



Vacancy Notification under a research project

Eligible candidates are invited to attend **Walk-in-Interview in hybrid mode** for the post of Project Research Scientist-I (Non-Medical) or **Walk-in-Written Cum Skill Test** for the posts of Project Technical Support Staff-III and Data Entry Operator on purely **contractual basis** in the extramural research project titled “*Designing and implementation of health care model in patients with stage 2 breast cancer*” funded by Indian Council of Medical Research (ICMR) to Dr. Vinay Kumar, Principal Investigator and Additional Professor in the Department of Surgical Oncology at AIIMS Bhopal.

A. Project Research Scientist-I (Non-Medical)

1. Number of posts: 2 (1 UR, 1 OBC)
2. Consolidated Pay: **Rs 56,000 pm + 20% HRA/-** (Total Rs 67,200)
3. Age: 35 years or less
4. Duration of contract: 12 months (likely to be extendable to 36 months subject to continuation of funding by ICMR and performance of the employee)
5. Qualifications (Essential): **a. Post Graduate Degree, including the integrated PG degrees.**
b. For Engineering / IT / CS - Four Years Graduate Degree.
6. Qualifications (Desirable):
 - a. degree/ diploma/ certificate course in research methodology, biostatistics, medical research management, etc.
 - b. Has published original articles or systematic reviews in PubMed or Scopus-indexed journal
7. Job Description: To supervise the other project staff, develop study tools, enroll and follow up study participants, conduct qualitative interviews and surveys, quality assurance, record-keeping, data analysis, report writing, and other tasks the PI assigns.
8. Mode of selection: Interview by a competent selection Committee
9. Date of interview: **21.02.2025 (Friday), 10 am onwards**
10. Time of Reporting: All the candidates should report **by 09:00 am** on the interview date.
11. Reporting Venue: Department of Surgical Oncology, Academic Block, Hospital Building, AIIMS Bhopal (offline), Google Meet platform (online)
12. The interview would be conducted in the subject areas of health science research, Human Resources & Financial Management, etc.

B. Project Technical Support Staff-III

1. Number of posts: 1 (UR)
2. Consolidated Pay: **Rs 28,000 pm + 20% HRA/-** (Total Rs 33,600)
3. Age: 35 years or less
4. Duration of contract: 12 months (likely to be extendable to 36 months subject to continuation of funding by ICMR and performance of the employee)

5. Qualifications (Essential):
 - a. **Three Years Graduate degree in relevant subject / field + three Years post qualification experience or PG in relevant subject / field.**
 - Or**
 - b. **For Engineering / IT / CS - Four Years Graduate Degree.**
6. Qualifications (Desirable):
 - i. Has worked on a medical research project for at least one year.
7. Job Description: enroll and follow up with study participants, conduct qualitative interviews and surveys, record-keeping, and other tasks the PI assigns.
8. Mode of selection: Walk-in-written cum skill test by a competent selection Committee
9. Date of interview: **21.02.2025 (Friday), 11 am onwards**
10. Time of Reporting: All the candidates should report **by 10:00 am** on the interview date.
11. Reporting Venue: Department of Surgical Oncology, Academic Block, Hospital Building, AIIMS Bhopal.
12. The written test would be conducted in health science research, general knowledge, and general awareness. The skill test will be in project management, internet, communication, etc.

C. Data Entry Operator

1. Number of posts: 2 (1 UR, 1 OBC)
2. Consolidated Pay: **Rs 29,200 pm (consolidated)**
3. Age: 35 years or less
4. Duration of contract: 12 months (likely to be extendable to 36 months subject to continuation of funding by ICMR and performance of the employee)
5. Qualifications (Essential):
 - i. 12th Pass in Science Stream with Mathematics as a subject from a recognized board.
 - ii. A speed test of not less than 15000 key depressions per hour through a speed test on a computer.
6. Qualifications (Desirable):
 - i. Has worked in a medical research project for at least one year.
7. Job Description: enroll and follow up study participants, record-keeping, data entry and cleaning, report typing, and any other tasks assigned by the PI.
8. Mode of selection: Written exam followed by interview / skill test a competent selection Committee
9. Date of interview: **21.02.2025 (Friday), 11 am onwards**
10. Time of Reporting: All the candidates should report **by 10:00 am** on the interview date.
11. Reporting Venue: **Radiation Oncology Seminar Room, Academic Block, Cancer Treatment Centre Building, AIIMS Bhopal.**
12. The interview would be conducted in the subject areas of health science research, Human Resources & Financial Management, etc.

Guidelines common to all posts

1. **Document submission:** The candidates should email the following by 17.02.2025, 05:00 pm, to the **bcss_oncosurg@aiimsbhopal.edu.in** in a single PDF file. The name of the PDF file should be <name of candidate>_<name of post>
 - a. Duly filled and signed application form (affix photograph in the space provided)
 - b. proof of date of birth (birth certificate/ class 10th certificate), eligibility qualification mark sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable), and other relevant testimonials.
 - c. One set of self-attested documents and the original certificates should be produced on the interview date for verification.
2. The interview date would be used as the cut-off for the age calculation to consider eligibility.
3. **Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, retired government Employees, Departmental Candidates (including projects), and ex-servicemen per the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.
4. The employee would need a valid driver's license for a two-wheeler with gear or car and own/ arrange for a two-wheeler or car for travel related to the project. The project would bear the expenses of travel.
5. No TA/DA will be paid for attending the interview.
6. The advertisement is hosted at the websites of AIIMS Bhopal (www.aiimsbhopal.edu.in)
7. Application Fees: Nil

Dr Vinay Kumar

Additional Professor

Department of Surgical Oncology

Room No 18, lower ground floor (Basement), Academic block, Hospital Building

All India Institute of Medical Sciences (AIIMS)

Saket Nagar, Bhopal-462020 (MP).

TERMS & CONDITIONS

1. **Candidates are responsible for ascertaining and ensuring their eligibility per the prescribed qualifications and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the candidate's eligibility. Even after qualifying for the selection process, the candidate may be disqualified during document verification if he/she doesn't fulfill essential eligibility criteria.**
2. **Tenure:** The assignments are purely on a contract basis for the period specified above. This appointment will not vest any right for the candidate to claim for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or for continued contractual appointment.
3. **Expiry of Contract:** The contract will automatically expire on completion of the period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
4. **Leave:** The leave entitlement of the appointee shall be governed by the ICMR leave policy governing ad-hoc/extramural/short-term research projects as amended occasionally.
5. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
6. The candidate already in government service shall submit a '**No Objection Certificate**' from the present employer during the walk-in written test or interview.
7. The prescribed qualification is minimum, and merely possessing the same does not entitle any candidate for selection.
8. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
9. Canvassing of any kind will lead to disqualification.
10. Private practice of any type is prohibited.
11. S/he can be posted anywhere per the project's requirement, including rural areas/field sites.
12. S/he is expected to conform to the rules of conduct and discipline applicable to the institute employees.
13. The competent authority's decision regarding the candidate selection will be final, and no representation will be entertained.
14. Any Court of Law should not have convicted the candidate.
15. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service, and any action taken as deemed fit by the appointing authority.
16. Applications incomplete in any aspect will be summarily rejected.
17. The Competent Authority reserves the right to amend, cancel, and make changes to this advertisement as a whole or in part without assigning any reason or giving notice.
18. All information/updates about this advertisement, including the date of written examination, result, joining, etc., will be displayed on the AIIMS Bhopal (www.aiimsbhopal.edu.in) website and notice board of the Department of Surgical Oncology.
19. The AIIMS Bhopal will not send individual intimations to applicants. Applicants will be responsible for keeping abreast of the developments by visiting the institute website regularly.
20. All disputes will be subject to jurisdictions of the Court of Law at Bhopal.

Dr Vinay Kumar

Additional Professor (Department of Surgical Oncology)

Room No 18, lower ground floor (Basement), Academic block, Hospital Building

All India Institute of Medical Sciences (AIIMS), Saket Nagar, Bhopal-462020 (MP).