



अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

साकेत नगर भोपाल (मध्यप्रदेश) – 462020

Saket Nagar, Bhopal (M.P.) – 462020

AIIMS Bhopal

Tender - Rate Contract, Supply & Installation Animal House Equipment's

Tender No.: 195.1

**AIIMS Bhopal/MC/RC/Animal House Equipments/2015-16/01 Dated:
26.05.2016**

| | | |
|--|----------|---|
| Date of Issue of Tender Document | : | 26.05.2016 |
| Last Date of Submission of Tender | : | 20.06.2016 |
| Cost of Tender Document | : | Rs. 1050/- (Non-Refundable) by the way of Demand Draft in Favour of "Director, AIIMS Bhopal, Payable at Bhopal |



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NOTICE INVITING TENDER

Tender No.: 195.1
AIIMS Bhopal/MC/RC/Animal House Equipments/2015-16/01
Dated: 26.05.2016

On behalf of Director, All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal – 462 020 (MP), the Admin Officer invites sealed tenders in Two Bid System (Technical bid and Financial bid) from Reputed, Eligible and Qualified Tenderer Firms/Manufacturer to enter into Annual Rate Contract(s) for Supply, Installation & Support for ANIMAL HOUSE EQUIPMENTS Solution for AIIMS Bhopal.

Detailed Description and Term & Conditions of Tender Document may be seen and downloaded from AIIMS Bhopal website www.aiimsbhopal.edu.in or may be obtained directly from the Office of Stores Officer , 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 26.05.2016 to 19.06.2016 from 10.00 Hrs to 17.00 Hrs on Payment of Tender Document Cost of Rs. 1050/-(Non Refundable) in the form of DD, drawn from any Nationalized Bank in favour of “**Director, AIIMS Bhopal**”). Last date of submission of tenders is 20.06.2016 (Up to 14.00Hrs) in the Tender Box kept in the Office of the Stores Officer at address mentioned above.

(Admin Officer)
AIIMS Bhopal



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NOTICE INVITING TENDER (NIT)

Tender No.: 195.1

AIIMS Bhopal/MC/RC/Animal House Equipments/2015-16/01 Dated: 26.05.2016

(1) On behalf of Director, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP), the Admin Officer invites sealed tenders in Two Bid System (Technical bid and Financial bid) from reputed, branded eligible and qualified Manufacturer/ their Authorized Dealer to enter into Annual Rate Contract(s) for Supply, Installation & Support for Animal House Equipments Solution as shown below appended herewith.

(2) Schedule of Requirement:-

| Item No. | Group No. | Name of Item | Quantity | EMD Group Wise (in Rs.) |
|----------|-----------|--|----------|-------------------------|
| 1 | 1 | Animal change station / work station | 1 No | 6,000.00 |
| 2 | 2 a | Top loading balance | 1 No | 1,600.00 |
| 3 | 2 b | Laboratory autoclave | 1 No | |
| 4 | 2 c | Vortex mixer | 1 No | |
| 5 | 3 a | Oral Feeding needle (Canula) | 1 Set | 1,000.00 |
| 6 | 3 b | Ear Tag Applicator and set of Ear Tags | 1 Set | |
| 7 | 3 c | Mouse and Rat Ear Punch | 1 Set | |
| 8 | 3 d | Cautery Set | 2 Nos | |
| 9 | 4 | Animal Surgical Instrument Set | 2 Nos | 400.00 |

(3) Schedule of Tender:-

| S No. | Schedule | Particulars |
|-------|---|--|
| 1 | Cost of Tender Form | Rs. 1050/- (One Thousand Fifty Only) Non Refundable in the Form of DD in favour of "Director, AIIMS Bhopal" from any Nationalized bank. Those who have downloaded the tender document should accompany above Tender Document cost DD in Technical Bid Envelop. <i>Postal Order/Cash/Chequeare not acceptable.</i> |
| 2 | Place of Sale of Tender Enquiry Document | The Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) |
| 3 | Date of Sale of Tender Document | From 26.05.2016 to 19.06.2016 on any working day from 10.00 Hrs to 17.00 Hrs. |
| 4 | Pre Bid Tender Meeting (Date, Time & Venue) | 06.06.2016 from 15.00 Hrs onwards, at the Board Room, First Floor, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020(MP) |



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| | | |
|---|--|--|
| 5 | Date and Venue of Submission of Tender | 20.06.2016; 14.00 Hrs, In the Tender Box kept in the Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) |
| 6 | Date and Venue of Opening of Technical Bid | 20.06.2016; 15.00 Hrs in the Office of the Stores Officer , 1 st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) |

Tender Enquiry documents containing detailed specifications along with terms and condition can be had in person from the Office of Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP) on any working day from 26.05.2016 to 19.06.2016 from 10.00 Hrs to 17.00 Hrs (till a day prior to the closing date of receipt of bid indicated above). The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in> / www.aiimsbhopal.nic.in / www.eprocure.gov.in). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of “Director, AIIMS Bhopal”, payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.

- (4) Tender Enquiry Documents may be purchased on payment of non-refundable fee **(as mentioned above in Point No. (1) in Indian currency) by way of Demand Draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal.** (Postal Orders/Cash/Cheques are not acceptable).
- (5) The bidders may also download the tender documents directly from the website available at www.aiimsbhopal.edu.in. In such case, the bidders are required to submit the tender cost fee of Rs. 1050/- **(as mentioned in Schedule of Tender of NIT at Point No. (1) Non-refundable)** by way of separate demand draft drawn in favour of “Director, AIIMS Bhopal” payable at Bhopal for each tender separately and the same should essentially be enclosed along with the technical bid. The bidders should specifically super-scribe, **“Downloaded from the website”** on the top left corner of the outer envelope containing technical bid & price bid separately. In no case the tender cost should be mixed with EMD amount. The tenders not following the above procedure will be summarily rejected.
- (6) It is the responsibility of the Bidders to ensure that their Bids, whether sent by post or by courier or by person are dropped (Bid) in the Tender Box kept in the Office of the Stores Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal – 462 020 (MP).
- (7) All Tenders must accompany the prescribed EMD amount to be deposited through Bank Guarantee/Demand Draft/FDR drawn in favour of the **“Director, AIIMS Bhopal”** along with the tender (Technical Bid). No interest is payable on Bid Security. Tenders without EMD shall be summarily rejected.
- (8) All prospective Tenderers are advised to attend the Pre-Bid Tender meeting at AIIMS Bhopal. The venue, date and time is indicated in the **Schedule of Tender of NIT at Point No. (4)**
- (9) In the event of any of the above mentioned dates being declared as a holiday/closed day for AIIMS Bhopal, the tenders will be sold/received/opened on the next working day at the prescribed venue and time.
- (10) The Supply Lead Time of ANIMAL HOUSE EQUIPMENTS are very important factor to the Purchaser (i.e. for AIIMS Bhopal), only those Tenderers should participate, who are confident to complete the



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entire work/job within 8-10 week time after receiving of Supply Order/Notification of Award.

- (11) This Tender Enquiry Document is not transferable.
- (12) The Tender Document has been divided into the following chapters:-
- a. **Chapter-1: General Instructions to Bidders (Page No. 6)**
 - b. **Chapter-2: Terms and Conditions of Contract (Page No.7 to 16)**
 - c. **Chapter-3: Essential Eligibility Criteria & Technical Specifications (Page No. 17 to 20)**
 - d. **Chapter-4: Bank Guarantee From Performance Security/AMC Security (Page – 21)**
 - e. **Chapter-5: Manufacturer's Authorization Form (Page-22)**
 - f. **Chapter-6: Price Schedule (Page-23 to 25)**
 - g. **Chapter-7: Technical Bid (Page-26 to 27)**
 - h. **Chapter-8: Check List (Page- 28 to 29)**
 - i. **Chapter-9: Tender Form (Page-30)**

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Chapter-1

Tender No.: 195.1 AIIMS Bhopal/MC/RC/Animal House Equipments/2015-16/01 Dated: 26.05.2016

General Instruction to Bidders

Purchase of Animal House Equipments

1. Sealed tenders are invited under two bid system (Part-I Earnest Money and Technical bid & Part-II Financial bid) from prominent Manufacturers/ Authorized Dealers/Whole-sellers on annual Supply basis, for a period of one year from the date of commencement of award. If the performance is found satisfactory, the contract would be extendable further for a period as may be agreed mutually (not beyond 1 year) by both the parties.
2. The cost of Tender Document is Rs. 1050/- (One Thousand Fifty Only)(Non Refundable).Tender document can be received in person from the Office of the Store Officer on any working day from 26.05.2016 to 19.06.2016 during 10:00 to 15.00 Hrs except Saturday/Sunday/Holiday on payment of said cost in the form of Demand Draft in favour of "Director, AIIMS Bhopal", payable at Bhopal. The Tender Document can also be downloaded from the AIIMS website (<http://www.aiimsbhopal.edu.in>). In this case it is necessary for the Tenderer to pay the cost in the form of Demand Draft drawn in favour of "Director, AIIMS Bhopal", payable at Bhopal and is kept in the Technical Bid Envelope. The reference of the DD is to be super scribed on the main envelope of Technical Bid.
3. The amount of Earnest money deposit (EMD) is group wise as **Group-1 = Rs. 6,000/- , Group-2 = Rs 16,00/-, Group No. 3=Rs. 1,000/- , Group No. 4= 400/-** This Earnest money deposit is compulsory. Bidder has to submit EMD for the group for which they are bidding. The Bidder is required to deposit earnest money along with their Technical Bid document in Technical Bid Envelope in the form of Banker's Cheque/Demand Draft (Non-Interest Bearing)/FDR from any Nationalized Bank and the same should be drawn in favour of "**Director, AIIMS Bhopal**" payable at Bhopal.
4. The Tenderer is required to prepare two sealed cover super scribed as (i) **Cover-I-Technical Bid**, and (ii) **Cover-II – Financial Bid**. Both covers should be kept **in one main sealed cover** super scribed as "Tender for Purchase of Animal House Equipment's due on 20.06.2016".
5. The tenderer has to drop the cover sealed in above manner in the Tender Box kept at the Office of the Store Officer, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar-462020 (MP) on or before 20.06.2016 by 14.00 Hrs positively. The tender shall not be accepted beyond the stipulated date and time under any circumstances whatsoever.
6. The Technical bid will be opened on the same day at 15.00 hrs by a Committee constituted by the competent authority of AIIMS Bhopal, in its office in the presence of the Tenderers or their authorized representative who wish to be present. **The date and time for opening of Financial Bids of the technically qualified Tenderers shall be communicated later as per convenience of this office.**
7. The Authority reserves the right to reject/cancel any or all the tenders at any time or to relax/amend/withdraw any of the terms and conditions as contained in the Tender Documents without assigning any reason, thereof. Any inquiry after submission of the tender will not be entertained.
8. Bidders shall not approach for refund of EMD till the finalization of the tendering process and award of contract to qualifying Tenderer. The offer should remain valid for a minimum period of 12 Months. EMD shall be refunded to the unsuccessful bidders within 30 days of award of contract to the successful bidder/bidders.
9. AIIMS Bhopal reserves the full rights to increase/decrease the quantity of items in the tender as per requirement.
10. Any dispute is subject to the jurisdiction of Civil Court Bhopal.

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Chapter-2

Terms and Condition of the Contract

1. Earnest Money Deposit (EMD)

The Bidder shall furnish along with its tender, earnest money for amount as shown in the Schedule of Tender. The earnest money is required to protect the purchaser against the risk of the bidder's unwarranted conduct as amplified as, in the case of Bank Guarantee furnished from banks outside India (i.e. foreign Banks), it should be authenticated and countersigned by any nationalised bank in India by way of back-to-back counter guarantee.

The earnest money shall be denominated in Indian Rupees or for an equivalent amount in foreign currency. The earnest money shall be furnished in one of the following forms:

- (i) Account Payee Demand Draft
- (ii) Banker's Cheque and
- (iii) Bank Guarantee
- (iv) Fixed Deposit

The demand draft or banker's cheque shall be drawn on any scheduled bank in India or a commercial bank in the country of the bidder, in favour of the "Director, AIIMS Bhopal", payable at Bhopal. In case of bank guarantee, the same is to be provided from any scheduled bank in India or by a commercial bank in the country of the tenderer as per the format specified under Chapter-4.

The earnest money shall be valid for a period of one year from the date of opening of Technical bid. As validity period of Tender will be of 6 months, the EMD shall be valid for 365 days from Technical Bid Tender opening date.

Unsuccessful bidders' earnest money will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. Successful bidder's earnest money will be returned without any interest, after receipt of performance security from that bidder(s).

Earnest Money is required to protect the purchaser against the risk of the Bidder's conduct, which would warrant the forfeiture of the EMD. Earnest money of a Bidder will be forfeited, if the Bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading or forged without prejudice to other rights of the purchaser. The successful bidder's earnest money will be forfeited without prejudice to other rights of Purchaser if it fails to furnish the required performance security within the specified period.

2. Eligible Bidders:

Minimum Technical Eligibility Criteria For prospective Tenderers:-

Bidders, who satisfy the Criteria below shall be qualified for Price Bid Opening after Technical Evaluation based on following Criteria :-

- a. Bidders should submit valid ISO Certificates and certification asked in Chapter-3 Technical Specification (if asked) (True copies)
- b. Bidders should have minimum experience of total 3 completed supply orders of ANIMAL HOUSE EQUIPMENTS/Lab Equipment's in AIIMS New Delhi/PGI Chandigarh/JIPMER/ Govt./Semi-Govt. Hospitals/Corporate Hospitals/IVRI/CSIR Institutes/ DBT Institutes/Institutes of National Eminence related Organizations during the last 5 Years and duly certified documentary evidence of the same has to be produced by the concerned respective authorities, which should be either of the following:-

| Sr. No. | Description |
|---------|--|
| 1 | Bidder should have average annual financial turnover of Rs. 2.10 LAKH ANIMAL HOUSE |



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| | |
|---------|---|
| | <p>EQUIPMENTS/Lab Equipments or similar nature of work, during the last three Financial Years ending 31st March 2015 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany with Technical Bid.</p> <p>i) Should have satisfactorily completed Similar <u>Single Work of Rs. 2.4 Lakh</u> OR ii) Should have satisfactorily completed <u>Two Similar works each costing Rs. 1.8 Lakh</u> OR iii) Should have satisfactorily completed <u>Three Similar Works each costing Rs.1.2 Lakh</u></p> |
| 2,3,4 | <p>Bidder should have average annual financial turnover of Rs.56 thousand ANIMAL HOUSE EQUIPMENTS or similar nature of work, during the last three Financial Years ending 31st March 2015 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany with Technical Bid.</p> <p>i) Should have satisfactorily completed Similar single <u>Work of Rs. 64 thousand</u> Or ii) Should have satisfactorily completed <u>two Similar Work of Rs. 48 thousand</u> Or iii) Should have satisfactorily completed <u>three Similar Work of Rs. 32 thousand</u></p> |
| 5,6,7,8 | <p>Bidder should have average annual financial turnover of Rs.31 Thousand five hundred ANIMAL HOUSE EQUIPMENTS or similar nature of work, during the last three Financial Years ending 31st March 2015 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany with Technical Bid.</p> <p>i) Should have satisfactorily completed Similar single <u>Work of Rs. 36 thousand</u> Or ii) Should have satisfactorily completed <u>two Similar Work of Rs. 27 thousand</u> Or iii) Should have satisfactorily completed <u>three Similar Work of Rs. 18 thousand</u></p> |
| 9 | <p>Bidder should have average annual financial turnover of Rs. 14 Thousand ANIMAL HOUSE EQUIPMENTS or similar nature of work, during the last three Financial Years ending 31st March 2015 and should not have incurred loss in last 3 years. A letter duly signed by the Chartered Accountant/Company Secretary indicating the Financial Turnover and Profit & Loss Account must accompany with Technical Bid.</p> <p>i) Should have satisfactorily completed Similar <u>Single Work of Rs. 16 Thousand</u> OR ii) Should have satisfactorily completed <u>Two Similar works each costing Rs. 12 Thousand</u> OR iii) Should have satisfactorily completed <u>Three Similar Works each costing Rs. 8 Thousand</u></p> |

Bidder should produce Income tax returns & Balance sheets for the Past three years ending **31st March 2015** along with copy of PAN/TAN No, Sales Tax registration Certificate.

3. Performance Security

The bidders have to submit a Performance Bank Guarantee within Fifteen Days (15) days from date of the issue of notification of award by the Purchaser/Consignee, the supplier, shall furnish performance security to the Purchaser/Consignee for an amount equal to Ten Percent (10%) of the total value of the contract, **valid up to Sixty (60) days from the date of Completion of all contractual obligations by the supplier, including the warranty obligations initially valid for a period of minimum 38 months from the date of Notification of Award.** Purchaser reserves the right to ask for Performance Guarantee extension if contractual obligations are not fulfilled.

In the event of any failure /default of the supplier with or without any quantifiable loss to the Government including furnishing of consignee wise Bank Guarantee for AMC security as per Performa in Chapter-4, the amount of the performance security is liable to be forfeited. The Administration Department may do the needful to cover any failure/default of the supplier with or without any quantifiable loss to the Government.



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4. Packing and Marking

The packing for the Animal House Equipment's for AIIMS Bhopal to be provided by the supplier should be strong and durable enough to withstand, without limitation, the entire journey during transit including transshipment (if any), rough handling, open storage etc. without any damage, deterioration etc. As and if necessary, the size, weights and volumes of the packing cases shall also take into consideration, the remoteness of the final destination of the Animal House Equipments and availability or otherwise of transport and handling facilities at all points during transit up to final destination as per the contract. The quality of packing, the manner of marking within & outside the packages and provision of accompanying documentation shall strictly comply with the requirements as provided in "Important Terms and conditions" and "Quality Control Requirements" under Chapter-2.8, Chapter-2.9 and Chapter-8. In case the packing requirements are amended due to issue of any amendment to the contract, the same shall also be taken care of by the supplier accordingly.

5. Inspection, Testing and Quality Control

The purchaser and/or its nominated representative(s) will, inspect and/or test the ordered Animal House Equipments to confirm their conformity to the Contract Specification at no extra cost to the Purchaser. The Purchaser shall notify the Supplier in writing in a timely manner of the identity of any representatives retained for these purpose. The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery and/or at the Animal House Equipments final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data shall be furnished to the inspectors at no charge to the Purchaser. Should any inspected or tested Animal House Equipments fail to conform to the specifications, the Purchaser may reject the Animal House Equipments and the Supplier shall either replace the rejected Animal House Equipments or make alternations necessary to meet specification requirement free of cost to the Purchaser, within a period of 45 (Forty Five) days of intimating such rejection.

The Director, AIIMS Bhopal, Saket Nagar, Bhopal shall be the final authority to reject full or any part of the supply which is not confirming to the specifications and other terms and conditions. No payment shall be made for rejected Stores. Rejected items must be removed by the renderers within two weeks of the date of rejection at their own cost and replace immediately. In case these are not removed, these will be auctioned at the risk ad responsibility of the Suppliers without any further notice.

6. Insurance:

In case of supply of Animal House Equipments on Consignee site basis, the supplier shall be responsible till the entire stores contracted for arrival in good condition at destination. The transit risk in this respect shall be covered by the Supplier by getting the stores duly insured. The insurance cover shall be obtained by the Supplier and should be valid till 3 months after the receipt of Animal House Equipment's by the Consignee. In case of supply of the imported Animal House Equipment son CIP Named port of Destination Basis, the additional extended Insurance (local transportation and storage) would be borne by the Supplier from the port of entry to the consignee warehouse

7. Spare Parts

The separate price list of all spares and accessories and consumables, if any, (including minor) required for maintenance and repairs in future after guarantee/warranty period must be attached/enclosed along with the sealed quotation failing which quotation will not be considered.

8. Warranty (36 Months Onsite Warranty including Spare Parts & Labor etc.)

8.1 The supplier should provide 36 months Onsite Warranty including Spare Parts & Labour etc. that the Animal House Equipments supplied under the contract are new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the Animal House Equipment's for AIIMS Bhopal supplied under the contract shall have no defect arising from design, materials (except when the design adopted and / or the material used are as per the Purchaser's/Consignee's specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied Animal House Equipment's for AIIMS under the conditions prevailing in India.



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- 8.2 The tenderers must quote for three years Annual comprehensive warranty (including all spares and labour) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected.

The bidders must submit their quote also (rates) for subsequent three years comprehensive AMC (if asked in any of the items mentioned in Chapter-3) (including all spares and labour) in their price bid. Failure to comply this condition will entail the rejection of the bids. The cost of AMC will be added for ranking/ evaluation purpose.

- No conditional warranty like mishandling, manufacturing defects etc. will be acceptable.
 - Comprehensive Warranty as well as Comprehensive Maintenance contract will be inclusive of all accessories and Turnkey work.
 - Replacement and repair will be under taken for the defective Animal House Equipments.
 - Proper marking has to be made for all spares for identification like printing of installation and repair dates.
- 8.3 In case of any claim arising out of this warranty, the Purchaser/Consignee shall promptly notify the same in writing to the supplier. The period of the warranty will be 3 Years irrespective of any other period mentioned elsewhere in the bidding documents.
- 8.4 Upon receipt of such notice, the supplier shall, within 48hours on a 24(hrs) X 7 (days) X 365 (days) basis respond to take action to repair or replace the defective Animal House Equipments or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/Animal House Equipments after providing their replacements and no claim, whatsoever shall lay on the purchaser for such replaced parts/Animal House Equipments thereafter. The penalty clause for non-replacement will be applicable as per tender conditions.
- 8.5 In the event of replacement of defective Animal House Equipments during the warranty period, the warranty for the replaced Animal House Equipments shall be extended for a further period as mentioned under Clause 15.2 to the date such Animal House Equipments starts functioning to the satisfaction of the purchaser.
- 8.6 If the supplier, having been notified, fails to respond to take action to replace the defect(s) within 48hours on a 24(hrs.) X 7 (days) X 365 (days) basis, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.
- 8.7 During Warranty period, the supplier is required to visit at consignee's site at least once in 6 months commencing from the date of the installation for preventive maintenance of the Animal House Equipments.
- 8.8 The Purchaser/Consignee reserve the rights to enter into Annual Maintenance Contract between Consignee and the Supplier for the period as mentioned in Chapter-3, Technical Specifications after the completion of warranty period.
- 8.9 The Supplier shall ensure continued supply of the spare parts for the machines and ANIMAL HOUSE EQUIPMENTS supplied by them to the purchaser for 10 years from the date of installation and handing over.
- 8.10 The Supplier along with its Indian Agent and the AMC provider shall always accord most favoured client status to the Purchaser vis-a-vis its other Clients/Purchasers of its ANIMAL HOUSE EQUIPMENTS /machine etc. and shall always give the most competitive price for its machines/ANIMAL HOUSE EQUIPMENTS for supplied to the Purchaser/Consignee.

9. Payment Terms

- 9.1 **For Domestic Animal House Equipments or ANIMAL HOUSE EQUIPMENTS of Foreign Origin Located within India/ANIMAL HOUSE EQUIPMENTS to be imported and supplied against payment in Indian Rupees:**

Against supply and Installation receipt of material at AIIMS Bhopal 80% of the contract price shall be released. After satisfactory performance and final acceptance 20% payment shall be released to the supplier agency.



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- (i) Four copies of supplier's invoice showing contract number, ANIMAL HOUSE EQUIPMENTS description, quantity, unit price and total amount.
- (ii) Final Acceptance as per Chapter-9 in original issued by the authorized representative of the consignee.
- (iii) Two copies of packing list identifying contents of each package.
- (iv) Inspection certificate issued by the nominated Inspection agency, if any.
- (v) Certificate of origin
- (vi) Insurance Certificate as per Chapter-2 Clause 7.
- (vii) Manufacturers/Supplier's warranty certificate & In-house inspection certificate.
- (viii) Performance Bank Guarantee of 10% (Ten) % order value from any scheduled bank valid up to 60 days beyond of date of expiry of warranty period (i.e. for 38 Months).

9.2 Payment for Annual Maintenance Contract Charges:

The consignee will enter into AMC with the supplier at the rates as stipulated in the contract. The payment of AMC will be made on annual basis after satisfactory completion of said contract period, duly certified by the consignee on receipt of bank guarantee of an amount equivalent to 10% of the cost of the ANIMAL HOUSE EQUIPMENTS as per contract in the prescribed format given in Chapter-4 valid till 2 months after expiry of entire Warranty period.

- 9.2.1 The supplier shall not claim any interest on payments under the contract.
- 9.2.2 Where there is a statutory requirement for Tax deduction at source, such deduction towards Income Tax and other Tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time.
- 9.2.3 The payment shall be made in the currency / currencies authorised in the contract.
- 9.2.4 The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to respective consignees.
- 9.2.5 While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
- 9.2.6 While claiming reimbursement of duties, taxes etc. (like sales tax, excise duty, custom duty) from the Purchaser/Consignee, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to the Purchaser/Consignee forthwith.

10. Delay in the Supplier's performance

- 10.1 The supplier shall deliver of the ANIMAL HOUSE EQUIPMENTS and perform the services under the contract within the time schedule specified by the Purchaser/Consignee in the Schedule of Requirements and as incorporated in the contract. The time for and the date of delivery of the ANIMAL HOUSE EQUIPMENTS stipulated in the Schedule of Requirements (SOR)/ Incorporated in Contract shall be deemed to be of the essence of the contract and the delivery must be completed no later than the date (s) as specified in the contract.
- 10.2 Subject to the provision under Chapter-2 clause 11, any unexcused delay by the supplier in maintaining its contractual obligations towards delivery of ANIMAL HOUSE EQUIPMENTS and performance of services shall render the supplier liable to any or all of the following sanctions:
 - i) Imposition of liquidated damages,
 - ii) Forfeiture of its performance security and
 - iii) Termination of the contract for default.

- 10.3 If at any time during the currency of the contract, the supplier encounters conditions hindering timely delivery of the ANIMAL HOUSE EQUIPMENTS and performance of services, the supplier shall promptly inform the Purchaser/Consignee in writing about the same and its likely duration and make a request to the



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Purchaser/Consignee for extension of the delivery schedule accordingly. On receiving the supplier's communication, the Purchaser/Consignee shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

- 10.4 When the period of delivery is extended due to unexcused delay by the supplier, the amendment letter extending the delivery period shall, inter alia contain the following conditions:
- The Purchaser/Consignee shall recover from the supplier, under the provisions of the clause 11 of the General Conditions of Contract (Chapter-4), liquidated damages on the ANIMAL HOUSE EQUIPMENTS and services, which the Supplier has failed to deliver within the delivery period stipulated in the contract.
 - That no increase in price on account of any ground, whatsoever, including any stipulation in the contract for increase in price on any other ground and, also including statutory increase in or fresh imposition of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or on account of any other tax or duty which may be levied in respect of the ANIMAL HOUSE EQUIPMENTS and services specified in the contract, which takes place after the date of delivery stipulated in the contract shall be admissible on such of the said ANIMAL HOUSE EQUIPMENTS and services as are delivered and performed after the date of the delivery stipulated in the contract.
 - But nevertheless, the Purchaser/Consignee shall be entitled to the benefit of any decrease in price on account of reduction in or remission of customs duty, excise duty, sales tax/ VAT, Service Tax and Works Contract Tax or any other duty or tax or levy or on account of any other grounds, which takes place after the expiry of the date of delivery stipulated in the contract.
- 10.5. The supplier shall not dispatch the ANIMAL HOUSE EQUIPMENTS after expiry of the delivery period. The supplier is required to apply to the Purchaser/Consignee for extension of delivery period and obtain the same before despatch. In case the supplier dispatches the ANIMAL HOUSE EQUIPMENTS without obtaining an extension, it would be doing so at its own risk and no claim for payment for such supply and / or any other expense related to such supply shall lie against the purchaser.

11. Liquidated damages

If the supplier fails to deliver any or all of the ANIMAL HOUSE EQUIPMENTS or fails to perform the services within the time frame(s) incorporated in the contract, the Purchaser/Consignee shall, **without prejudice to other rights and remedies available to the Purchaser/Consignee under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to 1% per week of delay or part thereof on delayed supply of Animal House Equipment and/or services until actual delivery or performance subject to a maximum of 10% of the contract price.** Once the maximum is reached Purchaser/Consignee may consider termination of the contract

12. After Sales Service:

After sales service center should be available at the city of Institution on 24 (hrs) X 7 (days) X 365 (days) basis. Complaints should be attended properly, maximum within 8 hrs. The service should be provided directly by Bidder/ Indian Agent. Undertaking by the Principals that the spares for the ANIMAL HOUSE EQUIPMENTS shall be available for at least 10 years from the date of supply of ANIMAL HOUSE EQUIPMENTS.

12.5. Training :

On Site training should be provided (if they have the requisite know-how) for operation and maintenance of the Animal House Equipments to the satisfaction of the user department.

13. The Bidder must be a Manufacturer or its Authorized Agent. Sub-authorization is not accepted.

14. The Bidder shall furnish a brief write-up, packed with adequate data explaining and establishing his available capacity / capability (both technical and financial) to perform the Contract (in awarded) within the stipulated



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time period, after meeting all its current / present commitments. The Bidder shall also furnish details of ANIMAL HOUSE EQUIPMENTS and Quality Control.

15. PREPARATION OF TENDERS

15.1 Documents Comprising the Tender

The **Two Bid System**, i.e. “**Technical Bid**” and “**Price Bid (Financial bid)**” prepared by the bidder shall comprise the following:

A. Technical Bid :

- (i) Earnest money furnished in accordance with Section.
- (iii) Documentary evidence, as necessary establishing that the bidder is eligible to submit the tender and, also qualified to perform the contract if its tender is accepted.
- (iv) Bidder Agent who quoted for Animal House Equipments manufactured by other manufacturer shall furnish valid Manufacturer’s Authorization Form.
- (v) Power of Attorney in favour of signatory of TE documents and signatory of manufacturer’s Authorization Form.
- (vi) Documents and relevant details to establish in accordance with Chapter-2 clause 2 that the ANIMAL HOUSE EQUIPMENTS and the allied services to be supplied by the bidder conform to the requirement of the TE documents.
- (vii) Performance Statements with relevant copies of orders and end users satisfaction certificate.
- (viii) Price Schedule(s) as per Chapter-7 (A, B) filled up with all the details of the Animal House Equipments offered with prices blank (without indicating any prices).
- (ix) Certificate of incorporation in the country of origin.
- (x) The bidder has to check all the required documents mentioned in Checklist in Chapter-8, failing to do so the bidder will be treated as disqualified in Technical Bid.
- (xi) Bidder has to submit all the documents which are asked in Chapter-7 Technical Bid with document enclosed as asked.

B.1 Price Bid (Financial Bid):

1. All pages of the Tender should be page numbered and indexed.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.
3. The authorized signatory of the bidder must sign the tender duly stamped at appropriate places and initial all the remaining pages of the tender.
4. A tender, who does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
5. Tender sent by fax/telex/cable/electronically shall be ignored.

B.2 Tender currencies

The bidder supplying indigenous ANIMAL HOUSE EQUIPMENTS or already imported ANIMAL HOUSE EQUIPMENTS shall quote only in Indian Rupees. For imported ANIMAL HOUSE EQUIPMENTS if supplied directly from abroad, prices should be quoted in the format given under Chapter-6.B schedule Performa As regards price(s) for allied services, if any required with the ANIMAL HOUSE EQUIPMENTS, the same shall be quoted separately if such services are to be performed/undertaken in India. Commission for Indian Agent, if any and if payable shall be indicated in the space provided for in the price schedule and will be payable in Indian Rupees only.



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Tenders, where prices are quoted in any other format as specified in Chapter-6 A,B,C shall be treated as non-responsive and rejected.

B.3 Tender Prices

The Bidder shall give Item wise price. The Bidder shall indicate on the Price Schedule provided under Chapter-6 all the specified components of prices shown therein including the unit prices and total tender prices of the Animal House Equipment and services, it proposes to Supply, Installation, Testing & Commissioning against the requirement. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a bidder, same should be clarified as “NA” by the bidder.

If there is more than one Item in the Schedule of Requirements, the Bidder has the option to submit its quotation for any one or more schedules. However, while quoting for a Schedule, the Bidder shall quote for the complete requirement/quantity of ANIMAL HOUSE EQUIPMENTS and services as specified for that particular Schedule of Requirement.

The price quoted by the Bidder for good shall not be higher than the lowest price charged for the ANIMAL HOUSE EQUIPMENTS of the same nature, class or description to an individual/ firm/ organisation or department of Govt. or India.

If it is found at any stage that the ANIMAL HOUSE EQUIPMENTS as stated have been supplied at a lower price, then that price, with due allowance for elapsed time will be applicable to the present case and the difference in cost would be refunded by the supplier to the purchaser, if the contract has already been concluded.

While filling up the columns of the Price Schedule, the following aspects should be noted for compliance:

For domestic Animal House Equipment or ANIMAL HOUSE EQUIPMENTS of foreign origin located within India or Animal House Equipment to be imported and supplied against payment in Indian Rupees, the prices in the corresponding price schedule shall be entered separately in the following manner:

- The price of the Animal House Equipments, quoted ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf, as applicable, including all taxes and duties like sales tax, CST, VAT, CENVAT, Excise Duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the Animal House Equipments quoted ex-factory etc. or on the previously imported Animal House Equipments of foreign origin quoted ex-showroom etc.
- Charges towards Packing & Forwarding, Inland Transportation, Insurance (local transportation and storage) would be borne by the Supplier from ware house to the consignee site for a period including 3 months beyond date of delivery, Loading/Unloading and other local costs incidental to delivery of the Animal House Equipment to their final destination as specified in the Schedule of Requirements and Price Schedule;
- The price of Incidental Services, as mentioned in Schedule of Requirements and Price Schedule;
- The prices of annual AMC , as mentioned in Schedule of Requirements, Important Terms and Conditions and Price Schedule;

B.4 Additional information and instruction on Duties and Taxes:

If the Bidder desires to ask for excise duty, sales tax/ VAT, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

B.5 Excise Duty



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- a) If reimbursement of excise duty is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and nature of the duty applicable. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of excise duty will be entertained after the opening of tenders.
- b) If a Bidder chooses to quote a price inclusive of excise duty and also desires to be reimbursed for variation, if any, in the excise duty during the time of supply, the bidder must clearly mention the same and also indicate the rate and quantum of excise duty included in its price. Failure to indicate all such details in clear terms may result in rejection of that tender.

B.6 Sales Tax/VAT

If a Bidder asks for sales tax/ VAT, Service Tax and Works Contract Tax to be paid extra, the rate and nature of sales tax applicable should be shown separately. The sales tax / VAT, Service Tax and Works Contract Tax will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to sales tax / VAT, Service Tax and Works Contract Tax and is payable as per the terms of the contract. If any refund of Tax is received at a later date, the Supplier must return the amount forth-with to the purchaser. The bidder should provide copy of VAT registration certificate. THE INSTITUTE IS NOT AUTHORIZED TO ISSUE 'C/D FORMS

B.7 Octroi Duty and Local Duties & Taxes:

Normally, Animal House Equipments to be supplied to government departments against government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies(like town body, municipal body etc.)as per their regulations, allow such exemptions only on production of certificate to this effect from the concerned government department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the purchaser are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the purchaser.

However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the purchaser to enable the purchaser reimburse the supplier and take other necessary action in the matter.

B.8 Tender Validity

If not mentioned otherwise in the SIT, the tenders shall remain valid for acceptance for a period of 12 months from the date of tender opening prescribed in the TE document. Any tender valid for a shorter period shall be treated as unresponsive and rejected. In exceptional cases, the bidders may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by surface mail or by fax/telex/cable/e-mail followed by surface mail. The bidders, who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD accordingly. A bidder, however, may not agree to extend its tender validity without forfeiting its EMD.

B.9 SUBMISSION OF TENDERS

Unless otherwise specified, **the bidders are to deposit the tenders in the tender box of Office of the Stores Officer (DO), Store Department, 1st Floor, E-Wing, Medical College Building, AIIMS Bhopal, Saket Nagar, Bhopal-462 020 (MP)** or the same shall be submitted by the tenderer by hand to concerned dealing hand or nominee of Stores Officer (DO) on above mentioned address. The officer receiving the tender will give the Bidder an official receipt duly signed with date and time



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16. Force Majeure

Notwithstanding the provisions contained in Chapter-2 clauses 10 and 11, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of , the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, acts of the Purchaser/Consignee either in its sovereign or contractual capacity, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees, lockouts excluding by its management, and freight embargoes. If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure even

17. Arbitration

- i. In case of any dispute between the Purchaser/Consignee and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
 - ii. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, then, either the Purchaser/Consignee or the supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided the applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. If at any time, any question, dispute or difference whatever shall arise between two parties upon or in relation to or in connection with this agreement, either of the parties may give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to two Arbitrators one to be nominated by the First Party and the other to be nominated by the Second Party/Third Party. Such a notice of the existence of any question dispute or difference in connection with this agreement shall be served by either party within one year of the beginning of such dispute failing which all rights and claims under this Agreement shall be deemed to have been forfeited and absolutely barred.
 - iii. The venue of arbitration shall be Bhopal, MP, and India
 - iv. Upon every or any such references, the cost of any incidentals to the reference and awards(s) respectively shall be at the arbitrators or in the event of their not agreeing, of the Umpire appointed by them who may determine the amount thereof or direct the same to be fixed as between solicitors and client or as between parties and shall direct by whom and in what manner the same shall be borne and paid.
18. The tenderer shall furnish a non-blacklisting certificate that the firm has not been blacklisted in the past by any Government/Private Institution.
19. The tenderer/supplier has to give an affidavit on on-judicial stamp paper of Rs. 10/- that there is no vigilance/CBI case pending against the firm/supplier and the firm has not been black listed in the past by any Govt. or Private Organization.
20. If as a result of post payment audit any over payment is detected in respect of any work done by the agency or alleged to have been done by the agency under the tender, it shall be recovered by the institution from the agency.
21. If any underpayment is discovered, the amount shall be duly paid to the agency by the institution.
22. The bidder shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over when required by the AIIMS etc.



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Chapter-3

Essential Eligibility Criteria & Technical Specifications

The Scope of work Includes:

Providing EQUIPMENTS FOR Animal House Equipments based on specified make list and international standard specifications with keeping in mind the following essential requirement to participation in this Tender document:-

1. We are looking for reputed well known Manufacturer's/Authorized Dealers/Supplier companies, who will supply the high quality Equipment /Instruments as per the requirement list of Animal House of AIIMS Bhopal. Specific authorization obtained from manufacturer to participate this tender will not qualify vendor technically and it will be treated as non responsive.
2. Companies well known in the line of manufacturing Equipment /Instruments should only quote as per our requirement. The supply time is 5-8 weeks only after the issue of Supply Order/PO.
3. Tentative list of Equipment /Instruments required for Animal House given in requirement schedule may be purchased immediately and Tenderer should bring on site samples or make a visit for inspection of the required Instrument/Equipment for display if directed by the Technical Evaluation Committee during evaluation comprising the Subject Experts duly constituted by the Competent Authority (Director, AIIMS Bhopal) for procurement of required Equipment /Instruments for First Phase Hospital functioning.

Technical Specification

| Item No. | Product Specifications | Quantity |
|----------|--|----------|
| 1 | Animal change station / work station <ul style="list-style-type: none">• Mobile biosafety cage changing station• Double front access• Approximate Size : 1370 L x W 685 x H 1925 mm• Overall construction : SS 304• Work surface: Perforated SS panel in segmented const.• SA Pre-filter: 610 x 610 x 20 mm - 2 Nos.• SA Hepa-filter: 610 x 610 x 90 mm - 2 Nos.• Ex.A Pre-filter: 560 x 305 x 66 mm - 4 Nos.• Ex.AHepa-filter: 915 x 615 x 90 mm - 1 No.• Necessary electrical controls• Castor wheels, 80 mm diameter - 4 Nos., nylon wheel in SS housing• Should be CE certified/FDA /BIS approved product• Power Input : 220 V, 50 Hz, single Phase AC supply• Vendor should quote for 3 years AMC | 1 |
| 2 | 2a) Top Loading Balance <ul style="list-style-type: none">• Readability 0.01 gm• Capacity upto 500 gm• Linearity + 0.02 gm• Repeatability 0.01gm• Operating temperature 0- 45°C• Pan Size (diameter) 100 - 110 mm• Response time 1- 3 Seconds• Calibration External• Display Backlit LCD display• Power supply 220 – 230 V AC +/- 10% 50 Hz• Should be FDA or CE or BIS approved product | 1 |



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| | | |
| | <p>2b) Laboratory autoclave</p> <ul style="list-style-type: none"> • Automatic adjustable working pressure system. Working Pressure 15 psi or more. • Double walled • Temperature Range: 121 °C to 135 °C • Inside boiler made of stainless steel & outside mild steel finished in cream enamel. • Radial locking system lid. • The panel should be provided with on/off switch, pressure gauge, steam release valve & indicators to show the working of mains & pressure control system. • Electrically operated on 220V A/C with stainless steel basket. • Digital Temperature controller with inbuilt timer that will cut off the heaters automatically after lapse of preset time at the preset temperature. • Microprocessor based PID controller. • Height: 600mm ± 10% • Diameter inside: approximate 450 mm ± 10% • Should be FDA or CE or BIS approved product | 1 |
| | <p>2c) Vortex Mixer</p> <ul style="list-style-type: none"> • Vortex mixer with variable speed • Speed range from 200 rpm (gentle) to 2500rpm (for vigorous agitation). • Should be able to choose between 'touch' mode or continuous operation. • Material: made up of robust die-cast body. • Integral retort rod • Orbit diameter, mm 4.2 • Should be supplied with accessories like circular foam insert for beakers and flasks (up to 500ml capacity), rectangular foam insert (for 0.2ml, 0.5ml and 1.5ml micro-centrifuge tubes) and Solid rectangular foam insert (blank for custom holes) • Power Input: 220-240 VAC • Should be FDA or CE or BIS approved product | 1 |
| 3 | <p>3a) Oral Feeding needle (Canula)</p> <ul style="list-style-type: none"> • SS Feeding needles: Smooth ball on tip to prevent injury. Each set should include following feeding needles. <ol style="list-style-type: none"> a. Straight, 16 Gauge, 7.6cm length, 3.0mm tip (2 Nos.) b. Straight, 20 Gauge, 3.8cm length, 2.4mm tip (2 Nos) c. Curved, 16 Gauge, 7.6cm length, 3.0mm tip (2 Nos) d. Curved, 20 Gauge, 3.8cm length, 2.4mm tip (2 Nos) | 1 set |
| | <p>3b) Ear Tag Applicator and set of Ear Tags</p> <ul style="list-style-type: none"> • Stamped ear tags to tag mice and rats • Tags should be made-up of nickel copper alloy and should be numbered consecutively (1-1000) • Small size for unobstructed movement and less stress • Self-piercing and locking for quick application • Corrosive resistant to maintain ID in extreme condition | 1 set |



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| <ul style="list-style-type: none">Should include compatible 2 Nos. ear tag applicators  <p>(Picture shown above is representative one only)</p> | |
| <p>3c) Mouse and Rat Ear Punch</p> <ul style="list-style-type: none">Mouse Ear Punch should punch a hole of 2mm dia,Mouse ear punch approximately 5 cm longRat Scissor Style Ear Punch should punch a hole of, 2mm dia,Mouse ear punch approximately 10cm longEach set should include 5 mouse ear punch and 2 rat ear punch  <p>(Picture shown above is representative one only)</p> | 1 set |
| <p>3d) Cautery Set</p> <ul style="list-style-type: none">Battery (standard AA batteries) operated cautery to stop bleeding after tail snippingEach Low Temp (370 °C-650 °C) set cautery should include 1 replacement battery and 3 fine tips and 2 long tipTip should be easily replaceableScrew cap for convenient battery replacement  <p>(Picture shown above is representative one only)</p> | 2 |



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| 4 | <p>Animal Surgical Instrument Set</p> <p>Each set should include following items along with a surgical box (5" x 7"). All the surgical instruments should be made up of high quality SS.</p> <p>➤ Forceps:</p> <p>a. Dressing forceps: Smooth or smoothly serrated tips. Two sizes 10 cm, 15.5 cm long in straight and curved</p> <p>b. Dissecting forceps: Ideal for surgical use. 10 cm long. Two types 1. Micro dissecting serrated straight forceps 2. Micro dissecting serrated, curved delicate forceps</p> <p>c. Tissue forceps: Tissue forceps with teeth to help grip tissue. Sizes: 10 cm, and 12 cm with the following types 1. Straight with 1x2 teeth 2. Curved with 1x2 teeth</p> <ul style="list-style-type: none">• Dumont Tweezers # 5 <p>➤ Scissors :</p> <p>1. Operating Scissors</p> <ul style="list-style-type: none">• Straight, Stainless Steel, 14cm long, 45mm blades.• Operating Scissors, curved, 17.5cm long. <p>2. SuperCut Scissors</p> <ul style="list-style-type: none">• Iris Scissors, curved, 12.5cm long• Scissors, straight, 14cm long• Scissors, curved, 14cm long <p>3. Standard Scissors:</p> <ul style="list-style-type: none">▪ Dissecting Scissors, curved, 10cm long▪ Dissecting Scissors, curved, 12.5cm long <p>➤ Scalpels :</p> <p>1. Standard Handles and Blades</p> <ul style="list-style-type: none">▪ Scalpel Handle #3, 13cm long (for blades #10 through #15.▪ One box of scalpel Blades #10, stainless steel <p>➤ Retractors</p> <p>➤ Bone cutter</p> | 2 |
|---|--|---|

L1 will be decided on the Item wise.

The Technical Bid & Financial Bid should be kept in two separate sealed envelope superscripting with "Technical Bid for Supply of Animal House Equipment's at AIIMS Bhopal" and "Financial Bid for Supply of Animal House Equipment's at AIIMS Bhopal" otherwise the Tenderer bid will be rejected.



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Chapter-4

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY /AMC SECURITY

To,

The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 020 (MP) INDIA

WHEREAS _____ (Name and address of the supplier) (Hereinafter called “the supplier”) has undertaken, in pursuance of contract no _____ dated _____ to supply (description of Animal House Equipments and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognised by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of _____ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 38 (Thirty Eight) months from the date of satisfactory installation of the Animal House Equipments i.e. up to ----- (indicate date).

.....
(Signature with date of the authorised officer of the Bank)

.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch



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Chapter-5
MANUFACTURER'S AUTHORISATION FORM

To,

The "Director",
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 020 (MP) INDIA

Dear Sirs,

Ref. Your TE document No _____, dated

We, _____ who are proven and reputable manufacturers of _____ (name and description of the Animal House Equipments offered in the tender) having factories at _____, hereby authorise Messrs _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above Animal House Equipments manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. _____ (name and address of the above agent) is authorised to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred TE documents for the above Animal House Equipments manufactured by us.

We also hereby extend our full warranty as applicable as per clause 9 of the General Conditions of Contract Chapter-2, read with modification, if any, in the Special Conditions of Contract for the Animal House Equipments and services offered for supply by the above firm against this TE document.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorised agent.

We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly.

Yours faithfully,

[Signature with date, name and designation]
for and on behalf of Messrs _____
[Name & address of the manufacturers]

Note:-

1. This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.
2. Original letter may be sent.



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Chapter-6
PRICE SCHEDULE

A) PRICE SCHEDULE FOR DOMESTIC EQUIPMENTS OR ANIMAL HOUSE EQUIPMENTS OF FOREIGN ORIGIN LOCATED WITHIN INDIA TO BE IMPORTED AND SUPPLIED AGAINST PAYMENT IN INDIAN RUPEES

| 1 Schedule | 2 Brief Description of Items | 4 Quantity (Nos.) | 5 Price per unit (Rs.) | | | | | | 6 Total Price (at Consignee Site) basis (Rs.) 4 x 5(g) |
|---------------|---------------------------------|----------------------|--|--|---|---|--|--|--|
| | | | Ex - factory/ Ex - warehouse /Ex-showroom /Off - the shelf (a) | Excise Duty (if any) [%age & value] (b) | Sales Tax/VAT(if any) [%age & value] (c) | Packing and Forwarding charges (d) | Inland Transportation, Insurance for a period including 3 months beyond date of delivery, loading/ unloading and Incidental costs till consignee's site (e) | Incidental Services (including Installation & Commissioning, Supervision, Demonstration and Training) at the Consignee's site (f) | |
| 1. | | | | | | | | | |
| Total | | | | | | | | | |

Total Tender price in Rupees: _____

In words: _____

Note: -

1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.
2. The charges for Annual CMC (wherever applicable) after warranty shall be quoted separately as per Chapter-7-Price Schedule B.
3. Bidder has to quote for CMC (wherever applicable) also otherwise they will be treated as disqualified.
4. L1 will be decided on the total sum of (Grand Total + AMC (where applicable or asked in Chapter-3.)

Name _____

Business Address _____

Place: _____

Date: _____

Signature of Bidder _____

Seal of the Bidder _____



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B) PRICE SCHEDULE FOR EQUIPMENT TO BE IMPORTED FROM ABROAD

| 1 | 2 | 3 | 4 | 5 | | | | | | | 6 | |
|--|--|--|-----------------|---------------------------------|--|--|---|--|--|---|--|---|
| | | | | Unit Price | | | | | | | Total Price | |
| | | | | Foreign Currency (FC) Component | | | Indian Currency (IC) Component | | | | Total Price in Foreign Currency (A)=4X5 (c) | Total Price in Indian Currency (B)=4X5 (g) |
| Item no. as per Schedule of Requirement given in Chapter-3 | Brief Description of Items including Manufacturer Name and Model No. | Country of Origin and Place of Ship-ment | Quantity (Nos.) | FOB price at port of Lading (a) | Carriage & Insurance (port of Lading to port of entry) (b) | Net FOB at Port of Entry (in Foreign Currency) (c) = a + b | Applicable Custom Duty beyond CDEC ⁺ (CDEC will provided by AIIMS Bhopal) and other incidental costs, including C&F charges* (d) | Inland Transportation, Transit Insurance & other Incidental cost (including Installation, Commissioning, Supervision, Demonstration and Training) at the Consignee's site* (e) | Indian Agent Commission[% age of (a)]* (f) | Unit Price in Indian Currency (g)=d+ e+ f | | |
| | | | | | | | | | | | | |

* To be paid in Indian Currency

⁺ Please indicate the percentage of Custom Duty applicable on this equipment, following CDEC application: %age

Total Tender price (in Foreign Currency) [as given in column 6.B (A)]: _____ In words: _____

Total Tender price (in Indian Currency) [as given in column 6.B (B)]: _____ In words: _____

Note: -

1. In case of discrepancy between Unit Price & Total Price, Unit Price will prevail
2. Conversion Rate will be applicable as per the rate prevailing on the date of opening of the financial bid.
3. For calculation of the unit price of the equipment, the total cost in Indian Currency will be considered.

Place: _____

Date: _____

Name _____
Business Address _____
Signature of Bidder _____
Seal of the Bidder _____



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C) PRICE SCHEDULE FOR ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT AFTER WARRANTY PERIOD

| 1 Tender No. | 2 Brief Description of Animal House Equipments | 3 Quantity (Nos.) | 4 Annual Comprehensive Maintenance Contract Cost for Each Unit year wise* | | | | | 5 Total Annual Comprehensive Maintenance Contract Cost for 5 Years [3 x (4h)] | |
|-----------------|---|-------------------------|--|-----------------|-----------------|----------------------------|---------------|---|---|
| | | | 1 st | 2 nd | 3 rd | Total Unit Price of AMC | % Service Tax | | Total Unit AMC Price with Service Tax h= (f+g) |
| | | | a | B | c | (f=a+b+c) | g | | |
| | | | | | | | | | |
| | | | | | | | | | |

*CMC will be applicable only after the completion of Warranty period.

Name _____
Business Address _____
Place: _____
Date: _____

Signature of Bidder _____
Seal of the Bidder _____



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Chapter – 7

TECHNICAL BID

(It is mandatory for all Bidders; they should fill all fields “Clearly” in this form)

1. For the Supply of Department Equipment at All India Institute of Medical Sciences (AIIMS) Bhopal, Saket Nagar, Bhopal-462020 (MP)
2. Name of Company/Firm/Agency and its Registration No. : _____
3. Name of proprietor / Director of the Company/Firm/Agency : _____
4. Full Address of Reg. Office (A copy of Company/ Firm/ Agency registration must be enclosed) : _____
Telephone Nos. : _____
Fax Nos. : _____
E-mail Id : _____
5. Details of Banker of the Firm with full address : _____
Telephone Nos. of Banker : _____
Fax Nos. of Banker : _____
E-mail Id of Banker : _____
6. Bank Ac/s No. of Firm for ECS payments : _____
7. PAN, TIN, TAN, VAT, Service Tax Registration No of the Firm (Enclose a copy of the same) : _____
8. Details of Cost of Tender : _____
9. Details of EMD : _____
10. Financial turnover of the tendering Company/Firm Agency for the last three financial years : (Attach separate sheet if space provided insufficient)

| Financial Year | Amount (Rs. Lakh) | Remarks, if any |
|----------------|-------------------|-----------------|
| 2012-2013 | | |
| 2013-2014 | | |
| 2014-2015 | | |



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The tenderer should also submit self-attested copies of the Income Tax Returns and Audited certified Accounts for the last three financial years (i.e. for 2012-13, 2013-2014 and 2014-2015).

11. Give details of major contracts handled by the tendering Company / Firm / Agency for the last three years in the following format (enclose the self-attested copies):(if the space provided is insufficient, a separate sheet may be attached)

| S. No. | Details of client along with address, telephone numbers and Fax numbers | Purchase Order No. & Date | Amount of Purchase Order (In Rs.) |
|--------|---|---------------------------|-----------------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

11. Submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier and he also agrees to accept all the tender condition as asked in Chapter-11.
12. Submit Manufacturer's authorization as per Chapter-5.
13. Submit an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute.
14. Attach certification required as asked in Chapter-2 Clause-2& also asked in Chapter-3 for each group if asked in the technical specification.
15. Bidder has to submit compliance report indicating Yes/No for all the items specification as mentioned in Chapter-3 and if applicable please provide the Make & Model.

(Signature of authorized person)

Date : _____ Full Name: _____

Place: _____ Seal: _____



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Chapter-8 **CHECK LIST**

Name of Bidder: _____

Name of Manufacturer: _____

| Sl No. | Activity | Yes/ No/ NA | Page No. in the TE document |
|--------|---|-------------|-----------------------------|
| 1 | Name Of Manufacturing Company | | |
| 2 | Name Of Bidder | | |
| 3 | Contact Numbers | | |
| 4 | Complete Address | | |
| 5 | E-Mail Address | | |
| 6 | Have you enclosed Tender Fees of required amount for the quoted schedules? Attach Details | | |
| 7 | Have you enclosed EMD of required amount for the quoted schedules? Attach Details | | |
| 8. a. | Have you enclosed duly filled Tender Form as per format in Chapter-12? | | |
| b. | Have you enclosed Power of Attorney in favour of the signatory? | | |
| 9. | Are you a SSI unit, if yes have you enclosed certificate of registration issued by Directorate of Industries/NSIC | | |
| 10. a. | Have you enclosed clause-by-clause technical compliance statement for the quoted ANIMAL HOUSE EQUIPMENTS is-à-vis the Technical specifications as mentioned in Chapter-3? | | |
| b. | In case of Technical deviations in the compliance statement, have you identified and marked the deviations? | | |
| 11. a. | Have you submitted satisfactory performance certificate as per the details required in Chapter-2, Clause 2 for each item which are being quoted also attach documents in respect of all orders? | | |
| b. | Have you submitted copy of the order(s) and end user certificate as per the details required in Chapter-2, Clause 2? | | |
| 12. | Have you submitted manufacturer's authorization as per Chapter-5? | | |
| 13. | Have you enclosed ANIMAL HOUSE EQUIPMENTS catalogue, leaflet, and brochure with full details of quoted Items? | | |
| 14. | Have you submitted prices of Items, turnkey (if any), AMC etc. in the Price Schedule as per Chapter 6? | | |
| 15.a | Have you kept validity of your bid 9 months from the date of opening of Technical Bid as per the TE document? | | |
| b. | In case of Indian Bidder, have you furnished Income Tax Account No. as allotted by the Income Tax Department of Government of India? Attach Copy | | |
| 16. | In case of Foreign Bidder, have you furnished Income Tax Account No. of your Indian Agent as allotted by the Income Tax Department of Government of India? Attach Copy | | |



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| SI No. | Activity | Yes/ No/ NA | Page No. in the TE document |
|--------|---|-------------|-----------------------------|
| 17. | Have you mentioned the name and full address of your Banker (s) along with your Account Number, IFCS Code of the Bank/Branch? Attach Copy | | |
| 18. | Have you fully accepted payment terms as per TE document? | | |
| 19. | Have you fully accepted delivery period as per TE document? | | |
| 20. | Have you submitted the certificate of incorporation? Attach Copy | | |
| 21. | Have you accepted the warranty as per TE document? | | |
| 22. | Have you accepted terms and conditions of TE document? | | |
| 23. | Have you furnished documents establishing your eligibility & qualification criteria as per TE documents? | | |
| 24. | Have you furnished Annual Report (Balance Sheet and Profit & Loss Account) for last three years prior to the date of Tender opening? Attach Copy | | |
| 25. | Have you submitted an affidavit that the firm has not been black listed in the past by any Govt. Institution/Hospital/Organization? | | |
| 26. | Have you submitted an affidavit that the firm has no vigilance case/CBI/FEMA case pending against him/supplier (Principal)? | | |
| 27. | Have you submitted an affidavit that the firm is not supplying the same item at the lower rate quoted in the tender to any Govt. Organization or any other Institute (Fall Clause)? | | |
| 28. | Have you submitted undertaking an affidavit that None of my close relative is posted in the AIIMS Bhopal | | |

N. B.

1. The Bidder may go through the checklist and ensure that all the documents/confirmations listed above are enclosed in the tender and no column is left blank. If **any** column is not applicable, it may be filled up as **NA**.
2. It is the responsibility of bidder to go through the TE document to ensure furnishing all required documents in addition to above, if any.

(Signature with date)

(Full name, designation & address of the person duly authorised sign on behalf of the Bidder)

For and on behalf of

(Name, address and stamp of the tendering firm)



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Chapter – 9

TENDER FORM

Date _____

To,

**The “Director”,
All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar, Bhopal- 462 020 (MP) INDIA**

Ref. Your TE document No. _____ Dated _____

I/We, the undersigned hereby agree to all the terms and conditions, stipulated by the AIIMS Bhopal, in this connection including delivery, warranty, penalty etc. against above said Tender No.: 195.1 AIIMS Bhopal/MC/RC/Animal House Equipments/2015-16/01 Dated: 26.05.2016 (if any). We now offer to supply and deliver _____ (*Description of ANIMAL HOUSE EQUIPMENTS Items and services*) in conformity with your above referred document for the sum of _____ (total tender amount in figures and words), as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the Animal House Equipments Items and perform the services as mentioned above, in accordance with the delivery schedule specified in the Schedule of Requirements (SOR).

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of Chapter 3 clause 3.

We agree to keep our tender valid for acceptance as required in the Chapter-2, B 11 Clause, read with modification, if any in Section - III – “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities/Organizations.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum if any.

(Signature with date)

(Name and designation)

Duly authorised to sign tender for and on behalf of