ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) BHOPAL



Saket Nagar, Bhopal-462024 (Madhya Pradesh) India Website: <u>www.aiimsbhopal.edu.in</u>

No.: Stores/2016-17/LPC/974 Dated: 09/03/2017

Subject: Quotation for Supply of Desktop Computer and Multi-Function Printer

Dear Sir,

- Sealed quotation are invited, for supply of Desktop Computer and Multi-Function Printer as shown in enclosed Financial bid form so as to reach the Stores Officer, Central Store, First Floor Medical College Building AIIMS Bhopal by 14:00 Hrs. of 14/03/2017
- The Financial Quotation evaluation on the basis of per Unit Item basis will be carried out and Successful L-1 Tenderer/Tenderers will be declared accordingly Item Rate wise.

Terms & Conditions:-

- The quotation is to be submitted only in the format enclosed. Not acceptable in any other form.
- The quotation must be submitted in sealed envelope to the <u>office of the Store officer (Central Stores Medical College) AIIMS Bhopal.</u>
- Each page of the quotation must be printed on **letter head** of the Participants duly numbered.
- Failure to comply with any of these conditions will lead to rejection of the quotation and Responsibility for the same will lie with the participants submitting the quotations.
- F.O.R.: Rate quoted shall be fixed and on FOR destination Basis.
- Tax: Quotation must contain VAT/TIN/PAN Number otherwise the quotation will not be considered.
- Rate of applicable Tax should be shown separately.
- **Supply Delivery period:** The delivery against supply order shall be completed within **10 days** of receipt of the supply order.
- Penalty/LD on delayed Supply:- The period of delivery strictly to be followed by the Supplier Agency as per time period communicated through Purchase/Supply Order through e-mail/hard copy through speed post. The penalty @0.5 % per week will levied on supply order value of the item and will be deducted from the payment Bill of the supplier Agency. The maximum penalty will be 10 % against any of Purchase/Supply Order total value. If any agency will fail to supply the ordered items within this period mentioned as above, the supply order will be treated as cancelled without any further reference and the action as deemed fit shall be initiated against such defaulter Agency/Firms (i.e. blacklisting of such agency for participating in AIIMS Bhopal Price Quotations Enquiries/LTEs/Open Tenders at AIIMS Procurement in any form for Two Years period).
- **Repeat Order:** The rates quoted shall remain valid for **12 Months**, for the purpose of Repeat Order
- Payments: Payments shall be made against invoice/bills in triplicate duly signed by authorized signatory along with copy of Delivery Challan, , NEFT/RTGS Account Details, <u>Vendor Registration Form for registering Vendor in the Public Finance Management System implemented at AIIMS Bhopal</u> in the Format given at Annexure-III of the Supplier Agency etc. ,along with requested Item supply in the Name of "Director, AIIMS Bhopal, Saket Nagar, Bhopal". The payments shall be released in considerable time after issue of CRC/Final Acceptance Certificate in respect of successful commissioning of supplied Items and acceptance of ordered items as per technical specifications asked through this NIQ by user Department of the AIIMS Bhopal after deduction of applicable LD (if any due to delayed supplied) and Taxes like MP VAT/TDS as per present applicable Tax Rates.
- Warranty: Warranty Period should be Cleary stated on the quotation.(As per the Principle manufacture)
- Any Offer: <u>Seasonal offers if available from manufacturer may please be indicated on Financial Bid</u> which will be given along with supply.
- **Right of rejection:** The Competent authority reserves all rights to reject any or all quotation without assigning any reason.

On Letter head

Undertaking

I/we Shri/Ms	declare that,
I/We,Shri	
read the terms & Conditions and understood and h information submitted is true to the best of my/ou	•
Any false information/fabrication will invite cancell under relevant rules & regulations.	ation of the bid and action
Name(s) & Signature of the Tenderer/BIDDER	
Rubber seal(s)	
Date:	
Place:	

Annexure-1

Schedule of Requirement

Price Quotation Enquiry No.: Stores/2016-17/LPC/974

Supply of Desktop Computer and Multi-Function Printer at AIIMS Bhopal Medical College Building as per following Technical Specifications:-

Dated: 09/03/2017

Sr. No.	Item needs to be supplied strictly as per Technical Specification given below	Req. Qty.	Unit Name
1	2	3	4
1	 Operating system: Windows 10 Home 64 Processor: Intel® Core™ i5-6400T (2.2 GHz, up to 2.8 GHz, 6 MB cache, 4 cores) Generation: Fifth Generation Memory, standard: 4 GB DDR4-2133 SDRAM (1 x 4 GB) Hard drive description: 1 TB 7200 rpm SATA Optical drive: Ultra Slim-tray Super Multi DVD burner Wireless: 802.11b/g/n (1x1) and Bluetooth® 4.0 combo Ports: 4 USB 2.0; 2 USB 3.0; 1 headphone/microphone combo Pointing device: USB Wired Optical Mouse Keyboard: USB Wired Keyboard with volume control Audio features: DTS Studio Sound Power supply type: 180 W active PFC AC power adapter Warranty terms: As peer the principle manufacturer (On site) Monitor: Screen 18.5 inch 	1	Each
2	 Functions: Print, copy, scan, Fax Print speed black: Normal: Up to 25 ppm First page out (ready): Black: As fast as 8 sec Duty cycle (monthly, A4): Up to 30,000 pages Recommended monthly page volume: 500 to 2000 Print technology: Laser Print quality black (best): Up to 1200 x 1200 dpi Display: 2-line LCD (text) Processor speed: 600 MHz 	1	Each

Financial Quotation

Dated: 09/03/2017

Price Quotation Enquiry No.: Stores/2016-17/LPC/974

(Strictly in the format given below only sealed in the Financial Quotation Envelope) Quotation Reference No										
To, The Director, AllMS Bhopal, Saket Nagar, Bhopal- 462020(MP) Dear Sir, I am submitting Price Quotation against your Price Quotation Enquiry No.: Stores/2016-17/LPC/974, and offering rates for the items given in the Schedule of Requirement, Annexure-I as below:-										
Sr. No.	Particular	Req. Qty.	Unit Name	Make/Brand	Model No:	MRP	Unit Rate in Rs.	Discount % if any	Net Unit Cost after discount	Total co
1	2	3	4	5	6	7	8	9	10	11
1	Desktop Computer (specification as above)	1	No's							
2	Multi- Function Printer	1	No's							
Sub Total (A)										
CST/VAT Extra@ %in Rs.										
Total(inclusive of all Taxes) in Rs.										
1. The Financial Quotation evaluation on the basis of per Item unit Price inclusive of all basis will be carried out and Successful L-1 Tenderer/Tenderers will be declared accordingly and supplier Agency will supply the ordered items at desired location at AIIMS Bhopal.										
2. The a	applicable MP	VAT/TDS sl	hall be dedu	cted as per p	revailing Ta	x Rules fro	m the pavm	ent claim of	the Supplie	r
	and same sha				_					-
Name(s) & Signature of the Bidder with Stamp/Seal										
Name of the Firm										
Authorized Signatory:										
Contact Details: Cell NoEmail Id:										

Annexure-III

Vendor Registration Form.

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHOPAL PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)				
	PFMS UNIQUE CODE :-	, ,		
	VENDOR REGISTRATION FORM			
S.No.	Head Name	Details		
1	Vendor Name			
2	Father/Husband/Owner Name			
3	Date of Birth			
4	PAN Number			
5	Aadhaar Number			
6	TAN Number			
7	TIN Number			
8	Service Tax No			
9	Address1			
10	Address2			
11	Address3			
12	City			
13	Country			
14	State			
15	District			
16	Pin Code			
17	Mobile No.			
18	Phone No.			
19	Email ID			
20	Bank Name			
21	IFSCCode			
22	Account Number			
DATE : PLACE :		VENDOR SIGNATURE WITH SEAL		
Depatment Name:		Forwarded by HOD/Incharge		

Note: All related documents also enclosed with this form self-attested and stamp on it.:-

- 1. Pan Card of Form
- 2. Aadhar Card of Firm Owner.
- 3. Firm Account cancelled cheque copy
- 4. Firm registration Certificate

^{**} The bidders who have already registered for vendors registration may please ignore this Vendor Registration Form.