b><u>National Health Mission (NHM) funded “To establish the lab facilities for Newborn Screening for common metabolic disorders and Sickle cell Anemia, Thalassemia and other Hemoglobinopathies”</u></b>
<b>Essential Qualification</b>	<ul style="list-style-type: none"><li>• Intermediate or 12<sup>th</sup> pass in science stream from recognized board with DOEACC ‘A’ level from a recognized institute and / or</li><li>• 2 years experience in EDP work in Government, Autonomous, PSU or any other recognized organization. A speed test of not less than 15000 key depressions per hour.</li><li>• Knowledge of MS word, Excel, Power Point and simple statistical packages.</li></ul>
<b>Desirable Qualification</b>	<ul style="list-style-type: none"><li>• Two years experience as computer operator in a reputed firm/ project/ hospital/ academic institute</li><li>• Having familiarity with medical terminology.</li></ul>
<b>Age limit</b>	28 years
<b>Emoluments</b>	18000/- per month (Consolidated)
<b>Job Description</b>	<ul style="list-style-type: none"><li>• Entering the offline data into the system within time limits with good accuracy level.</li><li>• Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry.</li><li>• Comply with data integrity and security policies.</li><li>• Review data for deficiencies or errors, correct any incompatibilities if possible and check output.</li><li>• Scan documents and print files when needed.</li><li>• Keep information confidential.</li><li>• Generate reports, store completed work in designated locations and perform backup operations</li><li>• Ensure proper use of office equipment and address any malfunction</li><li>• Assisting in research activities relating to the project.</li><li>• Any other duty assigned by the PI/Co-PI from time to time</li></ul>
<b>Duration</b>	Two Years or Duration of the Project whichever is earlier



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<b>Name of the Post</b>	Field Assistant
<b>Number of Post</b>	FOUR (04)
<b>Project</b>	<b><u>National Health Mission (NHM) funded “To establish the lab facilities for Newborn Screening for common metabolic disorders and Sickle cell Anemia, Thalassemia and other Hemoglobinopathies”</u></b>
<b>Essential Qualification</b>	<ul style="list-style-type: none"><li>• 12<sup>th</sup> pass in science subjects or equivalent from recognized board/Institute &amp; TWO years Diploma in Medical Laboratory from a recognized government body. Or ONE-year DMLT with ONE-year experience in a recognized organization or 2 years field work experience.</li></ul>
<b>Desirable Qualification</b>	<ul style="list-style-type: none"><li>• Experience of working in field projects.</li><li>• Ability to enter data in various softwares, in English and Hindi.</li><li>• Ability to speak in Hindi fluently.</li></ul>
<b>Age limit</b>	30 years
<b>Emoluments</b>	18,000/- per month (Consolidated)
<b>Job Description</b>	<ul style="list-style-type: none"><li>• The position is purely temporary.</li><li>• Ensure 100% sampling is done in their designated hospitals and all the data pertaining to the baby is fed into the APP and defects are noted correctly.</li><li>• Counselling the parents to participate in the program.</li><li>• Experience in drawing samples of children and elderly</li><li>• Knowledge of proper sample storage and transportation.</li><li>• Sample collection and transportation from sites.</li><li>• Assisting in research activities relating to the project.</li><li>• Any other duty assigned by the PI/Co-PI from time to time.</li></ul>
<b>Duration</b>	Two Years or Duration of the Project whichever is earlier

2. **Selection Venue:** SMART Unit, 2<sup>nd</sup> floor, Hospital building, AIIMS Bhopal. No TA/DA will be paid for attending the walk-in-written test/Interview.

3. **Age Concession:** Age relaxation is admissible as per Govt. of India rules. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.

4. **Date and Time of Interview:** a. Last date for sending the resume is **24.08.2019**. All resumes to be sent on the mail mentioned below.

[nhmbsproject@gmail.com](mailto:nhmbsproject@gmail.com)

All the candidates should report for the interview on the date indicated against the post (**28.8.2019**) not later than **10:00 AM**.

b. Self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste

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certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.

5. Application Fees: Nil

### **TERMS & CONDITIONS**

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.

2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or NHM.

3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment. The date of joining will be intimated to the selected candidates as per the requirement of the project.

4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural / short term research projects as amended from time to time.

6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.

7. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of walk-in-written test.

8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.

9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour

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photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the walk-in-written test.

10. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.

11. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.

12. Canvassing of any kind will lead to disqualification.

13. Private practice of any type is prohibited.

14. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.

15. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.

16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.

17. The candidate should not have been convicted by any Court of Law.

18. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.

19. Applications incomplete in any aspect will be summarily rejected.

20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.

21. All information / updates pertaining to this advertisement including date of interview, result, joining etc will be displayed on the AIIMS Bhopal website which is [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in)

22. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.

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23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Dr Bhavna Dhingra Bhan

(Principal Investigator)

Additional Professor

Department of Paediatrics

AIIMS, Saket Nagar, Bhopal