



TENDER DOCUMENT
For
Rate contract for supply of ECG Paper &
Ultrasound Gel at Medicine Department, AIIMS
Bhopal

Tender No.: 229
AIIMS Bhopal/HC/RC/ECG Paper & Ultrasound Gel/2015-
16/01 Dated: 18.01.2016

Date of Issue of Tender Document	:	18.01.2016
Last Date of Submission of Tender	:	09.02.2016
Cost of Tender Document	:	Rs. 525/- (Non-Refundable) by the way of Demand Draft in Favour of "Director, AIIMS Bhopal, Payable at Bhopal



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

NOTICE INVITING TENDER

Tender No.: 229

**AIIMS Bhopal/HC/RC/ECG Paper & Ultrasound Gel/2015-16/01 Dated:
18.01.2016**

On behalf of Director, All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal – 462 020 (MP), **sealed tenders are invited in Two Bid System (Technical bid and Financial bid)** from Reputed, Manufacturer/Firms enlisted Indian agent for purchase of ECG Paper & Ultrasound Gel for Medicine Department for AIIMS Bhopal.

Detailed Description and Term & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website **www.aiimsbhopal.edu.in** or may be obtained directly from the Office of Stores Officer , 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 18.01.2016 to 08.02.2016 from 10.00 Hrs to 17.00 Hrs on Payment of Tender Document Cost of Rs. 525/- (Non Refundable) in the form of DD, drawn from any Nationalized Bank in favour of “**Director, AIIMS Bhopal**”). Last date of submission of tenders is 09.02.2016 (Upto 14.00Hrs) in the Tender Box kept in the Office of the Stores Officer at address mentioned above.

**(Admin Officer)
AIIMS Bhopal**



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

NOTICE INVITING TENDER (NIT)

Tender No.: 229

**AIIMS Bhopal/HC/RC/ECG Paper & Ultrasound Gel/2015-16/01 Dated:
18.01.2016**

(1) On behalf of Director, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP), the Admin Officer invites sealed tenders in Two Bid System (Technical bid and Financial bid) from reputed, Manufacturer/ their Authorized Dealer enlisted Indian agent for Supply of ECG Paper & Ultrasound Gel for Medicine Department as shown below appended herewith.

(2) Schedule of Requirement:-

S No.	Name of Item	Size	Requirement	EMD Rs.
1	ECG Paper (Type 1) For Allengers Pieces 101 machine	106mm x 20m rolls	1200 Rolls	2,000.00
2	ECG Paper (Type 2) For BPL Cardiart 6208 machine	80mm x 20m rolls	800 Rolls	1,000.00
3	ECG Paper (Type 3) For Edan ST 200 machine	210mm x 295mmx150	800 Packets	5,200.00
4	Ultrasound Gel	Propylene glycol, Glycerine and phenoxyethanol containing gel Volume 250ml in compressible dispensers	200 Bottles	200.00

(3) Schedule of Tender:-

S No.	Schedule	Particulars
1	Cost of Tender Form	Rs. 525/- (Five Hundred Twenty Five Only) Non Refundable in the Form of DD in favour of “ Director, AIIMS Bhopal ” from any Nationalized bank. Those who have downloaded the tender document should accompany above Tender Document cost DD in Technical Bid Envelop. <i>Postal Order/Cash/Cheque are not acceptable.</i>
2	Place of Sale of Tender Enquiry Document	The Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)
3	Date of Sale of Tender Document	From 18.01.2016 to 08.02.2016 on any working day from 10.00 Hrs to 17.00 Hrs.
4	Pre Bid Tender Meeting (Date, Time & Venue)	25.01.2016 from 15.00 Hrs onwards, at the Board Room, First Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020(MP)
5	Date and Venue of Submission of Tender	09.02.2016 14.00 Hrs, In the Tender Box kept in the Office of the Stores Officer , 1 st



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

		Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)
6	Date and Venue of Opening of Technical Bid	09.02.2016; 15.00 Hrs. in the Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)

Tender Enquiry documents containing detailed specifications along with terms and condition can be had in person from the Office of Stores Officer , 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 18.01.2016 to 08.02.2016 from 10.00 Hrs to 17.00 Hrs (till a day prior to the closing date of receipt of bid indicated above). The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in> / www.aiimsbhopal.nic.in / www.eprocure.gov.in). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of “Director, AIIMS Bhopal”, payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.

- (4) Tender Enquiry Documents may be purchased on payment of non-refundable fee **(as mentioned above in Point No. (1) in Indian currency or an equivalent amount in foreign currency) by way of Demand Draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal.** (Postal Orders/Cash/Cheque are not acceptable).
- (5) The bidders may also download the tender documents directly from the website available at www.aiimsbhopal.edu.in. In such case, the bidders are required to submit the tender cost fee of Rs. 525/- **(as mentioned in Schedule of Tender of NIT at Point No. (1) Non-refundable)** by way of separate demand draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal and the same should essentially be enclosed along with the technical bid . The bidders should specifically super-scribe, **“Downloaded from the website”** on the top left corner of the outer envelope containing technical bid & price bid separately. In no case the tender cost should be mixed with EMD amount. The tenders not following the above procedure will be summarily rejected.
- (6) It is the responsibility of the Bidders to ensure that their Bids, are dropped (Bid) in the Tender Box kept in the Office of the Stores Officer, 1stFloor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP).
- (7) All Tenders must accompany the prescribed EMD to be deposited through Bank Guarantee/Demand Draft drawn in favour of the **“Director, AIIMS Bhopal”** along with the tender (Technical Bid). No interest is payable on Earnest money deposit. Tenders without EMD shall be summarily rejected.
- (8) All prospective Tenderers are advised to attend the Pre Bid Tender meeting at AIIMS Bhopal. The venue, date and time is indicated in the **Schedule of Tender of NIT at Point No. (4)** Tenderers may also send their queries pertaining to this tender, through email before the Pre-Bid Conference in advance to have their clarification in Pre-Bid meeting before submitting financial bid in order to complete tender process expeditiously.
- (9) In the event of any of the above mentioned dates being declared as a holiday/closed day for AIIMS Bhopal, the tenders will be sold/received/opened on the next working day at the prescribed venue and time.
- (10) The Supply Lead Time of ECG Paper & Ultrasound Gel for Medicine Department is very important factor to the Purchaser (i.e. for AIIMS Bhopal), Only those Tenderers should participate, who are confident to complete the entire work/job within 10 week & time after



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

receiving of Supply Order/Notification of Award.

- (11) This Tender Enquiry Document is not transferable.
- (12) The Tender Document has been divided into the following chapters:-
- a. **Chapter-1: General Instructions to Bidders (Page No. 6)**
 - b. **Chapter-2: Terms and Conditions of Contract (Page No.7 to 13)**
 - c. **Chapter-3: Technical Specifications (Page No. 14)**
 - d. **Chapter-4: Bank Guarantee From Performance Security (Page – 15)**
 - e. **Chapter-5: Price Schedule (Page-16)**
 - f. **Chapter-6: Technical Bid (Page-17-18)**
 - g. **Chapter-7: Check List (Page- 19-20)**

(Admin Officer)



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

Chapter-1

Tender No.: 229

AIIMS Bhopal/HC/RC/ECG Paper & Ultrasound Gel/2015-16/01 Dated: 18.01.2016

General Instruction to Bidders

Purchase of ECG Paper & Ultrasound Gel for Medicine Department.

1. Sealed tenders are invited under two bid system (Part-I Earnest Money and Technical bid & Part-II Financial bid) from Authorized Dealers of Manufacturers enlisted Indian agent on annual Supply basis, for a period of one year from the date of commencement of award. If the performance is found satisfactory, the contract would be extendable further for a period as may be agreed mutually (not beyond 1 year) by both the parties.
2. The cost of Tender Document is Rs. 525/- (Five Hundred Twenty Five Only) (Non Refundable) Tender document can be had in person from the Office of the Store Officer on any working day from 18.01.2016 to 08.02.2016 during 10:00 to 15.00 Hrs. except Saturday/Sunday/Holyday on payment of said cost in the form of Demand Draft in favour of "Director, AIIMS Bhopal", payable at Bhopal. The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in>). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of "Director, AIIMS Bhopal", payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.
3. The amount of Earnest money deposit (EMD) as per Schedule of Requirement This Earnest money deposit is compulsory The Bidder is required to deposit earnest money along with their Technical Bid document in Technical Bid Envelope in the form of Banker's Cheque/Demand Draft/FDR/BG/TDR (Non-Interest Bearing) from any Nationalized Bank and the same should be drawn in favour of "**Director, AIIMS Bhopal**" **payable at Bhopal.**
4. The Tenderer is required to prepare two sealed cover super scribed as (i) **Cover-I**-Technical Bid, and (ii) **Cover-II** –Financial Bid. Both covers should be kept **in one main sealed cover** super scribed as "Tender for Purchase/Installation and Commissioning ECG Paper & Ultrasound Gel for Medicine Department due on 09.02.2016".
5. The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar-462020 (MP) on or before 09.02.2016 by 14.00 Hrs. positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
6. The Technical bid will be opened on the same day at 15.00 hrs by a Committee constituted by the competent authority of AIIMS Bhopal, in its office in the presence of the Tenderers or their authorized representative who wish to be present. **The date and time for opening of Financial Bids of the technically qualified Tenderers shall be communicated later as per convenience of this office.**
7. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
8. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. The offer should remain valid for a minimum period of 120 days. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
9. AIIMS Bhopal reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
10. Any dispute is subject to the jurisdiction of Civil Court Bhopal.

(Admin Officer)



Chapter-2

Terms and Condition of the Contract

1. Earnest Money Deposit (EMD)

The Bidder shall furnish along with its tender, earnest money for amount as shown in the Schedule of Tender. The earnest money is required to protect the purchaser against the risk of the bidder's unwarranted conduct as amplified as, in the case of Bank Guarantee furnished from banks outside India (i.e. foreign Banks), it should be authenticated and countersigned by any nationalised bank in India by way of back-to-back counter guarantee.

The earnest money shall be denominated in Indian Rupees or for an equivalent amount in foreign currency. The earnest money shall be furnished in one of the following forms:

- (i) Account Payee Demand Draft
- (ii) Banker's Cheque and
- (iii) Bank Guarantee
- (iv) FDR/TDR

The demand draft or banker's cheque shall be drawn on any scheduled bank in India or a commercial bank in the country of the bidder, in favour of the **"Director, AIIMS Bhopal", payable at Bhopal**. In case of bank guarantee, the same is to be provided from any scheduled bank in India or by a commercial bank in the country of the tenderer as per the format specified under Section XIII in these documents.

The earnest money shall be valid for a period of one year from the date of opening of Technical bid. As validity period of Tender will be of 9 months, the EMD shall be valid for 365 days from Technical Tender opening date.

Unsuccessful bidders' earnest money will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful bidder's earnest money will be returned without any interest, after receipt of performance security from that bidder(s).

Earnest Money is required to protect the purchaser against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a Bidder will be forfeited, if the Bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

2. Eligible Bidders

Minimum Technical Eligibility Criteria For prospective Tenderers:-

Bidders, who satisfy the Criteria below shall be qualified for Price Bid Opening after Technical Evaluation based on following Criteria :-

- a. Documentary proof of the Registered/Branch Office of the Tenderer. Tenderer should possess required valid Licences, Registration etc. issued by Competent Authority as per applicable law.
- b. Bidders should submit valid ISO Certificate.
- c. The tenderer should have its own Bank Account, PAN, TIN, TAN Number, VAT and Service Tax Number. Self-attested Photostat of all should be enclosed.
- c. Bidders should have minimum experience of 3 completed supply orders of ECG Paper, Ultrasound Gel or similar items during last 3 Years self certified documentary evidence of the same has to be produced by the concerned participant vendor.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

- Bidder should have average annual financial turnover of **Rs. 3.35 LAKH in Hospital supply works**, during the last three Financial Years ending **31st March 2015** and should not have incurred loss in last 3 years. The self certified copy of the Audited Annual accounts consisting of Financial turnover and P/L account must accompany the technical bid.

Bidder should produce Income tax returns & Balance sheets for the Past three years ending **31st March 2015** along with copy of PAN/TAN No. Sales Tax registration Certificate, License of manufacturer.

3. Performance Security

The bidder have to submit a Performance Bank Guarantee within Fifteen Days (15) days from date of the issue of Purchase order after the notification of award by the Purchaser for an amount equal to Ten Percent (10%) of the total value of Purchase Order. Purchaser reserves the right to ask for Extension of Performance Security Deposit if contractual obligations are not fulfilled or in case the currency of contract is extended.

4. Packing and Marking

The packing for the ECG Paper & Ultrasound Gel for Medicine Department to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the ECG Paper & Ultrasound Gel for Medicine Department and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in “Important Terms and conditions” and “Quality Control Requirements” under Chapter-2.8, Chapter-2.9 and Chapter-8. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

5. Inspection, Testing and Quality Control

The purchaser and/or its nominated representative(s) will, inspect and/or test the ordered ECG Paper & Ultrasound Gel for Medicine Department to confirm their conformity to the Contract Specification at no extra cost to the Purchaser. The “Important Terms and Conditions” in Section VII and Inspection Authority to be designated by the Purchaser shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purpose. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the ECG Paper & Ultrasound Gel for Medicine Department final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to the Purchaser. Should any inspected or tested ECG Paper & Ultrasound Gel for Medicine Department fail to conform to the specifications, the Purchaser may reject the ECG Paper & Ultrasound Gel for Medicine Department and the Supplier shall either replace the rejected ECG Paper & Ultrasound Gel for Medicine Department or make alternations necessary to meet specification requirement free of cost to the Purchaser, within a period of 45 (Forty Five) days of intimating such rejection.

The Director, AIIMS Bhopal, Saket Nagar, Bhopal shall be the final authority to reject full or any part of the supply which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected Stores. Rejected items must be removed by the tenderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the Suppliers without any further notice.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

6. Insurance:

In case of supply of ECG Paper & Ultrasound Gel for Medicine Department on Consignee site basis, the supplier shall be responsible till the entire stores contracted for arrival in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier and should be valid till 3 months after the receipt of ECG Paper & Ultrasound Gel for Medicine Department by the Consignee. In case of supply of the imported ECG Paper & Ultrasound Gel for Medicine Department on CIP Named port of Destination Basis, the additional extended Insurance (local transportation and storage) would be borne by the Supplier from the port of entry to the consignee warehouse

7. Life period

7.1 The Life period of any of the item supplied by the successful Bidder/Bidders will have the minimum “Six Months life” from the date of receipts of Items in AIIMS Bhopal. In exceptional cases, where the material life itself have less than Six Months is only be accepted by the AIIMS Bhopal after the consultation with the subject experts of the respective department. The 5% Amount of the invoice value of the firm, if it is found that they have supplied less than “Six Months life” items to AIIMS Bhopal shall be deducted. Loss or premature deterioration due to biological and/or other Factors during life span of Stores against the manufacture’s standard warranty of such items shall be replaced by the Bidder on free of cost

- Replacement of defective supplies will be under taken by Medicine Department.

8. Payment Terms

- (i) Four copies of supplier’s invoice showing contract number, ECG Paper & Ultrasound Gel for Medicine Department description, quantity, unit price and total amount.
- (ii) Consignee receipt certificate as per Chapter-9 in original issued by the competent committee.
- (iii) Two copies of packing list identifying contents of each package.
- (iv) Manufacturers/Supplier’s In-house inspection certificate.
- (v) Performance Bank Guarantee of 10% (Ten) % order value from any scheduled bank valid up to 60 days beyond of date of expiry (i.e. for 15 Months).

9. Delay in the Supplier’s performance

10.1 The supplier shall deliver of the ECG Paper & Ultrasound Gel for Medicine Department and perform the services under the contract within the time schedule specified by the Purchaser/Consignee in the Schedule of Requirements and as incorporated in the contract. The time for and the date of delivery of the ECG Paper & Ultrasound Gel for Medicine Department stipulated in the Schedule of Requirements (SOR)/ Incorporated in Contract shall be deemed to be of the essence of the contract and the delivery must be completed no later than the date (s) as specified in the contract.

10.2 Subject to the provision under Chapter-2 clause 11, any delay by the supplier in maintaining its contractual obligations towards delivery of ECG Paper & Ultrasound Gel for Medicine Department and performance of services shall render the supplier liable to any or all of the following sanctions:

- i) Imposition of liquidated damages,
- ii) Forfeiture of its performance security and
- iii) Termination of the contract for default.

10.3 If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the ECG Paper & Ultrasound Gel for Medicine Department and performance of services, the supplier shall promptly inform the Purchaser/Consignee in writing about the same and its likely duration and make a request to the Purchaser/Consignee for extension of the delivery schedule accordingly. On receiving the supplier’s communication, the Purchaser/Consignee shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier’s contractual obligations by issuing an amendment to the contract.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

- 10.4 When the period of delivery is extended due to delay attributable to the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:
- (a) The Purchaser/Consignee shall recover from the supplier, under the provisions of the clause 11 of the General Conditions of Contract (Chapter-4), liquidated damages on the ECG Paper & Ultrasound Gel for Medicine Department and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract.
 - (b) That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or on account of any other tax or duty which may be levied in respect of ECG Paper & Ultrasound Gel for Medicine Department and services specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said ECG Paper & Ultrasound Gel for Medicine Department and services as are delivered and performed after the date of the delivery stipulated in the contract.
 - (c) But nevertheless, the Purchaser/Consignee shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.
- 10.5. The supplier shall not dispatch the ECG Paper & Ultrasound Gel for Medicine Department after expiry of the delivery period. The supplier is required to apply to the Purchaser/Consignee for extension of delivery period and obtain the same before despatch. In case the supplier dispatches the ECG Paper & Ultrasound Gel for Medicine Department without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against the purchaser.

11. Liquidated damages

If the supplier fails to deliver any or all of the ECG Paper & Ultrasound Gel for Medicine Department or fails to perform the services within the time frame(s) incorporated in the contract, the Purchaser/Consignee shall, **without prejudice to other rights and remedies available to the Purchaser/Consignee under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 0.05% per week of delay or part thereof on delayed supply of ECG Paper & Ultrasound Gel for Medicine Department and/or services until actual delivery or performance subject to a maximum of 10% of the contract price.** Once the maximum is reached Purchaser/Consignee may consider termination of the contract

12. The Bidder shall furnish a brief write-up, packed with adequate data explaining and establishing his available capacity / capability (both technical and financial) to perform the Contract (in awarded) within the stipulated time period, after meeting all its current / present commitments. The Bidder shall also furnish details of ECG Paper & Ultrasound Gel for Medicine Department and Quality Control.

13. PREPARATION OF TENDERS

13.1 Documents Comprising the Tender

The **Two Bid System**, i.e. **“Technical Bid”** and **“Price Bid (Financial bid)”** prepared by the bidder shall comprise the following:

A. Technical Bid :

- (i) Earnest money furnished in accordance with Chapter-2
- (ii) Documentary evidence of execution of work desired or similar nature showing hidden value will not be considered in financial bid in qualifying technical responsiveness.
- (iii) Bidder/ Agent who quoted for ECG Paper & Ultrasound Gel for Medicine Department manufactured



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

- by other manufacturer shall furnish valid Manufacturer's Authorization Form.
- (iv) Power of Attorney in favour of signatory of TE documents and signatory of manufacturer's Authorization Form.
 - (v) Documents and relevant details to establish in accordance with GIT clause 18 that the ECG Paper & Ultrasound Gel for Medicine Department and the allied services to be supplied by the bidder conform to the requirement of the TE documents.
 - (vi) Performance Statements with relevant copies of orders and end users satisfaction certificate.
 - (vii) Price Schedule(s) as per Chapter-5 filled up with all the details including Make, Model Quantity etc. of the ECG Paper & Ultrasound Gel for Medicine Department offered with prices blank (without indicating any prices).
 - (vi) Certificate of incorporation in the country of origin.
 - (vii) The bidder has to check all the required documents mentioned in Checklist in Chapter-7, Failing to do so the bidder will be treated as disqualified in Technical Bid
 - (viii) Certification asked in the specification of the equipment like ISO,FDA etc, enclose document as proof of certificate.

B.1 Price Bid (Financial Bid):

1. All pages of the Tender should be page numbered and indexed.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.
3. The authorized signatory of the bidder must sign the tender duly stamped at appropriate places and initial all the remaining pages of the tender.
4. A tender, which does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
5. Tender sent by fax/telex/cable/electronically shall be ignored.

Tenders, where prices are quoted in any other way shall be treated as non -responsive and rejected.

B.2 Tender Prices

The Bidder shall give Item wise price. The Bidder shall indicate on the Price Schedule provided under Chapter-5 all the specified components of prices shown therein including the unit prices and total tender prices of the ECG Paper & Ultrasound Gel for Medicine Department and services, it proposes to Supply, Installation, Testing & Commissioning against the requirement. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a bidder, same should be clarified as "NA" by the bidder.

If there is more than one Item in the Schedule of Requirements, the Bidder has the option to submit its quotation for any one or more schedules. However, while quoting for a Schedule, the Bidder shall quote for the complete requirement/quantity of ECG Paper & Ultrasound Gel for Medicine Department and services as specified for that particular Schedule of Requirement.

The quoted prices for ECG Paper & Ultrasound Gel for Medicine Department offered from within India and that for ECG Paper & Ultrasound Gel for Medicine Department offered form abroad are to be indicated separately in the applicable Price Schedule attached under Chapter-5.

The price quoted by the Bidder for good shall not be higher than the lowest price charged for the ECG Paper & Ultrasound Gel for Medicine Department of the same nature, class or description to an individual/ firm/ organisation or department of Govt. or India.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

If it is found at any stage that the ECG Paper & Ultrasound Gel for Medicine Department as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.

While filling up the columns of the Price Schedule, the following aspects should be noted for compliance:

- a) the price of Incidental Services, as mentioned in Schedule of Requirements and Price Schedule;
- b) Payment of INR shall be made through Electronic Clearing System only and the charges shall be deducted from the bill.
- c) the price of ECG Paper & Ultrasound Gel for Medicine Department quoted FOB/FCA port of shipment, as indicated in the Schedule of Requirement and Price Schedule;
- d) the charges for Insurance (local transportation and storage) would be extended and borne by the Supplier from ware house to the consignee warehouse. Other local costs and Incidental costs, as specified in the Schedule of Requirement and Price Schedule;
- e) the charges for Incidental Services, as in the Schedule of Requirements and Price Schedule;

B.3 Additional information and instruction on Duties and Taxes:

If the Bidder desires to ask for excise duty, sales tax/ VAT, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

B.4 Tender Validity

If not mentioned otherwise in the SIT, the tenders shall remain valid for acceptance for a period of 9 months from the date of tender opening prescribed in the TE document. Any tender valid for a shorter period shall be treated as unresponsive and rejected. In exceptional cases, the bidders may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/telex/cable/e-mail followed by surface mail. The bidders, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly. A bidder, however, may not agree to extend its tender validity without forfeiting its EMD.

B.5 SUBMISSION OF TENDERS

Unless otherwise specified, **the bidders are to deposit the tenders in the tender box of Office of the Stores Officer (DO), Store Department, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)** or the same shall be submitted by the tenderer by hand to concerned dealing hand or nominee of Stores Officer (DO) on above mentioned address. The officer receiving the tender will give the Bidder an official receipt duly signed with date and time

- i. The venue of arbitration shall be Bhopal, MP, and India
14. The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any Government/Private Institution. That none of my relative is posted/working in purchaser organization
15. The tenderer/supplier has to give an affidavit on on-judicial stamp paper of Rs. 100/- that there is no vigilance/CBI/FEMA case pending against the firm/supplier and the firm has not been black listed in the past by any Govt. or Private Organization.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

16. If as a result of post payment audit any overpayment is detected in respect of any work done by the agency or alleged to have been done by the agency under the tender, it shall be recovered by the institution from the agency.
17. If any underpayment is discovered, the amount shall be duly paid to the agency by the institution.
18. The bidder shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over when required by the AIIMS etc.



Chapter-3

Schedule of Requirement and Technical Specification

The Scope of work Includes:

Providing ECG Paper & Ultrasound Gel for Medicine Department based on specified make list and international standard specifications with keeping in mind the following essential requirement to participation in this Tender document:-

1. We are looking for reputed well known Manufacturer's/Authorized Dealers/Supplier companies, who will supply the high quality ECG Paper & Ultrasound Gel as per the requirement list of Medicine Department of AIIMS Bhopal.
2. Companies well known in the line of manufacturing Equipment/Instruments should only quote due to as per our requirement, the supply time is 3 weeks only after the issue of Supply Order/NOA/LOA.

S No.	Name of Item	Size	Requirement
1	ECG Paper (Type 1) For Allengers Pieces 101 machine	106mm x 20m rolls	1200 Rolls
2	ECG Paper (Type 2) For BPL Cardiart 6208 machine	80mm x 20m rolls	800 Rolls
3	ECG Paper (Type 3) For Edan ST 200 machine	210mm x 295mmx150	800 Packets
4	Ultrasound Gel	Propylene glycol, Glycerine and phenoxyethanol containing gel Volume 250ml in compressible dispensers	200 Bottles

Notes:-

The Technical Bid & Financial Bid should be kept in two separate sealed envelope superscripting with "Technical Bid for Supply of ECG PAPER & ULTRASOUND GEL for MEDICINE Department at AIIMS Bhopal" and "Financial Bid for Supply of ECG PAPER & ULTRASOUND GEL for MEDICINE Department at AIIMS Bhopal" otherwise the Tenderer bid will be rejected.



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

Chapter-4

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

To,

**The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 020 (MP) INDIA**

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no _____ dated _____ to supply (description of ECG Paper & Ultrasound Gel for Medicine Department and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of. _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 15 months from the date of satisfactory installation of the ECG Paper & Ultrasound Gel for Medicine Department i.e. up to ----- (indicate date).

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

Chapter-5
Financial Bid

Supply of ECG Paper & Ultrasound Gel for Medicine Department at AIIMS Bhopal, Saket Nagar, Bhopal-462 020. The price bid should be kept in separate sealed envelope superscripting “Financial Bid” for Tender No.: 229 AIIMS Bhopal/HC/RC/ECG Paper & Ultrasound Gel/2015-16/01 Dated: 18.01.2016”

S. No.	Item Name	Quantity Required	Basic Cost per Unit (in Rs.)	Add Taxes and others Expenditure per unit (in Rs.)	Less Discount Offered (if Any) per unit (in Rs.)	Net unit Cost (FOR Destination) (in Rs.)	Total Cost for Quantity given in Column 4 (in Rs.)
1	ECG Paper (Type 1) For Allengers Pieces 101 machine 106mm x 20m rolls	1200 Rolls					
2	ECG Paper (Type 2) For BPL Cardiart 6208 machine 80mm x 20m rolls	800 Rolls					
3	ECG Paper (Type 3) For Edan ST 200 machine 210mm x 295mmx150	800 Packets					
4	Ultrasound Gel Propylene glycol, Glycerine and phenoxyethanol containing gel Volume 250ml in compressible dispensers	200 Bottles					

Note : L1 will be calculated on item wise.

***AIIMS Bhopal authorities reserve the full rights to increase/decrease the quantity of items in the time of award of tender as per its actual requirement. The quantities mentioned below in this tender against each item are only indicative/tentative nature.**

Name _____
Business Address _____
Place: _____
Date: _____

Signature of Bidder _____
Seal of the Bidder _____



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

Chapter - 6
TECHNICAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. For the Supply of Medicine Department Equipment at All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462020 (MP)
2. Name of Company/Firm/Agency and its Registration No. : _____
3. Name of proprietor / Director of the Company/Firm/Agency : _____
4. Full Address of Reg. Office (A copy of Company/ Firm/ Agency registration must be enclosed) : _____
Telephone Nos. : _____
Fax Nos. : _____
E-mail Id : _____
5. Details of Banker of the Firm with full address : _____
Telephone Nos. of Banker : _____
Fax Nos. of Banker : _____
E-mail Id of Banker : _____
6. Bank Ac/s No. of Firm for ECS payments : _____
7. PAN, TIN, TAN, VAT, Gumasta Registration, Service Tax Registration No of the Firm (Enclose a copy of the same) : Pan No. _____
Tin No. _____
Service Tax Registration No. _____
8. Details of Cost of Tender : _____
9. Details of EMD : _____
10. Financial turnover of the tendering Company/Firm Agency for the last three financial years as per audited account. (Attach separate sheet if space provided insufficient)

Financial Year	Amount (Rs. Lakh)	Remarks, if any
2012-2013		
2013-2014		
2014-2015		



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

The tenderer should also submit self-attested copies of the Income Tax, Service Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2012-13, 2013-14 and 2014-15).

10. Submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier.
11. Submit an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal: _____



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020
Saket Nagar, Bhopal (M.P.) – 462020

Chapter-7
Check List

Name of Bidder: _____

Name of Bidder: _____

Sl. No.	Activity	Yes/ No/ NA	Page No. in the Tender document
1	Name Of Manufacturing Company		
2	Name Of Bidder		
3	Contact Numbers		
4	Complete Address		
5	E-Mail Address		
6	Have you enclosed Tender Fees of required amount for the quoted schedules? Attach Details		
7	Have you enclosed EMD of required amount for the quoted schedules? Attach Details		
8. a.	Have you enclosed duly filled Tender Form as per format in Chapter-6?		
b.	Have you enclosed Power of Attorney in favour of the signatory?		
9. a	Are you a SSI unit, if yes have you enclosed certificate of registration issued by Directorate of Industries/NSIC		
b.	In case of Technical deviations in the compliance statement, have you identified and marked the deviations?		
10. a.	Have you submitted satisfactory performance certificate as per the details required in Chapter-2, Clause 2 for each item which are being quoted also attach documents in respect of all orders?		
11.	Have you submitted manufacturer's authorization as per Chapter-5?		
12.	Have you enclosed . Medicine EQUIPMENT Items catalogue, leaflet, and brochure with full details of quoted . Medicine Items?		
13.a	Have you kept validity of your bid 9 months from the date of opening of Technical bid as per the TE document?		
b.	In case of Indian Bidder, have you furnished Income Tax Account No. as allotted by the Income Tax Department of Government of India? Attach Copy		
14.	In case of Foreign Bidder, have you furnished Income Tax Account No. of your Indian Agent as allotted by the Income Tax Department of Government of India? Attach Copy		
15.	Have you mentioned the name and full address of your Banker (s) along with your Account Number, IFCS Code of the Bank/Branch? Attach Copy		
16.	Have you fully accepted payment terms as per TE document?		
17.	Have you fully accepted delivery period as per TE document?		
18.	Have you submitted the certificate of incorporation? Attach Copy		
19.	Have you accepted the warranty as per TE document?		



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

Sl. No.	Activity	Yes/ No/ NA	Page No. in the Tender document
20.	Have you accepted terms and conditions of TE document?		
21.	Have you furnished documents establishing your eligibility & qualification criteria as per TE documents?		
22.	Have you furnished Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening? Attach Copy		
23.	Have you submitted an affidavit that the firm has not been black listed in the past by any Govt. Institution/Hospital/Organization?		
24.	Have you submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier (Principal)? None of my relative in posted/working in purchase organization.		
25.	Have you submitted an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute (Fall Clause)?		

N. B.

1. The Bidder may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If **any** column is not applicable, it may be filled up as **NA**.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.

(Signature with date)

(Full name, designation & address of the person duly authorised sign on behalf of the Bidder)

For and on behalf of

(Name, address and stamp of the tendering firm)