



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462024 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

NOTICE INVITING TENDER

Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01 Dated 01-06-2015

On behalf of **Director, All India Institute of Medical Sciences (AIIMS) Bhopal**, **Notice Inviting Tender for Purchase & Rate Contract for Printers at AIIMS Bhopal** are invited under **Two Bid System** in sealed cover.

Detailed Description and Term & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website www.aiimsbhopal.edu.in or may be obtained directly from the Office of Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462024 (MP) on any working day from 01-06-2015 to 23-06-2015 from 10.00 Hrs to 17.00 Hrs except Saturday/Sunday/Holyday on paying Cost of Tender Document (i.e. Rs. 1,050/-(Non Refundable) Including VAT@5% in the form of DD, withdrawn from any Nationalized Bank in favour of "**Director, AIIMS Bhopal**"). Last date of submission of tenders is 24-06-2015 (Upto 14.00Hrs) in the Tender Box kept in the Office of the undersigned.

(Admn. Officer)



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462024 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01 Dated 01-06-2015

Notice Inviting Tender for Purchase & Rate Contract for Printers to AIIMS Bhopal

On behalf of Director, AIIMS Bhopal, the Admn. Officer, AIIMS Bhopal, invites sealed tender under "TWO BIDS (TECHNICAL & FINANCIAL) SYSTEM" in prescribed tender document from firms/manufacturers/suppliers for "Purchase & Rate Contract for Printers to AIIMS Bhopal".

Schedule of Tender

SrNo.	Schedule	Particulars
1	Cost of Tender Form	Rs. 1050/- (One Thousand Fifty Only) Non Refundable including VAT@5% in the Form of DD in favour of "Director, AIIMS Bhopal" from any Nationalized bank. Those who have downloaded the tender document should must accompany above Tender Document cost DD in Technical Bid Envelop.
2	Date of issue of Tender Document	01-06-2015
3	Last date of Sale of Tender Document	23-06-2015
4	Date of submission of tender	23-06-2015 ; 14.00 Hrs
5	Date of Opening of Technical Bid	24-06-2015 ; 15.00 Hrs
6	Earnest Money Deposit	The DD of EMD of Rs. 25,000/- (Twenty Five Thousand) is to be drawn in favour of "Director, AIIMS Bhopal" . In respect of successful bidder it will be returned after the submission of Performance Security Deposit to AIIMS Bhopal and Performance Security Deposit should remain valid for a period of Ninety Days beyond the date of completion of all contractual obligations including 36 Months Warranty. Any other dues outstanding shall also be recovered from the Performance Security Deposit. In the case of unsuccessful Bidders, the EMD shall be refunded within 30 days of award of contract to successful bidder/bidders.

Note:-

1. The details of Tender Terms & Conditions are mentioned in Tender Document.

Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01

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1. Tender Form can be purchased from **Office of Store Officer, 1st Floor, E-Wing, Medical College Building AIIMS Bhopal by paying Cost of Bid Document of Rs. 1,050/- (One Thousand Fifty only) Non Refundable including VAT@5%** in form of Demand Draft of any Nationalized Bank drawn in favour of **“DIRECTOR, AIIMS BHOPAL”** payable at BHOPAL from **01-06-2015** to **23-06-2015** in all working days from 10.00 Hrs. to 17.00 Hrs. except Saturday/Sunday/Holyday or downloaded directly from AIIMS Bhopal website **www.aiimsbhopal.edu.in**. Those who have downloaded the tender document from website should must have enclose a DD for **Rs. 1050/- (One Thousand Fifty only)** along with their Technical Bid **(NON-REFUNDABLE) BY WAY OF SEPARATE DEMAND DRAFT DRAWN IN FAVOUR OF DIRECTOR, AIIMS, BHOPAL AND THE SAME SHOULD ESSENTIALLY BE ENCLOSED ALONGWITH THE TECHNICAL BID. THE BIDDERS SHOULD SPECIFICALLY SUPERSCRIBE, “DOWNLOADED FROM THE WEBSITE” ON THE TOP LEFT CORNER OF THE OUTER ENVELOPE CONTAINING TECHNICAL BID & FINANCIAL BID SEPARATELY. IN NO CASE, THE TENDER COST FEE SHOULD BE MIXED WITH EMD AMOUNT. THE TENDERS NOT FOLLOWING THE ABOVE PROCEDURE, THEIR BIDS WILL BE SUMMARILLY REJECTED.**
2. The Director, AIIMS Bhopal reserves the right to reject any or all tenders without assigning any reasons whatsoever.
3. Interested Bidders are advised to visit AIIMS Bhopal website www.aiimsbhopal.edu.in for details of this Tender Document.

Enclosed : Tender Document

(Admn. Officer)

Copy to:

1. Director/Dy. Director(Admn)/Financial Advisor/Store Officer of AIIMS, Bhopal
2. Notice Board of Admn/Store Department for wider publicity and Vendors information.
3. IT Department, AIIMS Bhopal- Requested for upload the same in the **AIIMS Bhopal Website www.aiimsbhopal.edu.in / www.aiimsbhopal.nic.in / CPP Portal www.eprocure.gov.in** for wider publicity.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462024 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

TENDER DOCUMENT

Purchase & Rate Contract for Printers to AIIMS Bhopal

Cost of Tender Document :Rs. 1050/- (One Thousand Fifty Only)
Non-Refundable

(To be submitted in the form of Demand Draft, from any Nationalized Bank in favour of “Director, AIIMS Bhopal”; Those who has downloaded tender document directly from AIIMS Bhopal website www.aiimsbhopal.edu.in must accompany the cost of Tender Document DD as mentioned above along with their Technical Bid document envelope, failing which their bids shall be out rightly rejected).

IMPORTANT DATES

Publication of NIT in the News papers	:	01-06-2015
Uploading of NIT on AIIMS Bhopal website www.aiimsbhopal.edu.in	:	01-06-2015
Date of issue of Tender Document	:	01-06-2015
Last Date of Sale of Tender Document	:	23-06-2015
Last Date & time for submission of Tender Document	:	24-06-2015 upto 14.00 Hrs. At the Tender Box kept at the Office of Store Officer, 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 024 (MP)
Last date for submission of Pre Bid Queries sought for clarification if any (Queries should be sent through email to itsupport@aiimsbhopal.edu.in , only till	:	15-06-2015 upto 17.30 Hrs.
Pre-Bid Meeting Date And Venue	:	16-06-2015, 15:00 Hrs 1st Floor , 1 st Floor Director’s Board Roomv Medical Colege Building Saket Nagar AIIMS Bhopal - 462020
Pre Bid Clarification (if any) shall be uploaded by AIIMS Bhopal on www.aiimsbhopal.edu.in and prospective Tenderers should downloaded the same and attach its ‘duly signed and certified copy’ with their Technical Bid documents in Technical Bid Document Envelop.	:	Shall be uploaded on AIIMS Bhopal website www.aiimsbhopal.edu.in by 18-06-2015 by 17.30 Hrs.
Date & time for opening of Technical Bid	:	24-06-2015 at 15.00 Hrs. In the 1 st Floor Director’s Board Roomv Medical Colege Building Saket Nagar AIIMS Bhopal – 462020 (M.P)
Date & time for opening of Financial Bid	:	Will be intimated separately in due course of time to only those Bidders, who have Qualify in Technical Bid (i.e. whose bids found “Technical Responsive”).



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL
Saket Nagar, Bhopal-462024 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Tender No.: AIIMS Bhopal/Store/ Purchase & Rate Contract for Printers /2013-2014/01 Dt. 01-06-2015

NOTICE INVITING TENDER

Purchase & Rate Contract for Printers to AIIMS Bhopal

1. Sealed tenders are invited under Two bid system (Part-I Earnest Money and Technical bid & Part-II Financial bid) from prominent Manufacturers/Authorised Dealers/Whole-sellers on annual Rate Contract basis, for a period of one year from the date of commencement of award. If the performance is found satisfactory, the contract would be extendable further for a period as may be agreed mutually (not beyond 1 year) by both the parties.
2. The cost of Tender Document is Rs.1050/-(One Thousand Fifty only) (Non Refundable). Tender document can be had in person from the Office of the Store Officer on any working day from 01-06-2015 to 23-06-2015 during 10:00 to 15.00 Hrs except Saturday/Sunday/Holyday on payment of said cost in the form of Demand Draft in favour of "Director, AIIMS Bhopal", payable at Bhopal. The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in>). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of "Director, AIIMS Bhopal", payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.
3. The Parties interested for any clarification, should send their Pre Bid enquiries (if any) through email to store@aiimsbhopal.edu.in by 15-06-2015 upto 17.30Hrs. No need to visit AIIMS Bhopal in person, the clarification will be uploaded by 18-06-2015 upto 17.30 Hrs. on AIIMS Bhopal website www.aiimsbhopal.edu.in, copy of clarification downloaded should be enclosed, duly signed and stamped along with their Technical Bid Document in Technical Bid Envelope during submission of their bids to AIIMS Bhopal. Pre Bid Meeting will be held on 16-06-2015 at 15:00 Hrs at 1 st Floor Director Board Room Medical Colege Building AIIMS Bhopal.
4. The amount of Earnest money deposit is Rs.25,000/- (Twenty Five Thousand only) (Non-Interest bearing). This Earnest money deposit is compulsory and equal to all the prospective bidders, whether they are bidding for single Item or all the items as per the requirement list given in Chapter-7 of this Tender Enquiry Document by any bidder want to participate in this Tender. The Bidder is required to deposit earnest money along with their Technical Bid document in Technical Bid Envelope in the form of Banker's Cheque/Demand Draft (Non Interest Bearing)/FDR from any Nationalized Bank and the same should be drawn in favour of "Director, AIIMS Bhopal" payable at Bhopal.
5. The Tenderer is required to prepare two sealed cover super scribed as (i) **Cover-I-Technical Bid**, and (ii) **Cover-II –Financial Bid**. Both covers should be kept **in one main sealed cover** super scribed as "Tender for supply of Printers due on 24-06-2015 ".

Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01

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6. The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar-462 024 (MP) on or before 24-06-2015 by 14.00 Hrs. positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
7. The Technical bid will be opened on the same day at 15.00 hrs by a Committee constituted by the competent authority of AIIMS Bhopal, in its office in the presence of the Tenderers or their authorised representative who wish to be present. **The date and time for opening of financial bids of the technically qualified tenderers shall be communicated later as per convenience of this office.**
8. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
9. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. If any tenderer approaches for EMD, it will be forfeited at the discretion of the competent authority of AIIMS Bhopal. The offer should remain valid for a minimum period of 90 days. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
10. AIIMS Bhopal reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
11. Any dispute is subject to the jurisdiction of Civil Court Bhopal.
12. The Tender Document has been divided into the following chapters:-
 - **Chapter-1: General Instructions to Bidders (Page No. 7 to 7)**
 - **Chapter-2: Terms and Conditions of Contract (Page No.8 to 12)**
 - **Chapter-3: Schedule of Requirements & Technical Specifications (Page No. 13 to 13)**
 - **Chapter-4: Technical Bid (Page No. 14 to 16)**
 - **Chapter-5: Check List (Page No. 17)**
 - **Chapter-6: Contract Form (Page No. 18 to20) and Performance Bank Guarantee Form (Page No.21)**
 - **Chapter-7: Financial Bid (to be utilized by the bidders for quoting their prices and price bid should be kept in separate sealed envelope superscripted as Financial Bid for Printers) (Page No. 22 to 49)**

Chapter – I

GENERAL INSTRUCTIONS TO BIDDERS

1. The Tenderer must fulfil the following specifications/conditions:-
 - (a) A Registered Office or Branch Office of the firm should be located preferably at Bhopal City. Availability of a responsible person on call on all working days between 09.00 Hrs to 17.30 Hrs.
 - (b) The tenderer should have its own Bank Account, PAN, TAN, TIN, VAT and Service Tax Number. Payment will be made electronically only.
 - (c) The tenderer should be a reputed supplier having at least three years dealing experience with the Government Departments Certificate in token of Proof of experience, of the concerned Department should be enclosed for ready reference.
 - (d) The tenderers should require to submit detailed Technical Specifications in accordance to the required Technical Specifications mentioned at Schedule of Requirement and Technical Specifications at Chapter-3 of each of the Printers for which the rates they have been quoted along with their Technical Bid Documents with their quoted items nos. and their firm name without indicating any prices for assessing the Technical Competency of the Offered items with the help of Subject Expert during Technical Evaluation of the Bid by AIIMS Bhopal.
 - (e) The rates are to be quoted on FOR-Destination basis only. However, their breakup is necessary.
 - (f) The offer of Tenderers quoting rates as per Technical Specifications laid down in Schedule of Requirement and Technical Specifications (Chapter-3).
 - (g) The tenderer should submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2010-11, 2011-2012 and 2012-2013).
 - (h) The tenderer should give an Affidavit duly Notarized on Stamp Paper worth Rs. 50/- in clear and un-ambiguous language that it has never been black listed/no criminal case pending by any of the organisation with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply.
 - (j) The tenderer should be financially sound and in a position to make bulk supply on a short notice of the items not covered in the list given in Financial Bid (Chapter-7) but auxiliary/ancillary/incidental to “**Dictionary meaning**” of Printers.

Chapter -2

TERMS AND CONDITIONS

1. The Rate contract shall be for a period of one year from the date of award of contract or as indicated in the Letter of Award (LoA). The contract may be extendable year to year subject to a maximum period of 1 year), on the same terms and conditions or as may be agreed mutually by both the parties under the prevailing circumstances.

ELIGIBILITY/EVALUATION CRITERIA

2. The tenderer must fulfil the following specifications (all documentary proofs, self-attested and stamped (seal), are required to be submitted along with the technical bid):
 - (a) Documentary proof of the Registered Office/Branch Office of the Tenderer should be submitted.
 - (b) The tenderer should have its own Bank Account, PAN, TIN, TAN Number, VAT and Service Tax Number. Self-attested Photostat of all should be enclosed.
 - (c) The Tenderer should be a reputed & financially sound Printers supplier having minimum experience of three years and expertise in supplies to Central Government Institutes/Ministries/Departments/Public Sector & Undertakings etc. Proof of experience in the form of copy of certificates obtained from Govt. Deptt. etc. should be enclosed. Copy of Income Tax Return and Audited Certified Accounts for the last three years may also be enclosed with the Technical Bid.
 - (d) The Tenderer should have an annual turnover of not less than Rs. 25 Lakh in last three financial years. Copy of relevant stipulated proof may also be enclosed with Technical bid.
 - (e) The Supplier should have executed at least **1 No. of Supply/Purchase Order worth not less than Rs. 10 Lakh** or **2 Nos. of Supply/Purchase Orders worth not less than Rs.7.50 Lakh each** or **3 Nos. of Purchase Orders worth not less than Rs. 5 Lakh each** for any Govt. Institution/ Corporates customers for the supply and installation of similar nature items in the last Three Financial years(2010-2011, 2011-2012 and 2012-2013). Please enclose the relevant Orders copies for necessary reference along with Technical Bid Document.
 - (f) The tendering Firm/Agency/Company are advised in their own interest to quote their rates for any one item or all the items as per the Technical Specifications laid down in Schedule of Requirement and Technical Specifications (Chapter-3).
 - (g) The Technical Responsive bidder's, Financial Bid shall only be opened and L-1 bidder shall be decided on the basis of each Item wise lowest rate quoted by any of the bidder and the bidder, who have quoted maximum number of items in L-1 Rate shall be given opportunity by the competent authority of AIIMS Bhopal and ask him in writing to match L-1 price of other items quoted by him in comparison of other bidders, where his quote has not been found L-1.

- (h) The **Earnest Money Deposit of Rs. 25,000 (Twenty Five Thousand only)**, refundable (without interest), should be necessarily accompanied with the technical bid in the form of Demand Draft drawn from any Nationalized Bank in favour of **“Director, AIIMS Bhopal”**, **Payable at Bhopal**, failing which the tender shall be declared un-responsive. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
- (i) The successful Tenderer shall have to deposit a **Performance Security @10% of order value in the form of Demand Draft/FDR/Bank Guarantee in favour of “Director, AIIMS Bhopal” Payable at Bhopal. If Bidder interested to furnish the Performance Security in the way of Bank Guarantee, the Format enclosed at Chapter-6 for reference**). The performance security should remain valid for a period of Ninety days beyond the date of completion of all contractual obligations including 36 Months warranty. In case, the contract is further extended beyond the initial period of one year, the Performance Security Bank Guarantee shall have to be renewed accordingly and its extension shall be communicated at the time of award of addendum of contract. Earnest Money Deposit shall be refunded to the successful bidder on receipt of performance security.
- (j) The Tenderer should give an affidavit duly notarized on Stamp paper worth Rs. 50/- ,therein clearly and un-ambiguously mentioning that it has neither been black listed/no criminal case is pending against him by any of the Govt. Institute/Ministries/Departments/PSU with whom, it had contract for supply of Printers etc. during last five years nor has been penalized by such organization on account of poor/spurious quality.
- (k) Details regarding quality, brand, Technical Specification etc. have been given against each item in the Schedule of Requirement and Technical Specifications (Chapter-3). Rates should strictly be quoted accordingly. Items where brand has not been indicated, rates should be quoted for best available/good quality product conforming to the prescribed/prevailing standards.
- (l) In his own interest the tenderer is advised to submit the desired papers/documents with their technical bid as per the Check List indicated in **Chapter-5** failing which their bids shall be declared un-responsive.

OTHER ESSENTIAL TERMS & CONDITIONS:-

3. The selected tenderer would be required to arrange supply on regular basis as per the Despatch Instructions/Purchase cum Supply Order during the working hours of the Institute. Since the rates are to be quoted on destination basis, no other charges whatsoever are payable extra.
4. The selected tendering Firm/Agency/Company shall also provide the name and mobile number of a key person, who can be contacted at any time, even beyond the office hours and on holidays. The person should be capable of taking orders and making arrangement for supply of the desired items even on short notice to AIIMS Bhopal.
5. Order shall be issued on requirement basis. Bills in triplicate for the items supplied by the selected firm(s), should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules and payment shall be

released only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office. If any items are found to be defective, or not of the desired quality etc., the same shall be replaced immediately, for which no extra payment shall be made by AIIMS Bhopal.

6. **Quality of Goods and Services** : The equipment/product must confirm to the Technical specifications given in Chapter-3 and of desired quality. The bidder shall guarantee that item delivered to the purchaser are brand new and not refurbished one. Consistency in quality shall be maintained for the entire lot of products offered. All the required quantity of items in schedule of requirement shall be of the same brand and model no. The bidder shall not substitute any internal components or subsystems of the product by similar items of different manufacturers. All the equipment shall be supplied with the relevant interface cables, Printer Setup/Software CDs, and necessary standard accessories. The vendor shall be responsible for the quality of supply. Successful bidder has to past non-removable sticker on all kind of all kind of Printers and all kind of Cartridges etc. with details of Tender no., Bidder's name, Address, Contact detail, Service Centre/ help line number and warranty expiry date.
7. **Delivery & installation:** Within 30 working days from the date of confirmed purchase Order/Purchase Instruction issued by the Competent Authority of AIIMS Bhopal to AIIMS Bhopal at Saket Nagar, Bhopal-462 024 (MP).
8. If the selected firm fails to deliver the items or replace the defected/spurious items within the stipulated date & time, a penalty on a weekly basis for delay @ 1% on per week basis, subject to maximum of @10% of total Order Value as penalty and the actual cost paid to be an outside agency by the All India Institute of Medical Sciences (AIIMS) Bhopal after made deduction from the firm's pending bills or Performance Security, as the case may be.
9. All India Institute of Medical Sciences (AIIMS) Bhopal shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of items beyond office hours/holidays/place of supply for which, no additional payment shall be made.
10. The bills raised by the selected tendering Firm/Agency/Company should have all tax registration numbers printed on bill. The bill shall be signed by the authorized signatory of the firm across a revenue stamp. Validity of the tax registration during the currency of contract shall be the sole responsibility of the tendering Firm/Agency/Company. The bill shall be raised indicating permissible taxes separately and the copies of proof of Service Tax/VAT or other applicable taxes deposited to Tax Authorities by the firm for recent period, just before the submission of Bills must also be enclosed for reference of AIIMS Bhopal authorities.
11. The tendering Firm/Agency/Company shall be bound by the details furnished by him/her to the All India Institute of Medical Sciences (AIIMS) Bhopal while submitting the tender or at subsequent stage. Upon selection of the tendering Firm/Agency/Company, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/ different Technical Specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled and performance security shall be stand forfeited.
12. The rate quoted by the selected tendering Firm/Agency/ Company, and as approved by the All India Institute of Medical Sciences (AIIMS) Bhopal, shall remain valid throughout the period of **Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01**

contract and the request to increase the rates for any or all items, during the currency of contract, shall not be entertained at any stage.

13. The selected firm(s) shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency(ies) without prior written consent of the All India Institute of Medical Sciences (AIIMS) Bhopal. If it is found that the firm has given sub-contract for supply of Printers on the basis of procurement/ supply order, the contract shall stand cancelled & the performance security shall stand forfeited.
14. The conditional/incomplete bids shall not be considered and shall be declared un-responsive.
15. All entries in the tender form should be legible and filled clearly in the published in the Financial Bid Form (Chapter-7) only. If the space furnishing the information is found insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting or other than issued forms is permitted in the bid forms. In such cases, the tender shall be declared un-responsive.
16. The tender documents should be sealed and clearly super-scribed with the words "Tender for Rate Contract to Supply of Printers to AIIMS Bhopal".
17. If a tendering Firm/Agency/Company decides to withdraw from the bidding before the financial bids are opened, the AIIMS Bhopal shall have the authority to forfeit the EMD of Rs. 25,000/- (Rupees Twenty Five Thousand only) deposited with the technical bid.
18. All India Institute of Medical Sciences (AIIMS) Bhopal shall not be responsible for any financial loss or other damage or injury to any item or person deployed/supplied by the successful bidder in the course of their performing the duties to this office in connection with purchase order/supply order for Printers items.
19. The Competent Authority of All India Institute of Medical Sciences (AIIMS) Bhopal reserves the right to relax/withdraw any of the terms and conditions mentioned in the tender documents, if doing so is in the interest of the AIIMS Bhopal.
20. The Tender should be dropped only in the designated Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462024 (MP). The closing time and date for acceptance of tenders shall be 14.00 hrs on/ before by 24-06-2015 . No tender received later the stipulated date & time or from other modes/place shall be entertained & shall be declared un-responsive.
21. The tenders will be opened on the same day (i.e. on 24-06-2015) in Office Room of the Designated Officer at 1st Floor, Director Board Room Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 024 (MP) at 15:00 hours in the presence of such tendering Firm/Agency/Company or their authorized representatives (only One representative from each of company shall be allowed) who wish to be present/witness at the time of opening of bids.
22. The AIIMS Bhopal reserves the right to place an order for supply of any items mentioned in the Financial Bid (Chapter-7) or otherwise, to any other firm(s) in emergency/unavoidable situation.

23. This office shall have the full authority to reject any/all offer(s) without assigning any reason thereof. Any enquiry after submission of the quotation will not be entertained.
24. The contract will be valid from the date; it is awarded/formalities completed. This office will, however, reserve the right to conduct performance review at any time during the contract period and deficiencies, if any, noticed shall be required to be rectified and compliance reported. This office reserves the right to suo-moto terminate the contract by giving one month's notices at any point of time.
25. The rate submitted by the tendering Firm/Agency/Company should not be higher than the Govt. Approved / DGS&D Rates at which the Printers are being supplied by it to other Govt. Institutes/Ministries/Departments/PSUs. If subsequently it is found that the firm has supplied Printers at higher rates to the All India Institute of Medical Sciences (AIIMS) Bhopal, the excess amount shall be recovered from the Performance Security and/or from the pending bills of the firm along with a penalty of Rs. 1000/- (One Thousand) on firm on such occasion and shall be doubled on subsequent occasions.
26. **Warranty:** The supplier **warrants comprehensively** that the Printers, which has standard life supplied under this contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the Printers supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's/Consignee's Technical specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied Printers under the conditions prevailing in India. **The on-site replacement warranty shall remain valid for a period of 36 Months** from the date of recording of acceptance of goods at AIIMS Bhopal. Free maintenance services shall be provided by the Bidder during **the period of warranty for 3 years**. The maximum response time for maintenance complaint from any of the destinations specified in the Schedule of Requirements/Purchase order(s) (i.e. time required for bidders maintenance Engineer to report at the installation after a request call/email from Store/IT Department is made or letter is written) shall not exceed 48 hrs.
27. The tendering Firm/Agency/Company should have its own Bank Account Number, TIN/TAN Number, PAN Number, VAT and Service Tax Registration Number. Self- attested copy of the same should be enclosed. The Bank name and account number should be intimated to Account Officer, AIIMS Bhopal to which all payments for supply of Printers will be made through ECS transfer in case of the successful bidder.
28. Any complementary scheme offered by the manufacturer shall be provided to the All India Institute of Medical Sciences (AIIMS) Bhopal with no additional cost.

(Authorized Signatory)

All Terms and Conditions Read & Signed by me

Tender No. AIIMS Bhopal/IT/Store/Purchase & Rate Contract for Printers/2015-2016/01

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Signature :.....

Name Of Tenderer.....

Rubber Stamp.....

Chapter – 3

Schedule of Requirement and Technical Specifications

1. The items mentioned in the Financial Bid(Chapter-7) will be required by this office. The demand for these items will be given to the tendering Firm/Agency/Company by way of Despatch Instructions/Purchase cum Supply Order from time to time during the contract period. All India Institute of Medical Science (AIIMS) Bhopal shall demand items over and above the items mentioned in the Financial Bid (i.e. auxiliary/ancillary/incidental to “**Dictionary meaning**” of Printers) and the Agency will have to supply the same as per the rate mutually agreed upon as per than prevailing market rates.
2. The supply order may be given for single or bulk items and Agency will have to supply them immediately but not later than the period as stipulated in the Despatch Instructions/Purchase cum Supply Order .
3. The items will be supplied at the destination location (Place) as stated in the Despatch Instructions/Purchase cum Supply Order.
4. All India Institute of Medical Sciences (AIIMS) Bhopal shall be the sole authority to cancel/amend any order, as per requirement, and also to place order for supply of items beyond office hours/holidays/place of supply for which, no additional payment shall be made.

Type of Printers

1. **Laser Printer - Simple Print Facility (Black and White)**
2. **Laser Printer All- in One -Print, Copy & Scanning Facility (Black and White)**
3. **Laser Printer All- in One -Print, Copy, Scanning & Fax Facility (Black and White)**
4. **Laser Walk Printer All- in One – A4, A3 Size Print, Copy & Scanning Facility (Black and White)**
5. **Laser Color Printer - Simple Print Facility**

Note:

1. Approved Make:- HP, Canon, Xerox, Panasonic.
2. All 5 printers should be of the same make.
3. OEM authorization will be required on the company letter head as mentioned by approved make.
4. Demonstration of the products will be done after technical bid opening and before financial bid opening.
5. L1 will be decided item number wise on the basis of grand total of specific item (i.e. Printer + Cartridge). Bidder has to bid for all the items mentioned against each item number otherwise they will be treated as disqualified.
6. The price of the any of the items should not exceed market price of the item or any govt rate contract prices.
7. All products should be in proper sealed box or envelope with company authentication.

S. No.	Item Name	Technical Specification		Complain make and model by bidder
1	Laser Printer - Simple Print Facility (Black and White)	Print speed First page out Resolutions Processor Memory Duty cycle Media Input Out put Sizes Weight Types Connectivity Interfaces Languages Client operating systems Dimensions (w by d by h) Weight What's in the box Warranty	Up to 15 ppm letter Less than 10 seconds 1200 dpi effective output quality (600 by 600 dpi) 234 mhz 2 mb ram 5000 pages per month 150 sheet input tray,single sheet Specialty paper input slot 100 sheet face down bin Main tray: 5.8 by 8.27 to 8.5 by 14 in (147 by 211 to 216 by 356 mm) input slot 3 by 5 in to 8.5 by 14 in (76 by 127 mm to 216 by 356 mm) Letter, legal, executive, envelopes (no. 10 monarch) Main tray:16 to 28 ib band (60 to 105 g/m) input Slot 16 to 43 i bond (60 to 163 g/m) Paper (plain, LaserJet, photo) envelopes Transparencies, labels, cardstock, postcards Hi speed usb 2.0 port Host based printing Microsoft® windows 2000 and xp 32 bit 14.6 by 9.5 by 8.2 in (370 by 242 by 209 mm) 11 ib (5 kg) Print Cartridge, getting started guide ,cd (includes software And user guide) power cord Three year warranty	
	Spare Toner Cartridge Laser Printer - Simple Print Facility	Printer Technical Specification as per above 1 st Items		
2	Laser Printer All- in One -	Print speed First page out	Up 14 ppm letter Less than 8.5 seconds from power save mode	

	Print, Copy & Scanning Facility (Black and White)	Resolution Enhancement, Technologies Processor Memory Recommended Monthly volume Maximum Monthly duty cycle Languages Paper Input Output Two sided printing Sizes Weights Types Connectivity Interfaces Operating systems Dimensions (w by d by h) Weight (without print cartridge What"s in the box Warranty	Up to 600 by 600 dpi (1200 dpi effective output),re Fastres 600(600 dpi effective output) fast Res 1200 (1200 dpi effective output) 266 mhz 2 mb ram,64 kb eeprom for nvram 25 to 1500 pages Up to 5000 pages Host-based 150 sheet adjustable main tray 100 sheet output bin Manual two sided printing Letter,legal,executive,postcards,envelops (no 10 Monarch) custom sixes 3 by 5 in (76 by 127 mm) To 8.5 by 14 in (216 by 356 mm) 16 to 43 ib bond (60 to 163 g/m) Paper (laser,plain,rough,vellum,archive) envelopes, Labels,cardstock,transparencies Hi speed usb 2.0 port Windows® 2000,xp home,xp® professional x 64, Windows server 2003 (32/64 bit) works with windows vista , mac os x v 10.3, v 10.4 and v 10.5 13.66 by 8.82 by 7.64 in (347 by 224 by 194 mm) 10.3ib (4.7 kg) Print cartridge, greeting started guide,printer Documentation and software on cd-rom ,support flyer, Power cord Three year limited warranty	
	Spare Toner Cartridge Laser Printer All- in One - Print, Copy & Scanning Facility	Printer Technical Specification as per above 3 rd Items		
3	Laser Printer All- in One - Print, Copy, Scanning & Fax Facility (Black and White)	Print speed First page out Resolution Technologies Processor Memory	Up 20 ppm letter Less than 8.5 seconds from power save mode Up to 600 by 600 dpi (1200 dpi effective output),re Laser 600 mhz 128 mb ram,	

		<p>Recommended Monthly volume Maximum Monthly duty cycle Languages Paper Input Output Two sided printing Sizes Weights Types Connectivity Interfaces Operating systems Dimensions (w by d by h) What"s in the box Warranty Scan speed Scan Resolution Scan File Format Maximum no. Of copies Fax Speed</p>	<p>25 to 1500 pages Up to 8000 pages Host-based 150 sheet adjustable main tray 100 sheet output bin Manual two sided printing Letter,legal,executive,postcards,envelops (no 10 Monarch) custom sixes 3 by 5 in (76 by 127 mm) To 8.5 by 14 in (216 by 356 mm) Less than 10 kg Paper (laser,plain,rough,vellum,archive) envelopes, Labels,cardstock,transparencies Network Ready Hi speed usb 2.0 port Windows® 2000,xp home,xp® professional x 64, Windows server 2003 (32/64 bit) works with windows vista , mac os x v 10.3, v 10.4 and v 10.5 420 x 365 x 309 mm Print cartridge, greeting started guide,printer Documentation and software on cd-rom ,support flyer, Power cord Three year limited warranty up to 8ppm (B & W),UP to5PPM colour up to 1200 DPI UP TO 9S 33.6 KBPS</p>	
	<p>Spare Toner Cartridge Laser Printer All- in One - Print, Copy, Scanning & Fax Facility</p>	<p>Printer Technical Specification as per above 5th Items</p>		

4	Laser Printer All- in One – , A3 Size Print, Copy & Scanning Facility (Black and White)	PrintTechnology Laser Printer Standard Optional Print Speed Print, copy, Scan, fax, email, Walk-up Fax Minimum 40/45 pages per minute (for both Side) First-page-out time fast as 4.8 seconds Print resolution up to 1200 x 1200 dpi Maximum paper size 12 x 18 in./SRA3 Standard paper capacity 2,180 sheets Maximum paper capacity 3,140 sheets Finishing options Two-sided output standard hole punching, multi-position stapling, saddle-stitch booklet making, and v-folding Scan to email, mailbox, desktop, network file server, and to document management applications Xerox Extensible Interface Platform (EIP) enabled One- and three-line fax options,10-sheet Duplexing Automatic Document Feeder Security and cost control features EFI Fiery print server option available Compatibility: Linux, Windows (All Ver.) and Mac compatible Maximum duty cycle 150,000 images / month Dimensions (WxDxH) 53 x 32 x 46 in. (1346 x 794 x 1194 mm) Power requirements 110V, 50/60 Hz, 15A Connectivity 10/100/1000BaseT Ethernet, High-Speed USB 2.0 direct print, 802.11b (via third-party adapters) Warranty Three years on-site Print speed (black normal quality,A4) UP TO 35PPM PRINT SPEED (BLACK NORMAL QUALITY A3) UP TO 18 PPM MAXIMUM NUMBERS OF COPIES 1000 PRINT RESOLUTION 1200 X 1200 DPI STANDARD MEMORY 256 MB DUTY CYCLE MONTHELY 2,00,000 DIMAENSION (W XD X 610 X571 X584 MM) PROCESSER 460 MHz	
	Spare Toner Cartridge Laser Walk Printer All- in One – A4, A3 Size Print, Copy & Scanning Facility	Printer Technical Specification as per above 7 th Items	

5	Laser Color Printer - Simple Print Facility	PrintTechnology PrintResolution DuplexTechnique PrintSpeed Wireless Capacity Monthlyprintingcapacity Connectivity OperatingSystem SupportedPaperSize Warranty Memory Processor Duty Cycle	LaserPrinter Upto600x600dpi forbothBlackandColor Automatic(Standard) Up to 18 ppm Yes Minimum2500pages Minimum1Hi-SpeedUSB2.0port; 1Built-inEthernet10/100Ethernet; 1Wireless802.11b/g/n CompatiblewithWindows8.1(32-bitand 64-bit), Windows8(32-bitand64-bit), Windows7(32-bitand64-bit), WindowsVista (32-bitand64-bit), WindowsXP(32-bit) (SP2orhigher) A4, Letter, legal etc. Automatictwo-sidedprinting for:A4, Letter, legal Three yearson-site 256 MB Standard 800 MHz Up to 30,000 Pages	
	Spare Toner Cartridge Laser Color Printer - Simple Print Facility	Printer Technical Specification as per above 9 th Items		

Chapter – 4

TECHNICAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. For the Supply of Printers to All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462024 (MP)
2. Name of Printer Supplier Company/ Firm/ Agency and its Registration No. : _____
3. Name of proprietor / Director of the Company/Firm/Agency : _____
4. Full Address of Reg. Office (A copy of Company/ Firm/ Agency registration must be enclosed) : _____
Telephone Nos. : _____
Fax Nos. : _____
E-mail Id : _____
5. Details of Banker of the Firm with full address : _____
Telephone Nos. of Banker : _____
Fax Nos. of Banker : _____
E-mail Id of Banker : _____
6. Bank Ac/s No. of Firm for ECS payments : _____
7. PAN, TIN, TAN, VAT, Service Tax Registration No of the Firm (Enclose a copy of the same) : _____
8. Details of Cost of Tender : _____
9. Details of EMD : _____
10. Un-priced duly signed stamped List of Items for those items Tenderer want to participate in this tender with its Technical Bid without indicating price) : _____
11. Financial turnover of the tendering Company/Firm Agency for the last three financial years : (Attach separate sheet if space provided insufficient)

Financial Year	Amount (Rs. Lacs)	Remarks, if any
2011-2012		

2012-2013		
2013-2014		

The tenderer should also submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2010-11, 2011-2012 and 2012-2013).

12. Give details of major contracts handled by the tendering Company / Firm / Agency for the last three years in the following format (enclose the self-attested copies):(if the space provided is insufficient, a separate sheet may be attached)

S. No.	Details of client along with address, telephone numbers and Fax numbers	Amount of Contract (Rs. in Lakh)	Duration of Contract	
			From	To
1				
2				
3				

13. Submit OEM Authorization letter as asked in Chapter-3, Notes Point-3.

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal : _____

CERTIFICATE

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director/authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
4. I, do hereby declare that the our firm has neither been blacklisted/no criminal case pending against him(attach an affidavit duly notarized on Stamp Paper Worth of Rs. 50/-) stating that no criminal/Black listing case is pending against the firm) by any of the Govt. Institute/Ministries/Departments/PSUs with which the firm had contracted for supply of Printers etc. during the last five years nor has been penalized by such Offices/organizations for supply of poor/spurious Printers etc.

(Signature of authorized person)

Date: _____ Full Name: _____

Place: _____ Seal : _____

Chapter-5

CHECK LIST OF DOCUMENTS

TO BE SUBMITTED ALONG WITH THE TECHNICAL BID and FINANCIAL BID

DOCUMENTS REQUIRED TO BE SUBMITTED WITH TECHNICAL BID:-

1. **The Cost of Tender Document** enclosed in the form of **Demand Draft of Rs. 1,050/- (One Thousand Fifty only) (Non-Refundable)** from any Nationalized Bank in favour of **“Director, AIIMS Bhopal”** payable at Bhopal and must accompanied with Technical Bid if the tender document downloaded from the website.
2. **EMD of Rs. 25,000/- (Twenty Five Thousand Only)** in the form of **Demand Draft** from any Nationalized Bank in favour of **“Director, AIIMS Bhopal”**, payable at Bhopal and must accompanied with Technical bid.
3. Detailed Technical Specification along with supporting Product Catalogue/Broacher of each of the Item, quoted by the Bidder.
4. Technical bid Form duly Filled, Signed & Stamped.
5. Un-priced duly signed stamped List of Items for those items bidder interested to participated under this tender must be accompanied with Technical Bid without indicating price) is must be kept in Technical Bid envelope.
6. **The on-site replacement warranty shall remain valid for a period of 36 Months** from the date of recording of acceptance of goods at AIIMS Bhopal.
7. Tender document each page duly Signed, Stamped and page numbering done.
8. Proof of Office Address.
9. Proof of Bank account Number.
10. Attested Copy of PAN, TAN, TIN VAT, Service Tax Registration Number etc.;
11. Self-attested copies of the IT returns for last 3 Year’s;
12. Audited Certified copies of Accounts for last 3 Year’s;
13. The rates for quoted items shall have quoted in the Format given in Financial Bid (Chapter7) and sealed, signed Financial Bid kept in Financial Bid Envelope separately.
14. Attested copy of Three years’ experience certificate obtained from Govt.Deptt./PSU.
15. An Affidavit duly Notarized on Stamp Paper worth of Rs. 50/- in clear and un-ambiguous language that the Tenderer has never been black listed/no criminal case pending by any of the organisation with whom, it had dealing for supply of similar items during last five years nor has been penalized for inferior or poor quality in supply must be accompanied with Technical Bid Envelope.

DOCUMENTS REQUIRED TO BE SUBMITTED WITH FINANCIAL BID

16. The tendering Firm/Agency/Company may quote their rates for any of the items or all the items mentioned in the list and specification laid down in Financial Bid (Chapter-7), failing which their bids shall be out rightly rejected. Financial Bid must be kept in separate sealed super-scribed envelope “Financial Bid for supply of Printers to AIIMS Bhopal”.

The tender should be submitted under Two bid system. The Interested firms/agencies are advised to submit two separate envelopes super-scribing “Technical Bid for supply of Printers to AIIMS Bhopal’ and “Financial Bid for supply of Printers to AIIMS Bhopal’ . Both sealed envelopes should be kept in a third bigger sealed envelope super-scribed with the words “Tender for supply of Printers to AIIMS Bhopal”.

Chapter - 6

Contract Form

(To be made on Rs 100.00 Non Judicial Stamp/E Stamp Paper)

DRAFT AGREEMENT FORMAT

This agreement is made at Bhopal on the _____ day of _____ Two Thousand Thirteen between _____ acting through Shri _____, _____, **All India Institute of Medical Sciences(AIIMS) Bhopal, Saket Nagar, Bhopal-462024 (MP)** (hereinafter called '**Client**' which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns) of the **First Part**.

Second Part

M/s _____, having its registered office at _____ (hereinafter called the '**Agency**' which expression unless repugnant to the context shall mean and include its successors-in-interest assigns etc.)of the **Second Part**.

WHEREAS the '**Client**' is desirous to engage the '**Agency**' for providing Printers for AIIMS Bhopal as per the terms and conditions stated below:-

1. The Registered Office or Branch Office of the Agency should be located preferably in the Bhopal City. The Agency should submit a proof of its office address.
2. The selected Agency services would be required to supply the Printers items on regular basis to All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462024 (MP) on all working days between 09.00 Hrs. to 17.30 Hrs. No separate charges for delivery of goods would be paid by this office.
3. Order for items shall be placed on requirement basis. Bills in triplicate for the items supplied by the selected Agency should be raised for payment. Payment shall be released after deducting TDS as per Income Tax Rules and any other deductions as per Government rules and payment shall be released only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office. If any items are found to be defective, or not of the desired quality etc., the same shall be replaced by the selected Agency immediately for which no extra payment shall be made.

4. If the selected Agency fails to deliver the Printers or replace the defected/spurious items within the stipulated date & time, a penalty on a daily basis for delay @ Rs. 500/- (Five Hundred) on per day basis, subject to maximum of Rs. 5000/- per item as penalty and the actual cost paid to be an outside agency by the ALL India Institute of Medical Sciences (AIIMS) Bhopal, for the desired Printers, shall be deducted from the firm's pending bills or Performance Security, as the case maybe.
5. The Agency shall be bound by the details furnished by him/her to the AIIMS Bhopal while submitting the tender or at subsequent stage. Upon selection of the Agency, if at any stage, the documents furnished by him/her is found to be false or the quality of the articles or rates are found of poor quality/ different Technical Specifications, it would be deemed to be a breach of terms of contract, the contract shall be cancelled and performance security shall be stand forfeited.
6. The rate quoted by the selected Agency, and as approved by the AIIMS Bhopal, shall remain valid throughout the period of contract and the request to increase the rates for any or all items, during the currency of contract, shall not be entertained at any stage.
7. The selected Agency shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this contract to any other agency/ies without prior written consent of the AIIMS Bhopal. If it is found that the firm has given sub-contract for supply of Printers on the basis of procurement/ supply order, the contract shall stand cancelled & the performance security shall stand forfeited.
8. AIIMS Bhopal shall not be responsible for any financial loss or other damaged or injury to any item or person deployed/supplied by the successful bidder in the course of their performing the duties to this office in connection with purchase order/supply order for Printers.
9. The Competent Authority of AIIMS Bhopal reserves the right to relax/withdraw any of the terms and conditions mentioned in the tender documents, if doing so is in the interest of the AIIMS Bhopal.
10. The rate submitted by the Agency should not be higher than the Govt. Approved /DGS&D Rates at which the Printers are being supplied by it to other Govt. Institutes/Ministries/Departments. If subsequently it is found that the firm has supplied Printers at higher rates to the AIIMS Bhopal, the excess amount shall be recovered from the Performance Security and/or from the pending bills of the firm along with a penalty of Rs.1,000/-on firm on such occasion and shall be doubled on subsequent occasions.
11. **Warranty:** The supplier **warrants comprehensively** that the Printers, which has standard life supplied under this contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further

warrants that the Printers supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's/Consignee's Technical specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied Printers under the conditions prevailing in India. **The on-site replacement warranty shall remain valid for a period of 36 Months** from the date of recording of acceptance of goods at AIIMS Bhopal. Free maintenance services shall be provided by the Bidder during **the period of warranty for 3 years**. The maximum response time for maintenance complaint from any of the destinations specified in the Schedule of Requirements/Purchase order(s) (i.e. time required for bidders maintenance Engineer to report at the installation after a request call/email from Store/IT Department is made or letter is written) shall not exceed 48 hrs.

12. **Quality of Goods and Services:** The equipment/product must confirm to the Technical specifications given in Chapter-3 and of desired quality. The bidder shall guarantee that item delivered to the purchaser are brand new and not refurbished one. Consistency in quality shall be maintained for the entire lot of products offered. All the required quantity of items in schedule of requirement shall be of the same brand and model no. The bidder shall not substitute any internal components or subsystems of the product by similar items of different manufacturers. All the equipment shall be supplied with the relevant interface cables, Printer Setup/Software CDs, and necessary standard accessories. The vendor shall be responsible for the quality of supply. Successful bidder has to past non-removable sticker on all kind of Printers and all kind of Cartridges with details of Tender no., Bidder's name, Address, Contact detail, Service Centre/ help line number and warranty expiry date.
13. **Delivery & installation:** Within 30 working days from the date of confirmed purchase Order/Purchase Instruction issued by the Competent Authority of AIIMS Bhopal to AIIMS Bhopal at Saket Nagar, Bhopal-462 024 (MP).
14. Any complementary scheme offered by the manufacturer shall be provided to the AIIMS Bhopal with no additional cost.
15. The contract shall be for a period of one year from the date of award of contract or as indicated in the letter communicating award of contract to the selected firm(s). The contract may be extendable year to year, subject to maximum period of 1 year, on the same terms and conditions or with some addition/deletion/modification mutually agreed upon by the successful Printers supplier Agency and the All India Institute of Medical Sciences (AIIMS) Bhopal.
16. The AIIMS Bhopal reserves the right to place an order for supply of any items mentioned in the Financial Bid (Chapter-7) or otherwise, to any other firm(s) in emergency/unavoidable situation i.e. auxiliary/ancillary/incidental to "**Dictionary meaning**" of Printers.

THIS AGREEMENT will take effect from _____ day of _____ Two Thousand Thirteen and shall be valid for one year.

IN WITNESS WHEREOF both the parties here to have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year mentioned above in Bhopal in the presence of the witness:

<p>For and on behalf of the 'Agency'</p> <p>Signature of the authorized Official</p> <p>Name of the Official</p> <p>Stamp / Seal of the 'Agency'</p> <p>SIGNED, SEALED AND DELIVERED</p> <p>By the Said</p> <p>_____ Name</p> <p>on behalf of the 'Agency'</p> <p>in presence of</p> <p>Witness: _____</p> <p>Name : _____</p> <p>Address: _____</p> <p>_____</p>	<p>For and on behalf of the "Director, AIIMS Bhopal"</p> <p>Signature of the authorized Officer</p> <p>Name of the Officer</p> <p>By the said</p> <p>_____ Name</p> <p>on behalf of the "Director, AIIMS Bhopal"</p> <p>in presence of</p> <p>Witness: _____</p> <p>Name: _____</p> <p>Address: _____</p> <p>_____</p>
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Format of Performance Bank Guarantee
(To be made on Rs 100.00 Non Judicial Stamp/E Stamp Paper)

To,
The "Director",
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 024 (MP) INDIA

WHEREAS _____ (Name and address of the supplier)
(Hereinafter called "the supplier") has undertaken, in pursuance of contract
no _____ dated _____ to
supply (description of goods and services) (herein after called "the Supplier").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you
with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified
therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the
supplier, up to a total of. _____ (Amount of the guarantee in words and
figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in
default under the contract and without cavil or argument, any sum or sums within the limits of
(amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for
your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting
us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to
be performed there under or of any of the contract documents which may be made between you and
the supplier shall in any way release us from any liability under this guarantee and we hereby waive
notice of any such change, addition or modification.

This guarantee shall be valid up to 39 (Thirty Nine) months from the date of issue (indicate date)
..... valid up to

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch

Chapter – 7 Financial Bid

Purchase & Rate Contract for Printers to AIIMS Bhopal, Saket Nagar, Bhopal-462 024. The price bid should be kept in separate sealed envelope superscripting “Financial Bid for Tender No.: AIIMS Bhopal/Store/Rate Contract for Printers/2013-2014/01”

***AIIMS Bhopal authorities reserve the full rights to increase/decrease the quantity of items in the time of award of tender as per its actual requirement. The quantities mentioned below in this tender against each item are only indicative/tentative nature.**

S. No	Item Name	Make and Models (Technical Specifications)	Quantity Required (in Nos.)	Basic Cost per Unit (in Rs.)	Add Taxes and others Expenditure per unit (in Rs.)	Less Discount Offered (if Any) per unit (in Rs.)	Total unit Cost (FOR Destination) (in Rs.)	Total Cost for Quantity given in Column 4 (in Rs.)
1	Laser Printer - Simple Print Facility		10					
	Spare Toner Cartridge Laser Printer - Simple Print Facility		20					
	Grand Total For Item No 1							
2	Laser Printer All- in One -Print, Copy & Scanning Facility		10					
	Spare Toner Cartridge Laser Printer All- in One -Print, Copy & Scanning Facility		20					
	Grand Total For Item No 2							
3	Laser Printer All- in One -Print, Copy, Scanning & Fax Facility		2					

	Spare Toner Cartridge Laser Printer All- in One -Print, Copy, Scanning & Fax Facility		4					
	Grand Total For Item No 3							
4	Laser Walk Printer All- in One – A4, A3 Size Print, Copy & Scanning Facility		2					
	Spare Toner Cartridge Laser Walk Printer All- in One – A4, A3 Size Print, Copy & Scanning Facility		4					
	Grand Total For Item No 4							
5	Laser Color Printer - Simple Print Facility		5					
	Spare Toner Cartridge Laser Color Printer - Simple Print Facility		10					
	Grand Total For Item No 5							

L1 will be decided on the basis of grand total of all the items. Bidder has to bid for all the items otherwise they will

* * * * *