



ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHOPAL

Saket Nagar, Bhopal – 462020 (MP)

Website: www.aiimsbhopal.edu.in

Advertisement No: AIIMS Bhopal/Micro/Shashank/DHR-ICMR/2019/CaCx-UIP/01Dated 01/07/2019

Recruitment of Contractual Staff in DHR-ICMR funded extramural project

1. Eligible candidates are invited to attend **WALK-IN-INTERVIEW** for the following post on contractual basis in the extramural research project funded by Department of Health Research / Indian Council of Medical Research (DHR-ICMR) titled **Whether Opportunistic screening modality coupled with real time tracking through smart card can increase the much needed coverage for cervical cancer screening and whether better compliance to Universal Immunization Program (UIP) can also be achieved through smart card based real time tracking** under Dr. Shashank Purwar, Principal Investigator and Associate Professor of Microbiology at AIIMS Bhopal.

S.No.	Name of Post and pay scale	Number of posts	Consolidated pay	Age not exceeding	Duration of contract
1.	Data Entry Operator Grade B	01 (UR)	Rs. 16,500/- per month	28 years	6 months <i>subject to extension by DHR</i>

Note: Candidate may be required to make field visits.

2. Eligibility:

S. No.	Post Name	Essential Qualifications	Desirable Qualifications / Experience
1.	Data Entry Operator	Intermediate or 12 th pass in science stream from recognized board with DOEACC 'A' level from a recognized institute and / or 2 years' experience in EDP work in Government, Autonomous, PSU or any other recognized organization. A speed test of not less than 15000 key depression per hour.	Experience of working in hospital / health care setting having familiarity with medical terminology.

3. **Selection Venue:** Department of Microbiology, Ground Floor, Medical College Building, AIIMS Bhopal. No TA/DA will be paid for attending the walk-in-interview.
4. **Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects), and ex-servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.

5. **Date and Time of walk-in-interview: 3:00 to 4:00 pm on 16th July 2019.** The Candidates shall report at 1:00 pm to the Principal Investigator at selection venue.
6. The candidates shall report for appearing in the walk- in- interview with
 - a. Duly filled application form
 - b. Self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.
7. The advertisement is hosted at the website of AIIMS Bhopal www.aiimsbhopal.edu.in
8. **Application Fees: Nil**
9. **Short Listing:** Based on bio-data, the candidates may be short-listed for walk-in-interview. Candidates for walk-in-interview must bring printed copy of the application form, No objection certificate from the current employer (if in government service) and produce all relevant original documents in proof of details furnished in their application at the time of walk-in-interview.

TERMS & CONDITIONS

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR-DHR.
3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR/DHR or for continued contractual appointment.
4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural / short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
7. The candidate who is already in government service shall submit '**No Objection Certificate**' from the present employer at the time of walk-in-interview.
8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the walk-in-interview.
10. The candidate applying in response to his advertisement should satisfy themselves regarding their eligibility in all respects.
11. No travelling or other allowances will be paid to the candidate for appearing in walk-in-interview or for joining the post.
12. Canvassing of any kind will lead to disqualification.
13. Private practice of any type is prohibited.
14. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.

15. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
17. The candidate should not have been convicted by any Court of Law.
18. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
19. Applications incomplete in any aspect will be summarily rejected.
20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
21. All information / updates pertaining to this advertisement including date of walk-in-interview, result, joining etc will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in
22. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.
- 24. The undersigned reserves right of cancellation of recruitment process any time, defer joining or reduce the period of engagement without assigning any reason for the same.**

Dr Shashank Purwar MD,PhD,MAMS,FIMSA
Principal Investigator
Department of Microbiology
Ground Floor of the Medical College Building
All India Institute of Medical Sciences (AIIMS)
Saket Nagar
Bhopal-462020 (MP).
Email: shashank.microbiology@aiimsbhopal.edu.in