



# All India Institute of Medical Sciences Bhopal

**Recruitment advertisement for ad-hoc research project- “Impact cost- effectiveness, and sustainability of a synergistic, multipronged, customized, low-cost intervention package (IP) to reduce cardiovascular disease (CVD) burden among diverse populations across India.”**

No. AIIMS/BPL/GenMed/RJ/2025/01

Date: 16 Jan 2025

## Recruitment Notice (Walk-In-Test and/or Interview)

Eligible candidates for the following post are invited to attend Walk-In-Test/Interview for the extramural research project entitled “*Impact cost- effectiveness, and sustainability of a synergistic, multipronged, customized, low-cost intervention package (IP) to reduce cardiovascular disease (CVD) burden among diverse populations across India*” funded through Centre for Advanced Research Sanctioned by ICMR to Prof (Dr) Denis Xavier of St Johns Medical College & Research Institute, Bengaluru and sub-grantee Prof (Dr) Rajnish Joshi, at All India Institute of Medical Sciences Bhopal. The essential qualification, experience, salary and service tenure are as under

Name of the Post	Posts	Monthly Salary (Consolidated inclusive of all)	Age in years	Minimum Essential Qualification	Date of Walk-In-Written Test/Interview
Senior Project Assistant	2	Rs.29,200	>25 years and < 35 years	Graduation or Post Graduation in Science / Minimum Second class or equivalent CGPA with three-year General Nursing and Midwife course Desirable: Excellent written and verbal communication skills in English and Hindi language. Two years' experience in clinical or public health research in a recognized hospital. Basic knowledge of computer applications –Word, Excel, Power Point etc. Minimum 6 month of experience in or research related activities i.e, data collection/EDC /Informed consent process/patient chart review.	1 <sup>st</sup> Feb 2025 (Saturday) 11:30 AM Venue- Skills Lab, Second Floor, Medical College Building, AIIMS Bhopal

**Tenure-** 1 year and may be extended for the project duration

### Desirable:

- Excellent written and verbal communication skills in English and local language.
- Two years' experience in clinical or public health research in a recognized hospital.
- Basic knowledge of computer applications –Word, Excel, Power Point etc.
- Minimum 6 month of experience in or research related activities i.e, data collection/EDC /Informed consent process/patient chart review.



# All India Institute of Medical Sciences Bhopal

**Date of Walk-In-Test/Interview will be cut-off date for age & qualifications.**

**Responsibilities:** Overall coordinate the study; closely work with the project

Principal Investigator and study team.

**Place of Work-** Bhopal and Chiklod Kala, Raisen District.

## **How to apply?**

Interested candidates should report to Skill Lab, Second Floor Skills Lab, Medical College Building, AIIMS Bhopal with duly filled application form enclosed with the advertisement .

Candidate shall also bring Self-attested photocopies of proof of date of birth (class 10<sup>th</sup> certificate/ school leaving certificate), eligibility qualification mark-sheets, degrees, experience certificate, caste certificate (if applicable), qualifying degree registration with statutory council (if applicable) and other relevant testimonials.

**Application Fees: Nil**

## **Criteria for Conducting Written Test and Shortlisting for Interview**

1. **Threshold for Written Test:** A written test will be conducted if the number of applicants for a single post exceeds 30.
2. **Qualifying Score Criteria:** A minimum score of 40% for UR/OBC/EWS and 35% for SC/ST is required to qualify in the written test.
3. **Shortlisting for Interview when Written Test is Conducted:**
  - For each post, a maximum of 5 candidates will be shortlisted for the interview based on descending order of written test scores.
  - If more than 5 candidates achieve qualifying scores, the top 5 scorers will be selected.
  - In case fewer than 5 candidates achieve qualifying score, all qualifying candidates will be shortlisted.
4. **Tie-Breaker:** In the event of tied written test scores, the candidate with the earlier date of birth will be ranked higher.
5. **Final Selection**
  - It will be determined by the combined score of the written test and interview if the written test is conducted.
  - If the written test is not required, the selection will be based exclusively on interview scores.

## **Scheme of Test and Interview:**

a. Written Test (if applicable):

- 50 MCQs of 2 marks each covering topics on NCD Epidemiology, Hypertension, Diabetes, Research Methodology, Basic Epidemiology, and General Aptitude. There will be negative marking i.e. for an incorrect answer 0.5 marks will be deducted.

b. Interview:

- Questions will focus on NCD Epidemiology, Hypertension, Diabetes, Research Methodology, Basic Epidemiology, and Project Management.



# All India Institute of Medical Sciences Bhopal

## TERMS & CONDITIONS

- 1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria.**
2. These appointments will be made from the staff strength sanctioned to the extra-mural project and employment in this extra-mural project will not vest any right to candidate for appointment within the sanctioned staff strength of AIIMS Bhopal or ICMR or SJRI.
3. **Tenure:** The assignments are purely on contract basis for the period specified above. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or ICMR or SJRI for continued contractual appointment.
4. **Expiry of Contract:** The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural / short term research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
7. The candidate who is already in government service shall submit '**No Objection Certificate**' from the present employer at the time of walk-in-written test.
8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the interview or written test.
10. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
11. Canvassing of any kind will lead to disqualification.
12. Private practice of any type is prohibited.
13. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.
14. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
15. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.



# All India Institute of Medical Sciences Bhopal

16. The candidate should not have been convicted by any Court of Law.
17. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
18. Applications incomplete in any aspect will be summarily rejected.
19. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
20. All information / updates pertaining to this advertisement including date of interview or written examination, result, joining etc will be displayed on the AIIMS Bhopal website which is [www.aiimsbhopal.edu.in](http://www.aiimsbhopal.edu.in)
21. No individual intimation may be sent by the AIIMS Bhopal to applicants. It will be the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.
22. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

**Prof (Dr) Rajnish Joshi**  
**Principal Investigator**  
**All India Institute of Medical Sciences (AIIMS)**  
**Saket Nagar**  
**Bhopal-462020 (MP).**  
**Email: [ncdprojectaiimsbhopal@gmail.com](mailto:ncdprojectaiimsbhopal@gmail.com)**



# All India Institute of Medical Sciences Bhopal

## APPLICATION FOR THE POST OF (-----NAME OF THE POST---)

*For the Project:*

Applicant's name		Affix your recent passport size photo  (Do not staple)
Father's name		
Date of birth dd/mm/yyyy)		
Age on last dates for application	___ y, ___ mo, ___ d	
Sex (male/female/other)		
Married/unmarried		
Whether SC/ST/OBC		(please attach proof)
Communication address (including PIN)		
Mobile number		
Email ID		

Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
Language proficiency	Converse	
	Read	
	Write	



# All India Institute of Medical Sciences Bhopal

## Educational Qualifications: (Enclose self-attested photocopies)

Qualifications (from SSLC/Matriculation onwards)	Board/University	Year of Passing	% Marks	Subjects
1 Tenth or equivalent				
2 Higher Secondary				
3				
4				
5				
6				
7				

## Details of Previous Employment (if any): (Pls attach PDFs of proof of work)

	Employer	Designation	From (date)	To (date)	Duration (yrs, mos, days)	Nature of duties
1						
2						
3						
4						
5						
6						

- The project work involves travel to the field/other centers for the study. Will you be willing for the same (Yes/No): \_\_\_\_\_

Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work. (Please inform and the persons you list below that they may be receiving calls from us regarding this position, and obtain their permission to mention their names)

I accept enquires about my previous work with my earlier employer(s): Yes / No



# All India Institute of Medical Sciences Bhopal

Contact information of previous employer(s):

Name	Designation	Company / Organization Name	Phone	Email ID

**Check List: (Please tick against those enclosed)**

All Certificates must be self-attested and attached in the following order:

Proof of Identity (Copy of Aadhaar card/ Voter ID / Passport /Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate)	
Degrees/Diplomas	
Experience certificates	
Any others (if relevant; specify)	

## **DECLARATION BY THE APPLICANT**

*Application for the post of: (NAME OF THE POST) \_\_\_\_\_*

I, \_\_\_\_\_, wish to apply for the above contract post in an extramural research project, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. Further, I declare that I have gone through the terms and conditions of the appointment. I will abide by the same and I understand that through applying, qualifying or engagement on this position, I will have no claim against any regular position at AIIMS Bhopal.

Place:

Date:

NAME (in block letters):

(Signature of the Applicant)