



Department: Pathology & Lab Medicine Department Medical College

Ref: Path/AIIMS/BPL/374, Dated: 04/10/2017,

Dated: 11/12/2017

Subject: Requirement of Microscopic Glass Slides for the Medical College (**Under Category No.006**).Quotation shall be submitted as a hard copy in a sealed envelope addressed to '**The Director, AIIMS Bhopal**', & Kid attention to the office to the Sr. Procurement cum Store Officer(First Floor Medical College) AIIMS Bhopal, latest by 2:00 pm of 15/12/2017.

Schedule of requirement

S. No	Item description	ReqQty	Unit Name
1	2	3	4
1	Microscopic Glass Slides Thicknesss 1.15mm(0.0mm,+0.2mm) Length 76mm(+0.0mm,-0.1mm)	2500 Box	Nos

Terms & Conditions:

1. The quotation is to be submitted only in the format enclosed. Not acceptable in any other form.
2. The quotation must be **submitted in sealed envelope to the office of the Senior Procurement cum Store Office (First Floor Medical College) AIIMS Bhopal.**
3. Each page of the quotation must be printed on **letter head of the company duly numbered.**
4. If you are the authorized distributor for more than one manufacturer and empanelled for all such category then, please submit separate quotation for each Manufacturer.
5. Quotation of non-empanelled companies will not be entertained.
6. **The Minimum expiry of product should not less than approx. 1 year at the time of supply.**
7. Failure to comply with any of these conditions will lead to rejection of the quotations and the responsibility for the same will lie with the company submitting the quotations.
8. **F.O.R.:** Rate quoted shall be fixed and on FOR Basis.
9. **TAX:** (1) Quotation must contain **GST/PAN number otherwise** it will not be considered.
(2) Rate of applicable GST should be shown separately.
(3) **GST No is to be shown on Quotation**
10. **Delivery Period:** Supply is required immediately from ready stock but maximum with in a period of 21 days.
11. **Payments:** Payments shall be made against invoice/bills in triplicate duly signed by authorized signatory along with copy of Delivery Challan, NEFT/RTGS Account Details, **Vendor Registration Form for**

registering Vendor in the Public Finance Management System implemented at AIIMS Bhopal in the Format given at **Annexure-III** of the Supplier Agency etc., along with requested Item supply in the Name of “Director, AIIMS Bhopal, Saket Nagar, Bhopal”. The payments shall be released in considerable time after issue of CRC/Final Acceptance Certificate in respect of successful commissioning of supplied Items and acceptance of ordered items as per technical specifications asked through this NIQ by user Department of the AIIMS Bhopal after deduction of applicable LD (if any due to delayed supplied) .

- 12. Repeat order: The rates are valid for the period of 01 year for the purpose of repeat Order.**
- 13. Penalty:** If you fail to supply the consumables as per the specifications in order within the scheduled delivery period, you are liable to pay LD of 1% of the orderValue for every month delay or part thereof beyond the due date, subject to a maximum of 5%. The Director reserves the right to cancel the order in case the delay is more than 45 days, and penalty, if any will be deducted from the SD (security deposit) or any amount due to the suppliers.
- 14. After empanelment, if the supplier fails to deliver the article/items as per the delivery schedules, AIIMS Bhopal shall be free to procure the balance/ undelivered supply at the risk and the cost of the supplier.**
- 15. Right of rejection:** The competent authority reserves all the right to reject any or all quotation without assigning any reason.

Financial Bid Format (On Letter Head)

Name of Bidder:
Address of Bidder:
Email Id:
Quotation Ref No:

Date:...../...../2017

GST No:.....

Quotation for supply of Laboratory chemicals for pathology & Lab Medicine Department, as per the Enquiry Path/AIIMS/BPL/393, Dated: 17/10/2017

Sr. No.	Description	Qty. Req.	Brand	Cat No: *Attach Photo copy of Highlig hted Item	Pack Size as per catal ogue	Pack/Price in Rs.			% of Discount on unit Price in col:9		Net Per Unit Cost after discount whichever is higher in Col:10&11	Net Unit cost including All	Total Cost per Pack in Rs.
						MRP as print ed on Pack	Catalo gue price	Per Unit Cost which ever is less on col:7 & 8	Discoun t % as per the Empane lment letter	Curre nt Disco unt %			
1	2	4	5	6	7	8	9	10	11	12	13	14	15
01	Microscopic glass Slides (Pack Size: 1 Box = 50 Slide)	01 vial											
Sub Total (A)													
GST Extra@%.....inRs .													
Total (inclusive of all Taxes) in Rs													

**** Attach Photo copy of the catalogue No: highlighted along with the quotation.**

Date:...../12/2017

Biddier: Seal with signature