

# All India Institute of Medical Sciences Bhopal

Recruitment advertisement for ad-hoc research project-

“NATIONAL MENTAL HEALTH SURVEY IN INDIA – Phase 2”

No. AIIMS/BPL/CFM/AMK/NMHS2//2024/01

Date: 6th July 2024

## Recruitment Notice (Walk-In-Test/Interview)

Eligible candidates for the following post on a contractual basis are invited to attend a Walk-In- Test/Interview on **29.07.2024** for the extramural research project entitled **National Mental Health Survey in India – Phase 2** supported by Ministry of Health and Family Welfare, Government of India, New Delhi and coordinated by NIMHANS Bangalore under to **Prof (Dr) Arun M Kokane, at All India Institute of Medical Sciences Bhopal**. The essential qualification, experience, salary and service tenure are as under

	Name of the Post	<b>NMHS Survey CO-ORDINATOR</b>
1	No. of Post	<b>1 (ONE)</b>
	Essential Qualification	Master's in public health / Psychology / Social work / Sociology/ rural development or related areas
	Desirable Experience	<ol style="list-style-type: none"><li>1. Experience in working in projects/programs at State level</li><li>2. Demonstrated ability to liaison with different and multiple organizations at State/National Level.</li><li>3. Skills in planning and conducting research / survey related training programmes</li><li>4. Fluency to communicate in local language and multiple dialects.</li><li>5. Undertaken Health related field-based data collection</li><li>6. Ability to plan, coordinate field-based survey</li></ol>
	Salary	Consolidated Rs.55,000/- per month; excluding local travel, which will be borne separately
	Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of administering psychiatric survey instruments

	Maximum Age Limit	45 years
	Duration	Initial appointment will be for 2 months and extended further (up to 12 months) depending upon the performance of the candidate.

Specific responsibilities:

<b>NMHS 2 Survey coordinator</b>
<ol style="list-style-type: none"><li>1. Undertake data collection in the field</li><li>2. Planning for field data collection on a week to week basis.</li><li>3. Monitor data collection on a daily basis and maintain status logs of survey activity</li><li>4. Monitor the progress of the survey, supervise field activities and liaison with local authorities</li><li>5. Ensure data backup on a daily basis regularly</li><li>6. Prepare daily, weekly and monthly reports as per specified formats</li></ol>

Note: The candidate must be willing to undertake other responsibilities as may be assigned from time to time by the PI or Co-PI.

**The date of the walk-in test/Interview will be the cut-off date for age & qualifications.**

**Date of walk- In- test/Interview: 29.07.2024, 9.30 AM onwards,**

**Place of Work-** Various Districts of Madhya Pradesh

**How to apply?**

Interested candidates should report to Dept of Community & Family Medicine, Second Floor, Medical College Building, AIIMS Bhopal with duly filled application form (which can be downloaded from [https://aiimsbhopal.edu.in/index\\_controller/career#SHTM](https://aiimsbhopal.edu.in/index_controller/career#SHTM)). Candidate shall also bring Self-attested photocopies of proof of date of birth (class 10<sup>th</sup> certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.

**Age Concession:** Age relaxation is admissible in respect of SC/ST/OBC candidates, Retired Government Employees, Departmental Candidates (including projects), and ex-servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of services rendered in the research projects will also be admissible for experienced and skilled persons.

**Application Fees: Nil**

## TERMS & CONDITIONS

1. **It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.**
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or MoHFW/NIMHANS.
3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or MoHFW/NIMHANS or for continued contractual appointment.
4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the leave policy governing extramural / short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
7. The candidate who is already in government service shall submit **'No Objection Certificate'**
8. from the present employer at the time of walk-in-written test.
9. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
10. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the interview or written test.
11. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
12. Canvassing of any kind will lead to disqualification.

- 13.Private practice of any type is prohibited.
- 14.He / She can be posted at any place as per the requirement of the project including rural areas / field sites.
- 15.He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
- 16.The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.The candidate should not have been convicted by any Court of Law.
- 17.In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
- 18.Applications incomplete in any aspect will be summarily rejected.
- 19.The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- 20.All information / updates pertaining to this advertisement including date of interview or written examination, result, joining etc will be displayed on the AIIMS Bhopal website which is [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in)
- 21.No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
- 22.All disputes will be subject to jurisdictions of Court of Law at Bhopal.

**Prof (Dr) Arun M Kokane and Prof (Dr) Vijender Singh**  
**Principal Investigators**  
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