



NOTICE INVITING PRICE QUOTATION (NIPQ) UNDER GFR-2017, RULE-155

Notice Inviting Price Quotation Enquiry No. : AIIMSBPLHOSP-GFR2017RULE-155-2017-2018-034

Dated: 25.01.2018

Sub:- Request for E-Market Survey for submission of Price Quotation for NABL Accredited Calibration Agency for Calibration of Micropipettes in the Department of Microbiology at AIIMS Bhopal Hospital under GFR-2017, Rule-155.

On behalf of the Director, AIIMS Bhopal, the Medical Superintendent is inviting sealed quotations under GFR-2017, Rule-155 by uploading referenced NIPQ for carryout necessary E-Market Survey/obtaining proposals from eligible Calibrating Agencies (preferable from Bhopal based Agencies) in the AIIMS Bhopal website in the prescribed format given at Annexure-II; the sealed envelopes by post/per bearer for Price Quotation for NABL Accredited Calibration Agency for Calibration of Micropipettes in the Department of Microbiology at AIIMS Bhopal as per detailed enclosed at Schedule of Requirement at Annexure-I below which are required for use at AIIMS Bhopal Hospital, Saket Nagar, Bhopal-462 020 (MP), India.

Prospective interested Calibrating Agencies has advised to clearly understand the provisions of GFR-2017, Rule-155 before preparing their Bid and accordingly be submit their proposals as per instructions given in this NIPQ Document.

The self-attested, Stamped Price Quotation from eligible Calibrating Agencies those have registered and obtained valid GST Registration Number from GST Authority clearly showing the same on their Letter Head should reach to the Office of Medical Superintendent, AIIMS Bhopal Hospital, Saket Nagar, Bhopal-462 020 (MP), India on or before 05.02.2018 at 17.00 Hrs. duly sealed & clearly superscripted in the Top Centre of Envelope “Price Quotation for NABL Accredited Calibration Agency for Calibration of Micropipettes in the Department of Microbiology at AIIMS Bhopal” addressing to “The Director, AIIMS Bhopal, Saket Nagar, Bhopal” clearly mentioning with the reference Price Quotation Enquiry No. and Date. The participating firm should also clearly mention their contact details on the left corner of their properly Sealed Price Quotation envelope. If on the scheduled date of Price Quotation submission have declared closed public holiday, the proposal may be accepted on next working day up to 12:00 Hrs. All quotations should be typewritten or written with indelible ink. All over writing and erased entries will not be considered and treated as deleted entries from the quotations. Each page of price Quotation page numbered and signed by the authorized signatory of the Calibrating firm. Offers receipt beyond the above Date and time shall not considered and liable for rejection.

Important Note:-

The firms those have so far not get registered under GST Act and not obtained GST Registration is strictly not allowed for participating against above mentioned AIIMS Bhopal's Notice Inviting Price Quotation, if they will submit their proposal without GST Registration, AIIMS Bhopal Authorities reserve the right for rejection of such proposals on account of “Non Registration Under GST Act-2017”.

Price Quotation Evaluation Process and acceptance of L-1 Prices:-

1. The received proposals shall be opened at 12.00 Hrs on 06.02.2018 in the concerned LPC Committee Chairman Office which was pre-constituted vide Office Order No. 13257 Dated 06.07.2015 at AIIMS Bhopal Hospital, Saket Nagar, Bhopal-462 020 (MP), India. If on the scheduled date of Price Quotation opening have declared closed public holiday, the proposal may be opened on next working day at 15:00 Hrs. If any Firm wants to be witness the opening of their Price Quotation, they may depute their representative for the same.
2. The Financial Quotation evaluation on the basis of Unit Rate inclusive of all Taxes (i.e. with GST) L-1 Price basis will be carried out and Successful L-1 Tenderer/Tenderers will be declared accordingly.

IMPORTANT TERMS & CONDITIONS:-

1. **Literature/Catalogue/Quality Certification (if any) must enclosed with Price Quotation:** Literature/Catalogue/Quality Certification like ISO/CE(European)/ USFDA/ GMP/WHO/BIS/ ISI/NABL **Accreditation Certificate for Calibration is must for Calibration of Micropipettes Job Work** quoted must be submitted along with the quotation, failing which, quotation will not be considered and will be summarily rejected.
2. **Technical Specifications, Make & Brand:** is required to be clearly mentioned by the interested Calibrating Agency in their Price Quotation.
3. **Price Quotation submission:** The price Quotation must be submitted in the name of "Director, AIIMS Bhopal, Saket Nagar, Bhopal" on the Letter Head of the Firm which should contain valid PAN, TIN & GST Registration number clearly otherwise it will not be considered.
4. **Price Basis & applicable Tax claim:** Price should be quoted by interested Tenderer is inclusive of all up to F.O.R. AIIMS Bhopal basis. Vendor should clearly mention the Rate of applicable GST Tax separately, if firm will not mentioned, the Taxes clearly on their Price Quotation, AIIMS Bhopal assume that the price quoted is inclusive of all and no extra amount in later stage shall be paid by AIIMS Bhopal on account of Taxes. The applicable GST/Taxes if any shall be deducted by AIIMS Bhopal from the Calibrating Agency Bill/Invoices and deposit to the concerned Statutory Body as per prevailing applicable rules and regulations. The details of AIIMS Bhopal GST Registration is given at **Annexure-IV**.
5. **Rate Validity Period & Repeat Order:** Financial quotation to be submitted as per pipettes basis shown in Annexure-I for 6 monthly by calibration over a period of 3 years from date of issues of PO. The number of pipettes calibrated may increases by 10 nos over a period of 3 years for which the vendor shall not charges extra.
6. **Items supplied should be as per approved Technical Specifications/Sample:** The store should be supplied strictly in accordance with the supply order and with the approved specification/ samples (if applicable).
7. **Calibration job completion period:** The NABL Accredited Calibration Agency is liable for completion of entire calibration work of Micropipette as per the schedule of items given for calibration by Department of Microbiology, AIIMS Bhopal in the staggered manner in 2-4 Lots, so that the work of Laboratory may not get affected against this Job Work order shall be completed within 15 days of receipt of the Job Order, the firms willing to comply this time line only be participate against this price Enquiry Notice under GFR-2017, Rule-155.

8. **Penalty/LD on delayed Job Completion:-** The Job delivery against this order shall be completed within 21 days of receipt of the Job Order. If any Calibrating Agency will complete the Calibration of indicated quantity of Micropipettes after the stipulated Date of Job completion to AIIMS Bhopal, the Penalty @0.50% per week (maximum upto 10%) shall be imposed and deducted from such Calibrating Agency's payment Claim against remaining delayed Items, those have not calibrated by the Calibrating Agency within stipulated Time period as per Job Order on its remaining Items value part (i.e. Penalty/LD not applicable on Tax part). A delay of more fourteen days will invite cancellation of order and blacklisting of such defaulter Agency for the participation in AIIMS Price Quotations/LTE/Open Tenders for period of 2 Years.
9. **Applicability of Terms and Conditions of NIPQ:-** Against this Price Enquiry, each of the participating Calibrating Agency will accept and adhere to all the Terms and Conditions floated through this NIPQ, no specific Terms and Conditions of any Bidder's beyond the same shall be entertained by AIIMS Bhopal. It is also requested to Calibrating Agencies, please do not mention any other specific term in their Price Quotation, only mention "Terms and Conditions : As per NIPQ of AIIMS Bhopal".
10. **Payments:** Payments shall be made against invoice/bills in triplicate clearly mentioning the Calibrating Agency GST Details, duly signed by authorized signatory along with copy of Calibration certificate. It shall be submitted to the dealing user department (i.e. Equipment Store at AIIMS Bhopal Hospital). The payments shall be released in considerable time after issue of Final Inspection and Acceptance Certificate in respect of successful calibration of Micropipettes by User Department Subject Expert Inspection committee of the AIIMS Bhopal. The Public Finance Management System (PFMS) implemented at AIIMS Bhopal, please furnish requested details with supporting document in the PFMS format given at Annexure-III, AIIMS Bhopal's Finance Department will allot an unique PMFS Code to Calibrating Agency and make payment through NEFT/RTGS accordingly for settlement of their payment claim against Supply.
11. **Right to Amendment /Acceptance /Rejection:** Director/Medical Superintendent, AIIMS Bhopal reserves the right to amend/accept/reject any offer against this Price Quotation Enquiry as per his discretion.
12. **Jurisdictions:** The Court of Bhopal shall alone have jurisdictions to decide any dispute arising out of or in respect of the contract.

UNDERTAKING

I/we Shri/Ms-----declare that I/We read the terms & Conditions and understood and hereby declare that the information submitted is true to the best of my/our knowledge. Any false information/fabrication will invite cancellation of the bid and action under relevant rules & regulations.

We hereby declare that, our quoted prices against this NIPQ are not higher than prices offered by us to any others Govt. Institutions/Other Institutions as per prevailing market prices and we are liable for passing of all the benefits of GST in terms of cost reduction on account of various tax factors to AIIMS Bhopal as per the provisions of GST Act 2017. If any time AIIMS Bhopal will get the information that we have supplied items on higher prices in comparison to other institutes on the basis of prevailing applicable prices, we are undertaking that, we are liable for refunding and depositing back such difference amount to AIIMS Bhopal from our side without any question.

We are also undertaking that the Department of Commerce or Ministry/any other Department has been not debarred/blacklisted our firm as per best of our knowledge, if any such debarment/blacklisting come to the notice of AIIMS Bhopal Authorities during execution of Supplies against this NIPQ, AIIMS Bhopal have right to reject our proposal and take appropriate action deemed fit against our firm as per prevailing applicable Rules & Regulations.

Name(s) & Signature of the Tenderer with rubber seal(s)

Date :

Schedule of Requirement

Notice Inviting Price Quotation Enquiry No.:AIIMSBPLHOSP-GFR2017RULE-155-2017-2018-034 Dtd: 25.01.2018

Details of required Calibration Job Work for Micropipettes:-

The Micropipettes are mechanical devices that require regular calibration services to maintain their accuracy and precision.

Accuracy in pipette measurement is necessary as any discrepancy in volumes dispensed can affect the reliability of patient reports.

For ensuring accuracy, AIIMS Bhopal inviting proposals from eligible National Accreditation Board for Testing and Calibration Laboratories (NABL) Agencies for calibration of Micropipettes in the Department of Microbiology.

| S. No. | Required Technical Specification for Calibration Job Work for Micropipettes | Qty. (in Nos) |
|--------|--|----------------|
| 1. | <ol style="list-style-type: none"> 1. Bidding Agencies must have NABL Certificate for Mechanical Calibration (C-0600), NABL Certificate for Thermal Calibration (C-1041) and NABL Certificate for Electro-Technical Calibration (C-1379) till 6 months after submission of their Bids. 2. Accredited agencies must provides services at par with international standards ISO/IEC-17025:2005. 3. Calibration frequency should be Six monthly. 4. Calibration certificates, with NABL Logo, must be provided for every micropipette for every round of calibration. 5. Instrument sticker must be pasted on the micropipette after calibration which should specify the current date of Calibration and the next due date of Calibration. 6. Traceability certificate, showing traceability to international standard, must be provided. 7. Vendors should collect the micropipettes from the Department of Microbiology, AIIMS Bhopal and after calibration delivery back to Department of Microbiology, AIIMS Bhopal, Saket Nagar, Bhopal. 8. The Calibration must be performed on a staggered basis, in 2-4 installments, so that the work in the Department of Microbiology Laboratory at AIIMS Bhopal does not get affected. 9. Calibration should be done in less than 5 days from the date of hand-over of the Micropipettes. 10. The Rates for Calibration must be quoted by the Calibrating Agency on a per Micropipette basis. 11. The List of Micropipettes with their Type requiring calibration appended below in Table No. 1. | 54 |

Table No. 1 : The following types of Micropipettes requiring calibration in Department of Microbiology is as under:-

| S.No. | Micropipette Type | Descriptions | Quantities |
|--|-------------------|---------------------|------------|
| 1 | Variable | 0.1 to 2.5 μ l | 2 |
| 2 | Variable | 0.5 to 10 μ l | 11 |
| 3 | Fixed | 10 μ l | 1 |
| 4 | Variable | 2 to 20 μ l | 2 |
| 5 | Multi Channel | 5-50 μ l | 4 |
| 6 | Multi Channel | 50 to 300 μ l | 4 |
| 7 | Variable | 10 to 100 μ l | 10 |
| 8 | Fixed | 100 μ l | 1 |
| 9 | Variable | 20 to 200 μ l | 4 |
| 10 | Variable | 100 to 1000 μ l | 13 |
| 11 | Fixed | 1000 μ l | 2 |
| Total Number of Micropipettes needed to be calibrated | | | 54 |
| Financial quotation to be submitted as per pipettes basis for 6 monthly by calibration over a period of 3 years from date of issues of PO. The number of pipettes calibrated may increases by 10 nos. over a period of 3 years for which the vendor shall not charges extra. | | | |

Please Note:- If the AIIMS Bhopal Technical Evaluation Committee (TEC) desired that the Calibration for Micropipettes items quoted by the participating Calibrating Agency needed to be demonstrated for its Technical Evaluation, the participating Calibrating Agencies is liable to demonstrate/explain all the technical details, list of calibrating tools for quoted calibration job by them physically to AIIMS Bhopal on the date, time and venue communicated by AIIMS Bhopal through email without fail, and the participating Agencies must explain the calibration methodology for required Micropipette items along with its Technical specifications details, Calibration Certification formats etc. before the TEC. The cost of demonstration of calibration scheme itself borne by the participating Calibrating Agency himself. If any of the participating Calibrating Agency is failed to demonstrate their methodology, Technical Details and Calibration Certification Authenticity for quoted items, their proposal is liable for rejection and their Offered prices may not be considered and they may declared "Technically Disqualified" on the ground of non demonstration/technical explanation for Calibration of requested Micropipette items to AIIMS Bhopal.

Annexure-II

FINANCIAL QUOTATION

Notice Inviting Price Quotation Enquiry No. : AIIMSBPLHOSP-GFR2017RULE-155-2017-2018-034 Dated: 25.01.2018

(Strictly in the format given below only sealed in the Financial Quotation Envelope)

Quotation Ref. No. of the Tenderer:..... Date..... GST Registration No.....

To,
The Director,
AIIMS Bhopal, Saket Nagar, Bhopal-462020 (MP)

Dear Sir,

I am submitting Price Quotation against your Notice Inviting Price Quotation Enquiry No. : AIIMSBPLHOSP-GFR2017RULE-155-2017-2018-034 Dated 25.01.2018 and offering rates for engaging NABL Accredited Calibration Agency for Calibration of Micropipettes in the Department of Microbiology as per the Technical details/specification asked in the Schedule of Requirement, Annexure-I as below:-

| S. No. | Name of the Job Work as per Technical Specification & Features as per Schedule of Requirement (Annexure-I) | HSN Code | Basic Unit Price per Piece (IN Rs) (A) | GST TAX (please mention applicable GST Rate (in %)) (B) | | | GST TAX (in Rs) (C) | Total Unit Price Inclusive of all Taxes & Expenditure up to FOR (D)= (A)+(C) (in Figure) | Total Unit Price inclusive of all Taxes & Expenditures up to FOR (in Words) |
|--------|--|----------|--|---|------|------|---------------------|--|---|
| | | | | SGST | CGST | IGST | | | |
| | Job Work for Calibration of following Micropipettes in the Department of Microbiology | | | | | | | | |
| 1 | Variable 0.1 to 2.5 µl | | | | | | | | |
| 2 | Variable 0.5 to 10 µl | | | | | | | | |
| 3 | Fixed 10 µl | | | | | | | | |
| 4 | Variable 2 to 20 µl | | | | | | | | |
| 5 | Multi Channel 5-50 µl | | | | | | | | |
| 6 | Multi Channel 50 to 300 µl | | | | | | | | |
| 7 | Variable 10 to 100 µl | | | | | | | | |
| 8 | Fixed 100 µl | | | | | | | | |
| 9 | Variable 20 to 200 µl | | | | | | | | |

| S. No. | Name of the Job Work as per Technical Specification & Features as per Schedule of Requirement (Annexure-I) | HSN Code | Basic Unit Price per Piece (IN Rs) (A) | GST TAX (please mention applicable GST Rate (in %)) (B) | | | GST TAX (in Rs) (C) | Total Unit Price Inclusive of all Taxes & Expenditure up to FOR (D)= (A)+(C) (in Figure) | Total Unit Price inclusive of all Taxes & Expenditures up to FOR (in Words) |
|--------|--|----------|--|---|------|------|---------------------|--|---|
| | | | | SGST | CGST | IGST | | | |
| 10 | Variable 100 to 1000 µl | | | | | | | | |
| 11 | Fixed 1000 µl | | | | | | | | |

Financial quotation to be submitted as per pipettes basis for 6 monthly by calibration over a period of 3 years from date of issues of PO. The number of pipettes calibrated may increases by 10 nos over a period of 3 years for which the vendor shall not charges extra.

- The Financial Quotation evaluation on the Unit Rate of Each of Micropipette Calibration price inclusive of GST Tax and Expenditure for Calibration of above mentioned each of item wise basis will be worked out and the L-1 Rate be determined accordingly and Successful L-1 Tenderer will be declared accordingly on L-1 Unit Price inclusive of all basis.
- The rates should be inclusive of GST Tax as shown above separately.
- The applicable GST Taxes shall be paid by AIIMS Bhopal as per Calibrating Agency's Bill and the responsibility for the deposition of the same to the concerned Statutory Bodies is lying with Calibrating Agency part as per prevailing GST Tax Rules and Regulations.
- Please note that the each of participating Calibrating Agency will accept and adhere to all the Terms and Conditions floated through this NIPQ, no specific Terms and Conditions of any Bidder's beyond the same shall be entertained by AIIMS Bhopal.
- The participating Calibrating Agency must submit their GST Registration details along with this NIPQ, if the any participating Calibrating Agency failed to submit the requested GST Registration details, the proposal may not be considered and declared "Disqualified" on account of not complying the Current Business Rules applicable in India w.e.f. from 1st July 2017.

Name(s) & Signature of the Bidder with Stamp/Seal

Name of the Firm

Authorized Signatory:Dated.....

Contact Details: Cell Nos.....Email Id :

Annexure-III

ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHOPAL
PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

PFMS UNIQUE CODE:

(The code will issued by AIIMS Bhopal's Finance Deptt, if Supply Order to be issued to your Firm)

VENDOR PFMS REGISTRATION FORM

| S. No. | Head Name | Details |
|--------|---|---------|
| 1 | Vendor Name | |
| 2 | Father/Husband/Owner Name | |
| 3 | Date of Birth | |
| 4 | PAN Number (a copy of PAN No. in the name of Firm must enclose) | |
| 5 | Aadhaar Number | |
| 6 | TAN Number | |
| 7 | GST/ TIN Number (a copy of GST/ TIN Registration Number in the name of Firm must enclose) | |
| 8 | Service Tax No. | |
| 9 | Address 1 | |
| 10 | Address 2 | |
| 11 | Address 3 | |
| 12 | City | |
| 13 | Country | |
| 14 | State | |
| 15 | District | |
| 16 | Pin Code | |
| 17 | Mobile No. | |
| 18 | Phone No. | |
| 19 | Email ID | |
| 20 | Bank Name | |
| 21 | IFSC Code | |
| 22 | Account Number (a copy of Cancelled Cheque must enclose) | |

Note: All above requested document's copies duly attested with this form must be enclosed by the Vendor

DATE :

PLACE:

VENDOR SIGNATURE WITH SEAL

Annexure-IV

AIIMS Bhopal GST Registration Details



Government of India And

Government of Madhya Pradesh

Form GST REG-25

Certificate of Provisional Registration

This is a Certificate of Provisional Registration issued under the provisions of the Act.

| | | |
|------|---|---|
| 1. | GSTIN | 23AACAA6087 A1Z9 |
| 2. | PAN | AACAA6087 A |
| 3. | Legal Name | ALL INDIA INSTITUTE OF MEDICAL SCIENCES |
| 4. | Trade Name | ALL INDIA INSTITUTE OF MEDICAL SCIENCES |
| 5. | Registration Details under Existing Law | |
| | Act | Registration Number |
| (a) | Service Tax Registration Number | AACAA6087 ASD |
| Date | 26/06/2017 | |

* * * * *