



No. AIIMS/Bhopal/Rectt.Section/2020/5355

Date:14/12/2020

Recruitment of various Group-A Non-Faculty posts on Deputation basis at AIIMS, Bhopal

AllIndia Institute of Medical Sciences, Bhopal, an autonomous institute of national importance under Ministry of Health & Family Welfare Govt. of India invites applications in prescribed format from the eligible candidates for the following Non-Faculty posts to be filled on Deputation basis: -

S.No.	Name of Post	Method of Recruitment	Level in the Pay Matrix (As per 7th CPC)	No. of Posts
1	Financial Advisor	Deputation	Level-13 (₹ 123100-215900)	1
2	Chief Librarian	Deputation	Level-13 (₹ 123100-215900)	1
3	Chief Nursing Officer	Deputation	Level-12 (₹ 78800-209200)	1
4	Senior Analyst (System Analyst)	Deputation	Level-12 (₹ 78800-209200)	1
5	Registrar	Deputation/Absorption	Level-12 (₹ 78800-209200)	1
6	Senior Procurement-cum Stores Officer	Deputation	Level-11 (₹ 67700-208700)	1
7	Senior Administrative Officer	Deputation	Level-11 (₹ 67700-208700)	1
8	Nursing Superintendent	Deputation	Level-11 (₹ 67700-208700)	3
9	Assistant Controller of Exams	Deputation	Level-11 (₹ 67700-208700)	1
10	CSSD Officer	Deputation	Level-11 (₹ 67700-208700)	1
11	Executive Engineer (AC & R)	Deputation	Level-11 (₹ 67700-208700)	1
12	Executive Engineer (Electrical)	Deputation	Level-11 (₹ 67700-208700)	1
13	Hospital Architect	Deputation	Level-11 (₹ 67700-208700)	1
14	Stores Officer	Deputation	Level-10 (₹ 56100-177500)	2
15	Accounts Officer	Deputation	Level-10 (₹ 56100-177500)	2
16	Assistant Nursing Superintendent	Deputation	Level-10 (₹ 56100-177500)	30
Total				49

ESSENTIAL ELIGIBILITY DETAILS

S.No	Name of the Post	Level in the Pay Matrix (As per 7th CPC)
	Essential Eligibility criteria	
1.	Financial Advisor	Level-13 (₹ 123100-215900)
	<p>Essential:- Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, or (ii). With 5 Years regular service from Organized Account Services in the grade pay of Rs.7600 or (iii). Officers with Five Years regular service at the level of Deputy Secretary of Central Government in the grade pay of Rs.7600 and having THREE Years' experience in the field of finance and accounts.</p>	
2.	Chief Librarian	Level-13 (₹ 123100-215900)
	<p>Essential:- Officers under the Central/State/U.T. Governments / Universities / Statutory/ Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR with at least 5 years of regular service in the grade pay of Rs. 7600/- OR with at least 5 years of regular service in the grade pay of Rs. 6600/- And ii) having educational qualification: (a) Master's Degree in Science (preferably on Biological Sciences); of a recognized University or equivalent. (b) Degree or equivalent Diploma in Library Science of a recognized Institution or University Desirable: (a) Master's Degree in Library Science. (b) Training in Medical Librarianship.</p>	
3.	Chief Nursing Officer	Level-12 (₹ 78800-209200)
	<p>Essential: Officers of the State/Central Government or Statutory/ Autonomous Bodies: i) holding analogous posts OR ii) With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs.6600/- OR iii) With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-.</p>	
4.	Senior Analyst (System Analyst)	Level-12 (₹ 78800-209200)
	<p>Essential: Officers from Ministries/ Departments of Government of India/ State Government/ Union Territories/ Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600/- and above with 5 years of regular service in this grade. Qualification: M.E/M.Tech in Comp Sc./Comp Engg or Ph.D in computer science + 15 years experience in IT Systems/Networking/Hardware Configuration/Software Programming in Ministries/Departments of Government of India /State Government/Union Territories/Statutory/Autonomous Bodies.</p>	

5.	Registrar	Level-12 (₹ 78800-209200)
	Officers under the Central/State/U.T. Governments/Universities/Statutory Autonomous Bodies or Research and Development Organisations having educational qualification and experience for direct recruitment: Essential: i) A graduate of a recognized University ii) Seven Years' experience of administration in a supervisory capacity or as a teacher in a University/teaching institution including conduct or examination and admission and assignment of teaching programs for undergraduate and postgraduate etc. Desirable: A postgraduate degree	
6.	Senior Procurement-cum Stores Officer	Level-11 (₹ 67700-208700)
	Essential: Officers under the Central/State Govt./ U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with grade pay of Rs.5400/- and have 5 years' experience as a Stores / Purchase officer on regular basis.	
7.	Senior Administrative Officer	Level-11 (₹ 67700-208700)
	Officers under Central/State/U.T Governments/Universities/Statutory/Autonomous Bodies or research and Development Organisations i) Holding Analogues Post on regular basis OR ii) With 5 Year Regular Service in the grade pay of 5400 in the relevant field.	
8.	Nursing Superintendent	Level-11 (₹ 67700-208700)
	Essential: Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts, OR Deputy/ Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-	
9.	Assistant Controller of Examinations	Level-11 (₹ 67700-208700)
	Essential: Officers under the Central/State/U.T. Governments/Universities/Statutory Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, OR At least 5 years of regular service in the post in the PB-3, with Grade Pay of Rs. 5400/- or higher.	
10.	CSSD Officer	Level-11 (₹ 67700-208700)
	Essential: Officers of Central/State Govt./ Autonomous/ Statutory Organization holding analogous post on regular basis OR CSSD Supervisor with five/seven years of regular service in the grade pay of Rs.5400/- or 4600/- respectively.	
11.	Executive Engineer (AC & R)	Level-11 (₹ 67700-208700)
	Essential: Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories, Engineering Services, and other Engineering Departments of the Central/State /PSU/ Statutory/ Autonomous Bodies working holding analogous post OR	

	in PB-3 GP 5400 with 5 years of regular service in the grade, OR in PB-2 GP 4600 with 7 years of regular service in the grade.
12.	Executive Engineer (Electrical) Level-11 (₹ 67700-208700)
	Officers under the Central/State/U.T. Governments/Universities/Statutory Autonomous Bodies or Research and Development Organisations i) Holding analogous post on regular basis Or ii) Assistant Engineer (Electric) with 5 Years regular service in the grade pay of 5400/- Or iii) Junior Engineer (Electric) with 7 Years regular service in the grade pay of 4600/-
13.	Hospital Architect Level-11 (₹ 67700-208700)
	Essential: Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.
14.	Stores Officer Level-10 (₹ 56100-177500)
	Essential: Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR ii) with 2 years regular service in the grade pay of Rs. 4800/- OR iii) with 3 years regular service in the grade pay of Rs. 4600/- and having educational qualifications and experience as under: Degree from a recognized University/Institution; Post-graduate degree/Diploma in Material Management from a recognized University Institution; OR Bachelor's Degree in Material management from a recognized University/ Institution and 3years' experience in store handling (preferably medical stores).
15.	Accounts Officer Level-10 (₹ 56100-177500)
	Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations i) holding analogous posts on regular basis, OR ii) With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/- OR 4600/- respectively.
16.	Assistant Nursing Superintendent Level-10 (₹ 56100-177500)
	Essential: Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts, OR Staff Nurse Grade I (Nursing Sisters) with 3 years regular service in the Grade Pay of Rs. 4800/- and Possessing the following educational qualification and experience: (i) B.Sc. Nursing (4 year course) from Indian Nursing Council recognized institute/university, OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-basic) (2 year

	<p>course) from Indian Nursing Council recognized institute/university.</p> <p>Experience: Six year experience after B.Sc Nursing/B.Sc (Post Certificate)/ BSc Nursing (Post basic or equivalent from a recognized University/Institute in a minimum 200 bedded Hospital/healthcare institute as Staff Nurse out of which at least 3 Year as a Ward In-charge or supervisory capacity.</p> <p>Desirable: M.Sc (Nursing) from Indian Nursing Council recognized institute /university.</p>
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General Terms & Conditions:

- I. The Director, AIIMS Bhopal reserves the right to increase/decrease the vacancies or cancel the exercise for this advertisement/ recruitment at any stage of the process without assigning any reason thereof.
- II. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application which is 45 days from the date of publication of this advertisement in National level News Paper, **i.e. upto 5.00 PM on 29.01.2021.**
- III. Deputation will be initially for a period of 3 years and thereafter extendable after review performance on yearly basis, as per rules of GOI governing deputation from time to time (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department shall not ordinarily exceed five years).
- IV. All the posts carry usual allowances as admissible to Central Government Employees of similar status at AIIMS Bhopal (M.P.).
- V. The Govt. employees who fulfil the above qualifications/eligibility may submit their application **as available at Annexure-I** within 45 days from the date of publication of this advertisement in National level News Paper, **i.e. upto 5.00 PM on 29.01.2021** by Speed Post/Registered Post on the following officer address:

**The Deputy Director (Administration)
All India Institute of Medical Sciences (AIIMS)
Administrative Block, 1st Floor Medical College
Building, Saket Nagar, Bhopal-462020 (M.P.)**

- VI. The envelope containing the application(s) should be super-scribed as: **“Application for the Post of on Deputation Basis.”**
- VII. Application forms received after last date will not be considered later on at any stage. AIIMS Bhopal will not be responsible for any postal delay.
- VIII. While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfil the eligibility criteria. Duly attested photocopies by the Competent Authority of the applicant’s up-to-date Confidential Reports (at least for the latest 05 years) should also be enclosed with the application. It may also be clearly stated that no Vigilance/ Disciplinary Proceedings is Pending or Contemplated against the candidates concerned. Application without Vigilance Clearance and ACRs/APARs Dossiers will not be considered. Supporting documents related to qualification, experience etc. should be self- attested and enclosed with the application.

- IX. The applications received without requisite documents or received after the last date will not be entertained.
- X. The posts advertised in the advertisement are not applicable for the candidates who working in Private Organization/institute etc.
- XI. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's OM/order issued/ amended from time to time.
- XII. AIIMS Bhopal website www.aiimsbhopal.edu.in may be visited for regular updates regarding this advertisement.
- XIII. Canvassing in any form will lead to disqualification of candidature.

For Clarification & Enquiries:

- **Mail to:** recruitment.deputation@aiimsbhopal.edu.in
- **Contact No. :** 0755- 2672334

Encl: *Application form (05 Pages)*

**Deputy Director (Admin.)
AIIMS, Bhopal**