



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

**Tender No. : 168
AIIMS Bhopal/Hospital Complex/
CSSD Consumables Items/2014-2015/01
Dated 11.11.2014**

- Date of availability of Tender document in the AIIMS Bhopal website and CPP Portal websites for downloading : 11.11.2014
- Last Date of downloading of Tender Document : 04.12.2014
- Date, Time & Place of submission of Completed Tender document : 05.12.2014 up to 14.00 Hrs. in the Tender box kept in the Office of the Stores Officer, E-Wing, 1st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar-462020 (MP)
- Tender Document Cost : **Rs.525/- (Five Hundred Twenty Five) inclusive of 5% VAT, Non refundable by the way of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", must accompany with Pre-Qualification Bid Envelope. Available for download from www.aiimsbhopal.edu.in / www.eprocure.gov.in**



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

**Tender No. : 168
AIIMS Bhopal/Hospital Complex/
CSSD Consumables Items/2014-2015/01
Dated 11.11.2014**

GENERAL INFORMATION TO BIDDER

SUBJECT : Supply of CSSD Consumables Items for CSSD Department at Hospital Complex, AIIMS Bhopal, Saket Nagar-462 020 (MP)

AIIMS Bhopal intends to invite open bids in Three Bid system from eligible Manufacturer/Authorized Distributor/Dealer/Supplier Agency/Agencies for **award of annual rate contract for Supply of CSSD Consumables Items for CSSD Department at Hospital Complex, AIIMS Bhopal for One year, extendable to additional one year** on mutually agreed terms and conditions and satisfactory performance of the successful Bidder Agency/Agencies.

The tender shall be available on AIIMS Bhopal website at <https://aiimsbhopal.edu.in> and CPP Portal <https://eprocure.gov.in>. The same can be downloaded from above websites and the cost of Tender Document Rs. 525/- (Five Hundred Twenty Five Only) inclusive of 5% VAT, Non-refunded is required to be enclosed by the participating bidder in the form of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", payable at Bhopal along with Pre-Qualification Bid Envelope.

The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding document. The bid should be precise, complete and in the prescribed format as per the requirement of the bid document. The bid should not be conditional. Failure to furnish all information required by the bidding document or submission of a bid not responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of the bid.

The Bidder shall bear all costs associated with the preparation and submission of its bid and Client, will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Tender Schedule

Date of NIT Publishing and uploading of Tender document in the www.aiimsbhopal.edu.in & www.eprocure.gov.in	11.11.2014
Last date and time for downloading of Bid document	04.12.2014
Cost of Tender Form	Rs.525/- (Five Hundred Twenty Five) inclusive of 5% VAT by the way of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", must accompany with Pre-Qualification Bid Envelope.
Pre Bid Meeting Date and time	21.11.2014 at 15.30 Hrs. in the 1 st Floor Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal
Last Date and time of submission of Bid	05.12.2014 upto 14.00 Hrs. in the Tender Box kept in the Office of Stores Officer, E-Wing, 1 st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)
Date and Time of Opening of Pre-Qualification Bids	05.12.2014 from 15.00 Hrs. onwards, 1 st Floor, Medical College Building
Date and Time of Opening of Technical Bids	Intimated to Pre-Qualified bidders separately.
Date and Time of Opening of Price Bids	Intimated to technically qualified bidders separately.
Address for Communication	Stores Officer, AIIMS Bhopal, E-Wing, 1 st Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)
Estimated Cost of Items	Rs. 23,00,000/- (Twenty Three Lakh only)
EMD	Rs. 46,000/- (Forty Six Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of "Director, AIIMS Bhopal", payable at Bhopal accompany with Pre-Qualification Bid Envelope. The EMD Amount is fixed (i.e. Rs. 46,000/-), whether Bidder is participating for Single Item/for all items. The AIIMS Bhopal will not pay any interest on any EMD Amount to any Bidder. The EMD Amount in case of un-successful bidder will refunded after 30 Days of Notification of Award to successful bidder. And in case of successful bidder the EMD will refunded after receipt of 5% value of Purchase Order as Performance Security Deposit in favour of "Director, AIIMS Bhopal", Payable at Bhopal.

Interested bidders should download the tender document from AIIMS Bhopal website www.aiimsbhopal.edu.in / CPP Portal website www.eprocure.gov.in



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Clarification of the Queries: The clarification of the queries would be uploaded on the website <https://aiimsbhopal.edu.in> & CPP Portal Website <https://eprocure.gov.in>. Bidders are required to consider all the clarifications/amendments while preparing their bid proposals. **Therefore, Bidders are requested to visit the said website on regular basis for checking necessary updates. These changes can be incorporated until 7 days before the last date of bid submission.**

Amendment of Bidding Documents: At any time till **7 days** before the deadline for submission of bids, the Client may, for any reason, whether at own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding document by amendment. All amendments will be hosted on the above said websites regularly. Client shall not be responsible to notify the amends to individual bidders. All amendments by the client till 7 days before the deadline for submission of bids, shall be binding on the participatory bidders.

Tender should be submitted in the Tender Box kept in the Office of the Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal-462020 (MP) up to 1400 hrs. by 05.12.2014. The submission of Bid in Tender box is the sole responsibility of Bidder. Tender through Speed Post, Courier, Fax and Email will not accepted. Tender reached after the scheduled date and time will not entertained.

Bidders submitting tenders would be taken to have considered and accepted all the terms and condition. No enquiries verbal or written shall be entertained in respect of acceptance or rejection of the tender.

A duly constituted specification committee will shortlist the Pre-qualification Bids and the names of the shortlisted Contractors announced / Informed to the respective contractors only whose Pre-qualification bids qualify for opening the financial/commercial bids. The financial/commercial bids of only the contractors shortlisted from the Pre-qualification bids will be opened in the presence of their representative on a specified date and time to be intimated to the respective contractor and the same will be evaluated by a duly constituted committee.

Any action on the part of the Bidder to influence anybody in the said HOSPITAL will be taken as an offence, he will not be allowed to participate in the tender enquiry and the tender will not be opened.

The Bidders on allotment of contract shall sign the contract agreement within (Ten) Days of the intimation sent to him on the acceptance of his rates, failing which, EMD will be forfeited.

The Director, AIIMS Bhopal, Saket Nagar, Bhopal-462 020, reserves the right to cancel/reject full or any part of tender which do not fulfill the conditions, stipulated in the tender.

**(Admn. Officer)
AIIMS Bhopal**



SUBMISSION OF TENDER IN THREE BID SYSTEM & ELIGIBILITY CRITERIA

- **Validity of Tender:** The validity of the tender shall be till One year from date of Notification of Award/Signing of Annual Rate Contract Agreement.
- **EMD:** Rs. 46,000/- (Forty Six Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of "Director, AIIMS Bhopal", payable at Bhopal.

All rows & columns on prescribed format should be filled and not left blank, may be struck as not applicable. Each document should be serially numbered and duly signed by the bidder with the rubber stamp of the firm on each page.

The tender shall be submitted in 3 Bid systems as follows:

- (i) Pre-qualification Bid: Only the pre-qualification bids shall be opened first and read out before the bidder.
- (ii) Technical Bid: Technical bid of pre-qualified tenders shall be opened.
- (iii) Price Bid: The Price Bids of bidders, who qualify at Technical Bid Stage, will be opened thereafter.

I) Pre qualification Bid:

Documents to be submitted with pre qualification bid: In absence of the any documents tender may be rejected. Serial Number of submitted documents should be in sequence as mentioned below:

Incorporation/Registration/License of the Firm for operating Business, EMD of the desired amount, Undertakings & Tender Document Cost (A, B, C & D below) should be submitted along with Pre-Qualification of Bid Documents in a sealed envelope in original superscripted as

Complete details of the bidder should also be mentioned on envelope.

- A. EMD for Rs. 46,000/- (Forty Six Thousand Only) in the form of FDR drawn from any scheduled Nationalized Bank in favour of "Director, AIIMS Bhopal", payable at Bhopal accompany with Pre-Qualification Bid Envelope. The EMD Amount is fixed (i.e. Rs. 46,000/-), whether Bidder is participating for Single Item/for all items. The AIIMS Bhopal will not pay any interest on any EMD Amount to any Bidder. The EMD Amount in case of unsuccessful bidder will refunded after 30 Days of Notification of Award to successful bidder. And in case of successful bidder the EMD will refunded after receipt of 10% value of Purchase Order as Performance Security Deposit in favour of "Director, AIIMS Bhopal", Payable at Bhopal. EMD should be valid for 6 months from the stipulated date of submission of Tender Document.
- B. Original copy of undertaking on Non Judicial Stamp Paper of Rs. 100/- as per Annexure – II



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

- C. Original copy of undertaking on Non Judicial Stamp Paper of Rs. 10/- as per Annexure - III
- D. Tender Document Cost Fee Rs. 525/- inclusive of 5% VAT in the form of DD/Banker's Cheque, in favour of "Director, AIIMS Bhopal", payable in Bhopal.

Following copies of the documents shall also be submitted along with the Pre-Qualification documents for Pre-qualification evaluation of the Bidder:-

- i) Un-priced List of the items (Group wise) quoted by the bidder in Annexure-I for the purpose of Pre-Qualification Evaluation.
- ii) Signed and self attested copy of Incorporation/registration of the Firm
- iii) Contact Address, Person details of the Firm
- iv) Signed and self attested photocopy of latest VAT/STCC issued by the Department of Trades & Taxes / Sale Tax etc as the case may be.
- v) Signed copy of Undertaking as per prescribed format on an affidavit of Rs. 100/- marked as Annexure - II in the tender document.
- vi) Signed copy of Criminal Liability undertaking on an affidavit of Rs. 10/- as per prescribed format regarding CBI case/criminal case/Income tax case VAT/Sales Tax case/ Black listing not pending against the bidder or manufacturer, Drug licensing authority marked as Annexure III in tender Document duly attested by notary public.
- vii) Attested copy of PAN/TAN/TIN Card of the firm / owner / partner issued by Income Tax Department.
- viii) Signed copies of Income Tax return of last 3 Financial year (i.e. for the Financial Year 2011-2012, 2012-2013 and 2013-2014).
- ix) Signed and attested Copies of average Turnover of Rs. 25 Lakh for during last three Financial Years of the participating firm.
- x) Copies of Previous Purchase Orders of supply of similar nature items of with showing values of :
Copy of Single Purchase/Supply Order value Rs. 20 Lakh,
Or
Copy of Two Purchase/Supply Orders value Rs. 14 Lakh each,
Or
Copy of Three Purchase/Supply Orders value Rs. 9 Lakh each
Is required to be submitted for Pre-qualification eligibility evaluation.
- xi) Signed copy of the authorization from proprietor / owner to sign the documents in case the owner/proprietor is not signing the tender document. In case of partnership, the copy of authorization to sign the tender document should be submitted by the other partner / partners. Copy of partnership deed should also be submitted.

Only those bidders who qualify the Pre-Qualification Stage after evaluation of above said Pre-Qualification documents shall be considered for Technical Evaluation and shall be intimated separately.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

II) TECHNICAL BID:

- i) Enclose the relevant copies of Technical Literature/Catalogues for participating items given in **Schedule of Requirement (Annexure-I)** and the Tender Item Sl. No. of items as per Schedule of Requirement (Annexure-I) on each catalogue/literature document clearly mention. Non submission may lead to non consideration of the bid for that item.
- ii) Enclose copy of Declaration in case of Manufacturer or Attested copy of current contract/Authorization - between manufacturer and Distributor/Dealer/Local Supplier Agency/bidder as the case may be.
- iii) Declaration/Authorization should be submitted for every quoted item. However, if the bidder is quoting more than one item of the same make, single authorization mentioning the name of items from the manufacturer is sufficient.
- iv) Original Catalogues properly numbered of Tendered Items as per Schedule of Requirement (Annexure-I) should be submitted in sealed envelope and superscripted as :

“CATALOGUES FOR SCHEDULE OF REQUIREMENT AS PER ANNEXURE-I”

Complete details of the bidder should be mentioned on envelope.

- v) Bidder should furnish a List of Supply orders, Installation executed, supplied by them for identical/similar stores for any Government Hospital /Institution of India, with copies thereof, in the last three years.
- vi) Copy of Valid license/ISO Certificate/BIS Certificate/CE/FDA Certificate wherever applicable must enclosed.
- vii) In case of imported stores, Bidder should submit signed copy of agency agreement elaborating on the responsibility of foreign supplies / principal and service to the Bidder by the Indian Agent giving details of services available in India.
- viii) The supplier should submit the samples of items before the opening of their Technical Bid for Technical Bid Evaluation. After receiving the intimation from AIIMS Bhopal regarding their responsiveness for Technical Bid after Pre-Qualification Stage. Failure for submission of samples for a Technical Bid Evaluation on the given date may lead to cancellation of the bid. Cost of such sample items shall be borne by the bidder.



III) PRICE BID

Rates for the items should be quoted in given format Annexure V.

The rates should be quoted in Indian Rupees in figure as well as in words.

- i) All quoted rates should be inclusive of freight charges, excise duty, packing charges, octroi and other expenses etc. The Sales Tax/VAT etc. wherever applicable, should be indicated separately. Non-indication will denote that nothing will be charge as Vat /S. Tax. The supply of Goods/Stores/Articles will be made in good conditions to the respective stores by the bidder whether imported or indigenous items at their own cost.
- ii) In this tender, the participation for all items given in Schedule of requirement in Annexure-I is must. All prospective tenderers are advised to quote their rates for all the requested items. Those tenderers will not comply this requirement, their Bid liable for rejection.
- iii) L-1 will be decided on each item wise basis.
- iv) No increase in quoted price and change in quality of product will be allowed during the validity of tender.
- v) Bidder will quote firm rates. No condition like discount in price, free goods/ incentives will be accepted towards finalization of the tenders. Rates should be according to a unit e.g. cost per piece, test & per tablet/cap. etc. and not in any other form. Quoting of rates in variation to the prescribed unit will authorize the Competent Authority to cancel the quotation without any information to the bidder.
- vi) No item should be quoted with price more than the M.R.P., if any item rate is found more than the MRP, a penalty of Rs. 500/- per Item will be imposed and deducted from the Performance Security Deposit/Pending bill of the Firm and the difference of Rates will also be deducted.
- vii) **Fall Clause:** If at any time during the execution of the contract, the contractor/manufacture/distributor reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any department of MP Government at a price lower than the price chargeable under the contract, he shall forthwith notify Director, AIIMS Bhopal about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

- viii) If the bidder requires 'D' form, the same will be provided by AIIMS Bhopal Hospital. "The Custom Duty Exemption Certificate" and "Essentiality Certificate" will be provided by AIIMS Bhopal Hospital for imported goods/stores covered under the OGL (Open General License) Policy.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

GENERAL TERM AND CONDITIONS

- 1) Pre Qualified Bidders are required to submit the samples duly tagged costing less than Rs. 5,000/- (Five Thousand) in the Central Stores Department of AIIMS Bhopal (if the Technical Bid evaluation Committee of AIIMS Bhopal feel and direct to Pre-qualified bidders for the submission of the samples at AIIMS Bhopal) on or before OPENING OF THE TECHNICAL BID AS PER THE TECHNICAL BID OPENING SCHEDULE WILL BE INTIMATED TO PRE-QUALIFIED BIDDERS ONLY. Non submission of samples, if intimated for the same, will form the ground for non acceptance of bid. No separate communication will be sent regarding submission of samples.
- 2) Tenders should be submitted only by the Original Manufacturer or their authorized Distributors/Dealers or Selling Agent of a particular firm. It should submit a current authority letter in support of the same from the actual manufacturer concerned. The bidder is responsible for the supply of stores. If the Principal Manufacturer withdraws rights of distribution from the bidder during validity period of rate contract, Director, AIIMS Bhopal has right to cancel the eligibility of the bidder and accept the candidature of new coming authorized distributor. For supplying items at approved rates new coming firm may have to deposit the Performance Security Deposit.
- 3) The supplied consumable items should have at least Six Months shelf life from the date of supply and bidder must replace the items on the free of cost if requested by AIIMS Bhopal on the expiry of Shelf life in writing during the currency of the Annual Rate Contract.
- 4) The bidder would submit a Performance Bank Security Deposit @ 10% of the cost of the Purchase Order on each occasion for the period of 1 Year with a claim period of 3 months (i.e. 15 Months from the Date of Purchase Order issued on each occasion in favour of "Director, AIIMS Bhopal, payable at Bhopal, by the way of FDR drawn from any scheduled Nationalized Bank. AIIMS Bhopal will not pay any interest on submitted Performance Bank Security Deposit to any Bidder.
- 5) The bidder should submit an undertaking (Annexure II) to the effect that they have necessary infrastructure for supply of required consumables items to AIIMS Bhopal during the Annual Contract Period.
- 6) The firms should confirm that the supplied consumable items conforming to specifications used for procurement of consumables items are brand new, properly packed and their shelf life should be at least Six months from the date of supply to AIIMS Bhopal.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

- 7) The Director, AIIMS Bhopal has full authority to take into account the performance of manufacturer/authorized dealer or distributor/bidder and they should submit a latest performance certificate from any other Govt. hospital to testify the proper dealing & performance as well as their capability of supply of the items of the similar nature as mentioned in the Schedule of Requirement.
- 8) The rate contract with successful L-1 Bidder/Bidders shall be concluded by AIIMS Bhopal in the Format given at Annexure-VII on the Non Judicial Stamp Paper worth of Rs. 100/-.
- 9) **DELIVERY OF THE SUPPLIES/STORES:**
 - i). Delivery of stores shall be supplied at Stores Department/any other places as per the directed by Store Officer **at AIIMS Bhopal, Saket Nagar, Bhopal-462 020 MP**. AIIMS Bhopal is not liable for payments on account of freight/taxes, which are to be paid inclusively by the suppliers.
 - ii). The firm will be bound to supply the items of Indian make within 30 days and imported items in 45 days time period to AIIMS Bhopal. Thereafter suitable action as deemed fit, will be initiated. The AIIMS Bhopal will recover the general damages or extra expenditure incurred in the risk purchase at the risk and cost of bidder and amount paid in excess shall be deducted from their pending bills. The above shall be in addition to forfeiture of Performance Security Deposit and black listing of the firm depending upon the circumstances of the default/merit of the case.
 - iii). The Director, AIIMS Bhopal, Saket Nagar, Bhopal reserves the right to extend the period of delivery subject to imposition of a penalty of 1% of the value of order per week for delayed supply with prior permission subject to a maximum of 5% of the total value of the order. Maximum delay of only 5 weeks is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm.
 - iv). Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, Performance Security Deposit will be forfeited in full.
 - v). Any of the supplied items will be sent for laboratory testing for finding its Technical specification, parameter and purity confirmation by AIIMS Bhopal from Government approved agencies and bidder will bear all expenditure in this regard.

13). **RESIDUAL LIFE:**

The shelf life of the stores should not have passed 1/6th of their useful life from the date of manufacture at the time of the stores tendered for inspection. Loss of potency of active ingredients or premature deterioration of the formulation



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

resulting in the store, not meeting specification/ requirement, at any time during the life period of the store declared in the label, goods shall be made available by the supplier by providing free replacement of stock within 30 days, failing which the cost of entire supply shall be deducted from the subsequent dues to be paid. The supplies found to be not of standard quality (entire stock) shall be destroyed by the competent authority of the hospital.

14). INSPECTION OF SUPPLIES:

Inspection will be done by the Director, AIIMS Bhopal or his authorized representatives in AIIMS Bhopal premises at designated place in the presence of the representative of Supplier Agency as and when decided.

15). PAYMENTS:

Payments will be made within 30 days time only after the receipt of the items in good condition as per specification against the supply order in the AIIMS Bhopal Central Stores Department duly approved on concerned department satisfactory inspection, Consignee Receipt Certificate, Final Acceptance Certificate from the concerned department in good condition against the pre-receipted bills with necessary delivery challans in triplicate.

16). OTHERS:

The Technical Evaluation Committee/Central Procurement Committee and other committees as constituted by the Director, AIIMS Bhopal will decide regarding approval of samples and rates for different categories of items. Decision of the Director, AIIMS Bhopal will be final.

17). PACKING & MARKING OF SUPPLIES:

- a) The firm shall supply the stores with proper packing and marking for transit so as to be received at destination free from any loss or damage. The stores supplied by the bidder should strictly conform to the labeling provisions laid down under the latest Drugs & Cosmetic Rules/other applicable rule.
- b) All consumable goods/stores supplied to the AIIMS Bhopal shall have to be stamped, "AIIMS Bhopal Supply only" and printed "NOT FOR SALE" in bold letters with indelible ink.

18). BAR-CODING OF STORES: Each store (the unit packs, inter packs as well as final packs etc.) should be bar-coded to comply with GS-1 or EAN/UPC or GS1-128 bar-coding standards at different packaging levels. For details and specification of GS-1 bar-coding http://www.gs1india.org.in/gs1barcodes/pc_index.htm may be referred.

19). Bidder/Firms have to supply the Sterility Certificate for sterilized consumable items manufactured in India or abroad from the concerned principal manufacturer.

20). DISPUTES AND ARBITRATION:



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

All disputes or differences arising during the execution of the contract shall be resolved by mutual discussion failing which the matter will be referred to the Director, AIIMS Bhopal or his nominee for arbitration under the relevant rule, whose decision shall be binding on the contracting parties.

- 21). **LAW GOVERNING THE CONTRACT:** The laws of the Government of India shall govern this contract. The Court of Bhopal shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.
- 22). **PERFORMANCE SECURITY DEPOSIT:** EMD submitted by the bidder shall be returned after the receiving of Performance Security Deposit @10% of the Order Value from the date of issue of 1st Purchase Order to successful Bidder and in the case of un-successful bidder the EMD will be refunded after 30 days from issue of NOA to successful bidders by AIIMS Bhopal. Successful Bidder must deposit the Performance Security in favour of "Director, AIIMS Bhopal" payable at Bhopal by the way of FDR drawn from any scheduled Nationalized Bank on each occasion, when the Purchase Order during the concurrency of rate contract issued by AIIMS Bhopal. The Performance Security shall be retained for the period of 15 months from the date of issue of Purchase Order to AIIMS Bhopal. The Security deposit shall be released after expiry of the tenders /or after the successful completion of Rate Contract period in case of supply of consumables, subject to successful fulfillment of terms and conditions, on receipt of requisite supplies. The "No Dues Certificate" from the concerned departments/authorities. Security Deposit/EMD is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect. No interest shall paid by AIIMS Bhopal to any bidder on Performance Security Deposit/EMD.

No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or hospital functionaries to further this business interest. In doing so, tender of the concerned bidder will be rejected without assigning any reason.

Exclusive right: Director, AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP).

Director, AIIMS Bhopal, Saket Nagar, Bhopal has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons, increase/decrease quantities as per actual requirement of AIIMS Bhopal and also to cancel the supply at any time without assigning any reason.

**(Admn Officer)
AIIMS Bhopal**

Please see annexure enclosed: - Annexure I to VII



Annexure-I

Schedule of Requirement

Director, AIIMS Bhopal reserved the right for increase/decrease quantity as per actual requirement during currency of this annual rate contract.

List of CSSD Consumables Items required:-

Tender Item No.	Brief Description of Item	Qty.
1	Bowie & Dick Autoclave Steam Test Pack	500 Nos.
2	Steam Biological Indicator for Autoclave	500 Nos.
3	Steam Autoclave Indicator tape Roll 19 mm x 50 mtr	200 Roll
4	Steam Autoclave Indicator tape Roll 25 mm x 50 mtr	200 Roll
5	Steam Autoclave Indicator Strip for Autoclave	1000 Nos.
6	Packaging Material Flat reel, 60gr/sqm, 50 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
7	Packaging Material Flat reel, 60gr/sqm, 75 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
8	Packaging Material Flat reel, 60gr/sqm, 100 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
9	Packaging Material Flat reel, 60gr/sqm, 150 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
10	Packaging Material Flat reel, 60gr/sqm, 200 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
11	Packaging Material Flat reel, 60gr/sqm, 250 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
12	Packaging Material Flat reel, 60gr/sqm, 300 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
13	Packaging Material Flat reel, 60gr/sqm, 400 mm x 200 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
14	Packaging Material Gusseted reel, 60 gr/sqm, 75 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
15	Packaging Material Gusseted reel, 60 gr/sqm, 100 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
16	Packaging Material Gusseted reel, 60 gr/sqm, 150 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
17	Packaging Material Gusseted reel, 60 gr/sqm, 200 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
18	Packaging Material Gusseted reel, 60 gr/sqm, 250 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
19	Packaging Material Gusseted reel, 60 gr/sqm, 300 mm x 100 mtr with Steam Autoclave & ETO Color Code Bar	50 Roll
20	Packaging Material Gusseted reel, 60 gr/sqm, 350 mm x 100	50 Roll



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Tender Item No.	Brief Description of Item	Qty.
	mtr with Steam Autoclave & ETO Color Code Bar	
21	Soft Crepe Packaging Paper 60 gr/sqm Blue 25cm x 25cm	1000 Nos.
22	Soft Crepe Packaging Paper 60 gr/sqm Blue 30cm x 30cm	1000 Nos.
23	Soft Crepe Packaging Paper 60 gr/sqm Blue 35cm x 35cm	1000 Nos.
24	Soft Crepe Packaging Paper 60 gr/sqm Blue 45cm x 45cm	1000 Nos.
25	Soft Crepe Packaging Paper 60 gr/sqm Blue 50cm x 50cm	1000 Nos.
26	Soft Crepe Packaging Paper 60 gr/sqm Blue 60cm x 60cm	1000 Nos.
27	Soft Crepe Packaging Paper 60 gr/sqm Blue 75cm x 75cm	1000 Nos.
28	Soft Crepe Packaging Paper 60 gr/sqm Blue 90cm x 90cm	1000 Nos.
29	Soft Crepe Packaging Paper 60 gr/sqm Blue 100cm x 100cm	1000 Nos.
30	Soft Crepe Packaging Paper 60 gr/sqm Blue 120cm x 120cm	1000 Nos.
31	Soft Crepe Packaging Paper 60 gr/sqm Blue 130cm x 130cm	1000 Nos.
32	Set of Surgical Instrument manual Cleaning Brushes (Different sizes) SS and Nylon hairs type with all attachment and accessories heavy duty (All sizes)	10 Sets
33	Surgical Instrument Cleaning Solution (Hospital Grade)	100 Liter
34	Autoclaveable Paper Pouch 6"x6" Size	5000 Nos.
35	Autoclaveable Paper Pouch 8"x6" Size	3000 Nos.
36	Autoclaveable Paper Pouch 10"x8" Size	2000 Nos.
37	Autoclaveable Paper Pouch 10" x 10" Size	2000 Nos.

Note: All bidders should quote Consumable items with following Approved standards.

- All consumable should be SHO, GMP, BIS, ISO / any other international standard approved
- Manufacturers/suppliers should have ISO certification for quality standards
- All consumables should be brand new and supplied in proper packaging.
- The pack size containing the numbers of items should be clearly mentioned on the top, sides of the package and should be clearly mentioned in the Technical/Price bid to avoid any confusion during Technical/Financial Evaluation of the Bid.
- The consumables shelf life should be at least 6 months from the date of supply.
- Bidder will replace the consumables after expiry of shelf life as and when directed by AIIMS Bhopal on free of cost.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

ANNEXURE – II

UNDERTAKING (to be executed on Rs. 100/-Non-judicial Stamp Paper)

Tender Due on

To

The Director,

AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP),

Sir,

- 1) The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid and binding on me/us for acceptance till the validity of tender.
- 2) I/We undersigned hereby bind myself/ourselves to Director, AIIMS Bhopal to supply the various items for AIIMS Bhopal, Saket Nagar, Bhopal or on behalf of the President of India during the period under contract.
- 3) The articles shall be of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Bhopal, Saket Nagar, Bhopal (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.
- 4) The Tender document cost of Rs. 525/- (Five Hundred Twenty Five only) inclusive of @5% VAT, Non-Refundable in the form of DD/Banker's Cheque in favour of "Director, AIIMS Bhopal", payable at Bhopal is enclosed with Pre-Qualification Bid Document envelope by me.
- 5) EMD for Rs.46,000/- (Rupees Forty Six Thousand Only) in the form of FDR in the name of the "Director, AIIMS Bhopal", payable at Bhopal drawn from any scheduled Nationalized Bank as attached herewith with in the Pre-Qualification Bid Document envelope and shall remain in the custody of the Director, AIIMS Bhopal till the validity of the tender document i.e. for 6 months from the date of opening of Pre-qualification Bid. No interest on EMD shall paid by AIIMS Bhopal on EMD Amount deposited by me.
- 6) Should the said officer deem it necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
- 7) I/We hereby undertake to supply the items during the validity of tender as per directions given in supply order within stipulated period positively.
- 8) I/We hereby undertake that will deposit the Performance Security @10% of the Order value on each occasion in favour of "Director, AIIMS Bhopal", payable at Bhopal by the way of FDR for the period of 15 months, drawn from any scheduled Nationalized Bank. No interest shall paid by AIIMS Bhopal on Performance Security Deposit.
- 9) If I/We fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Performance Security Deposit.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

- 10) I/We declare that no case of legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.
- 11) I/We undertake that the rates quoted by me when approved and selected by the Director, AIIMS Bhopal, Saket Nagar, Bhopal will be valid for **One Year or till extended as mutually agreed upon**. I undertake to supply the stores within 30 days for Indian make items and within 45 days for imported items. I undertake to supply the order within stipulated period and if fail to supply order during the stipulated period the necessary action can be taken by the Director, AIIMS Bhopal, Saket Nagar, Bhopal.
- 12) I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
- 13) I/We undertake that the items supplied are as per sample/catalogue/technical literature description.
- 14) I/We undertake that the quoted rates are not higher than that approved in any other Govt. institutions in Bhopal for the same items.
- 15) Affidavit regarding no CBI inquiry/criminal proceeding/FEMA/Black listing is pending or going on against the manufacturer/bidder firm is also enclosed. I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.
- 16) I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Govt. of India/Govt. of MP Hospitals/Medical Institutions. I/we also offer to supply the stores at the prices and rates not exceeding those mentioned in the price bid.
- 17) I/we have necessary infrastructure for the supply of the consumables as per the Schedule of Requirement (Annexure-I) to AIIMS Bhopal during the concurrency of Rate Contract.
- 18) I/we also declare that in case of change of Indian Agent or for any other change. Merger, dissolution solvency etc. in the organization of our foreign principles, we would take care of the smooth supplies during the concurrency of Rate Contract to AIIMS Bhopal and have provided written confirmation for the same.
- 19) I/we undertake to get replaced the expired life items on free of cost as and when we have received written intimation from AIIMS Bhopal Stores/User Department, failing which a penalty of @ 5% of the total cost of the expired items on each occasion may be recovered from our pending bills/Performance Security Deposit before releasing the same to us after 15 months.

Signature of Bidder

(Name of Bidder)

Place

Date

With seal of the firm



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period of 180 Days, Director, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder

(Name of Bidder)

Place

With seal of the firm

Date.....



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

ANNEXURE - III

CRIMINAL LIABILITY UNDERTAKING ON Rs. 10/- AFFIDAVIT

I.....S/o..... Resident of

.....

..... do solemnly pledge and affirm: -

1. That I am the proprietor / partner/authorized signatory of

M/s.

2. That my firm has not been declared defaulter by any govt. agency and that no case of any nature i.e. CBI, Criminal/Income Tax/ Sales Tax/FEMA/ Blacklisting is pending against my firm.

Name & Sign.

Signature with rubber stamp

Affirmation/Verification



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Annexure IV

OPEN TENDER ENQUIRY FOR THE YEAR 2014-15

TECHNICAL BID

Tender No. : _____

Due On : _____

<i>TENDER ITEM SL. NO.</i>	<i>NAME OF THE ITEM (AS PER THE TENDER LIST OF ITEMS ANNEXURE-I)</i>	<i>Brand & Catalog No. & pack Size Quoted</i>	<i>INDIAN/ IMPORTED / Country of Origin</i>	<i>CATE LOGUES YES/NO</i>	<i>SAMPLE Submitted YES / NO</i>	<i>Remarks (if any)</i>

Name(s) & Signature of the Bidder with rubber seal(s)

Name of the Firm

Date.....

Place



ANNEXURE - VI

ACCEPTANCE OF GENERAL TERMS & CONDITIONS OF SUPPLY ORDER'S

1. The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples.
2. The supply should be made between 9.30 am to 4.00 pm on any of the working day and 9.30 am to 2.00 pm on Saturday. Part supply will be entertained only in exceptional cases with prior approval of competent authority. However in case due to any reason part supply has been made the payment will be made only after the completion of complete supply.
3. The Performance Security Deposit @10% of the Order value on each occasion, when AIIMS Bhopal issue a Purchase Order in favour of "Director, AIIMS Bhopal", payable at Bhopal for 15 months by the way of FDR drawn from scheduled Nationalized Bank is required to be deposit by the bidder within 15 days of date of issue of the Purchase Order by AIIMS Bhopal.
4. Supplier must ensure that every time printed challan of their firm is to be submitted in the concerned store along with the supplies. The number and date of delivery challan must be indicated on the bill.
5. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed be submitted in the name of the Director, AIIMS Bhopal in respective stores, along with installation report, Consignee Receipt Certificate and Final Acceptance Certificate issued by User Department. After submission of complete verified bill along with above mentioned document, the payment within 30 days time period shall be released by AIIMS Bhopal.
6. The bill should be in printed form having printed bill number, VAT/CST/TIN Number, Bank Account Details/NIFT/SWIFT/RTGS (Where applicable).
7. For Indian goods supply time will be 30 days and for imported items 45 days.
8. The Director, AIIMS Bhopal, Saket Nagar, Bhopal reserves the right to extend the delivery period subject to imposition of a penalty of 1% of the value of order per week for delayed supply with prior permission subject to a maximum of 5% of the total value of the order. Maximum delay of only 5 weeks is admissible otherwise supply order will be treated as cancelled without any further reference and action as deemed fit shall be initiated against the firm.
9. Part/Partial supply will ordinarily not be accepted. For non-supply or part/partial supply, Performance Security Deposit will be forfeited in Full.



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

10. All rejected stores shall be at the risk of the supplier and must be removed immediately.
11. The shelf life of the supplied consumables items should be Six months from the date of Supply. On the expiry of self life, bidder must replace the expired items on free of cost within 30 days period on receiving written intimation from AIIMS Bhopal. Failing, which penalty of @ 5% of the total cost of expired items on each occasion may be recovered from out pending Bills/from Performance Security Deposit before releasing the same to us after 15 months.
12. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

Name(s) & Signature of the Bidder with rubber seal(s)

Name of the Firm



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Annexure-VII

ANNUAL RATE CONTRACT FORM

(Form for Entering into Rate Contract with the Qualified Bidder on Non Judicial Stamp Paper worth of Rs.100/-)

(Address of the Purchaser's/Consignee's office issuing the contract)

Contract No _____ dated _____

(Valid for One Year from the date of Commencement)

First Party (Purchaser/Consignee)

**The Director,
AIIMS Bhopal
Saket Nagar, Bhopal-462 020 (MP)**

1. Purchaser's Tender Enquiry document
No _____
dated _____ and subsequent Amendment
No _____, dated _____ (if any), issued by the
purchaser.

**This is in continuation to this office's Notification of Award
No _____
dated _____**

Second Party (Supplier Agency)

2. Name & address of the Supplier:

3. Supplier's Bid Ref. No _____
dated _____ and subsequent communication(s)
No _____ dated _____ (if any), exchanged between
the supplier and the purchaser in connection with this tender.
4. In addition to this Annual Rate Contract Form, the following documents etc, which
are included in the documents mentioned under paragraphs 2 and 3 above, shall
also be deemed to form and be read and construed as integral part of this contract:



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India

Website : www.aiimsbhopal.edu.in

Total value (in figure) _____ (In words)

(ii) Delivery schedule : 30 Days from date of Purchase Order issued
(in case of Indian make).

45 Days from date of Purchase Order issued
(in case of Foreign make).

(iii) Quality Control :-

(a) Batch Nos.(s), Shelf Life(s) and place(s) of conducting inspections and tests.

(iv) Destination and despatch instructions—AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)

(vi) Consignee (s)

(a) Paying authority – Director, AIIMS Bhopal

**(Signature, name and address
of the Purchaser's/Consignee's authorised official)
For and on behalf of Director, AIIMS Bhopal, Saket Nagar, Bhopal**

Received and accepted this contract

(Signature, name and address of the supplier's executive
duly authorised to sign on behalf of the supplier)

For and on behalf of

(Name and address of the Supplier)

(Seal of the supplier)

Date: _____

Place: _____

* * * * *