



अखिल भारतीय आयुर्विज्ञान संस्थान भोपाल
All India Institute of Medical Sciences Bhopal

Recruitment of Contractual Staff in ICMR funded extramural project

1. Eligible candidates are invited to attend INTERVIEW for the following posts on purely temporary or contractual basis in the extramural research project ICMR funded “**Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study**” under Dr. Narendra Kumar Chaudhary, Principal Investigator and Additional Professor, Department of Pediatrics, AIIMS Bhopal

Name of the Post	Project Technical Support III (Lab Technician)
Number of Post	ONE
Project	ICMR funded “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study”
Essential Qualification	Three year graduation in Medical Laboratory Technology
Desirable Qualification/ Experience	<ul style="list-style-type: none">• Three-years experience in a laboratory after graduation or post graduation/PhD. Experience in hematology/flow cytometry lab is desirable. The candidate must be able to work on flow cytometry/ FISH/Cytogenetics etc under pathologists’ guidance• Basic computer work including MS office
Age limit	35 years
Emoluments	Rs. 28000/- + Rs. 5,040 (18% HRA) = Rs. 33,040 x 12 month (5% increment on initial after 2 nd Year)
Job Description	<ul style="list-style-type: none">• The position is purely temporary and renewable depending on the funding for the project• The job requires Designing and executing laboratory testing according to ICiCLE standard procedures and analyzing laboratory data and prepare reports for study/ protocol management• Assisting in research activities relating to the project.• Any other duty assigned by the PI/Co-I from time to time
Duration	The appointment will be on temporary basis for a period of one year. Based on the performance in first year and availability of funds, the appointment could be extended till the end of the project or duration of the Project whichever is earlier. Appointment can be terminated from either side with 1 month notice.

Name of the Post	Project Technical Support III (Project Technical Officer)
Number of Post	ONE
Project	ICMR funded “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study”
Essential Qualification	<ul style="list-style-type: none"> • 3 years Graduate or PG course in life sciences • Excellent knowledge of MS Office (MS Excel, Word, PowerPoint) with knowledge of performing basic statistical analysis.
Desirable Qualification/ Experience	<ul style="list-style-type: none"> • Three-years experience after graduation. • Experience in medical project management is desirable. The candidate must be able to work on data entry software and MS office. • Effective listening skills and excellent verbal and written communications skills in English.
Age limit	35 years
Emoluments	Rs. 28000/- + Rs. 5,040 (18% HRA) = Rs. 33,040 x 12 month (5% increment on initial after 2 nd Year)
Job Description	<ul style="list-style-type: none"> • The position is purely temporary and renewable depending on the funding for the project • The job requires <ul style="list-style-type: none"> • Coordination of the study with 1) Hub centres, 2) CRU and 3) Implementation Centre • Coordination with the monitoring body/ site monitors, oversee site monitoring visits, resolve queries from monitoring visits • Prepare periodic progress reports for 1) CRU, 2) Implementation Centre and 3) Hub Centres • Coordinate with site IRB • Maintenance of study master files and documentations • Responsible for timely data entry and proforma filling. • Ensure implementation, appropriateness of data entry and mid-term analysis. • Executing finance and administrative related tasks of project. • Assisting in research activities relating to the project. • Any other duty assigned by the PI/Co-I from time to time
Duration	The appointment will be on temporary basis for a period of one year. Based on the performance in first year and availability of funds, the appointment could be extended till the end of the project or duration of the Project whichever is earlier. Appointment can be terminated from either side with 1 month notice.

Name of the Post	Project Nurse III
Number of Post	ONE
Project	ICMR funded “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLe Implementation Study”
Essential Qualification	<ul style="list-style-type: none"> • 4 years Nursing Course with minimum second class or equivalent CGPA
Desirable Qualification/ Experience	<ul style="list-style-type: none"> • Oncology/ Pediatric experience and basic computer knowledge is desirable. The candidate must be able to work with children with cancer and their families with on data entry software and MS office. • Effective listening skills and excellent verbal and written communications skills in English.
Age limit	35 years
Emoluments	Rs. 28000/- + Rs. 5,040 (18% HRA) = Rs. 33,040 x 12 month (5% increment on initial after 2 nd Year)
Job Description	<ul style="list-style-type: none"> • The position is purely temporary and renewable depending on the funding for the project • The job requires <ul style="list-style-type: none"> • Enrolment of patients in clinical studies, including 1) Determining eligibility for participation, 2) Patient education, 3) Informed consent, including consent for randomised studies • Coordinating care of study patients, including 1) Communication with patients and families, 2) Collection of study samples, 3) Ensuring treatment adherence, 4) Monitoring adverse effects, 5) Monitoring response, 6) Collection of patient data (drug treatment, adverse effects, protocol records etc), 7) Follow-up of study patients, 8) Interact with study teams to provide feedback on patients • Assisting in research activities relating to the project. • Any other duty assigned by the PI/Co-I from time to time
Duration	The appointment will be on temporary basis for a period of one year. Based on the performance in first year and availability of funds, the appointment could be extended till the end of the project or duration of the Project whichever is earlier. Appointment can be terminated from either side with 1 month notice.



अखिल भारतीय आयुर्विज्ञान संस्थान भोपाल
All India Institute of Medical Sciences Bhopal

Name of the Post	Project Technical Support-1 (Data Entry Operator)
Number of Post	ONE
Project	ICMR funded “Improving Survival in Childhood Acute Lymphoblastic Leukemia in India (ISCALL): ICiCLE Implementation Study”
Essential Qualification	<ul style="list-style-type: none">• 12th passing science subjects or equivalent from recognized Board/Institution• Excellent knowledge of MS Office (MS Excel, Word, Power Point) with knowledge of performing basic statistical analysis.
Desirable Qualification	<ul style="list-style-type: none">• One year previous experience in research related to medical sciences in reputed Institute as DEO.• Effective listening skills and excellent verbal and written communications skills in English.
Age limit	28 years
Emoluments	Rs. 18000/- + Rs. 3,240 (18% HRA) = Rs. 21,240 x 12 month (5% increment on initial after 2 nd Year)
Job Description	<ul style="list-style-type: none">• The position is purely temporary and renewable depending on the funding of the project• The job requires<ul style="list-style-type: none">• Collection of data from Research Nurse/ site clinical contact (Spoke centre)• Input data into the study database (real time)• Coordination with the Hub-centre (regular updates, meetings and data audit activities)• Management of site monitoring visits with completion of follow-up actions to monitoring queries• Maintenance of study documentations• Ensure data confidentiality, security, and compliance with all GCP standards and rules• Ensure implementation, appropriateness of data entry and help in mid-term analysis.• Executing finance and administrative related tasks of project.• Any other duty assigned by the PI/Co-PI from time to time
Duration	The appointment will be on temporary basis for a period of one year. Based on the performance in previous year and funds available, the appointment could be extended till the end of the project or duration of the Project whichever is earlier. Appointment can be terminated from either side with 1 month notice.



अखिल भारतीय आयुर्विज्ञान संस्थान भोपाल

All India Institute of Medical Sciences Bhopal

- 2. Selection Venue:** Department of Pediatrics, SMART Centre, 2nd floor, Hospital building, AIIMS Bhopal. No TA/DA will be paid for attending the written test/Interview.
- 3. Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects), and ex-servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.
- 4. Date and Time of Written Test/Interview:** Last date of application for the post is **30.06.2024**. All Application form to be sent on the mail -phoprojects@gmail.com

All the candidates should report for the written examination (if needed) followed by an interview on the date indicated against the post (**02.07.2024**) before **9:30 AM**.

Written Examination: (to screen candidates if more number of candidates applied) would be held 2nd floor Smart Unit Department of Pediatrics, Hospital Building, AIIMS Bhopal. **The examination would consist of multiple-choice questions in the subjects of General Science, General Analytical ability, and knowledge of the concerned area.**

- The candidates shall report for appearing in the written/interview exam with:
 - Hard copy of duly filled application form
 - Resume
 - Original documents and self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with the statutory council (if applicable) and other relevant testimonials.
 - Two recent passport size colour photographs
- Application Fees: Nil

TERMS & CONDITIONS

- The candidates are responsible for ascertaining and ensuring their eligibility per the prescribed qualifications and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.**
- These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR.
- Tenure:** The assignments are purely on a contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment.
- Expiry of Contract:** The contract will automatically expire on completion of period specified

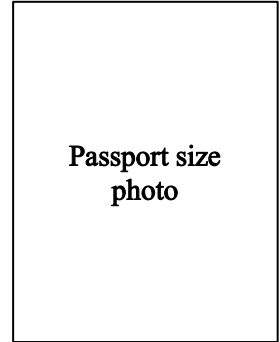
above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.

5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural/short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute/ Principal Investigator.
7. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of written test.
8. The prescribed qualification is minimum, and merely possessing the same does not entitle any candidate to selection.
9. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
10. Canvassing of any kind will lead to disqualification.
11. Private practice of any type is prohibited.
12. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.
13. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
14. The competent authority's decision regarding the selection of the candidate will be final and no representation will be entertained in this regard.
15. The candidate should not have been convicted by any Court of Law.
16. In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service, and any action taken as deemed fit by the appointing authority.
17. Applications incomplete in any aspect will be summarily rejected.
18. The Competent Authority reserves the right of any amendment, cancellation or changes to this advertisement as a whole or in part without assigning any reason or giving notice.
19. All information/updates pertaining to this advertisement including the date of written examination, result, joining etc. will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in
20. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting the institute website regularly.
21. All disputes will be subject to the jurisdiction of the Court of Law at Bhopal.

Dr. Narendra Kumar Chaudhary (Clinical PI)
Additional Professor
Division of Pediatric Hematology Oncology
Department of Pediatrics
AIIMS, Saket Nagar, Bhopal
0755-2833111 (Pediatric Office)

FORMAT FOR APPLICATION

1. Name of the Post:
2. Advertisement File No. & Date:
3. Name of the Candidate:
4. Father's Name:
5. Date of Birth:
6. Age:
7. Category:
8. Permanent Address:
9. Address of Correspondence:
10. Email Address:
11. Phone No. Mobile No.: _____ Landline No.: _____
12. Qualification from High School and above:



S. No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				

13. Experience (Post Qualification):

S. No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility
1.						
2.						
3.						
4.						
5.						

I hereby declare that above information provided by me is correct to my knowledge and belief.

.....
(Signature of the Candidate)

Enclosures attached:-

- 1.
- 2.
- 3.
- 4.