

**Application Form for obtaining letter of recommendation from Dean (Academics)**

**To,**

**The Dean (Academics)**

**AIIMS, Bhopal**

**Respected Sir / Madam,**

I wish to have a recommendation letter from your kind self for the purpose of ..... (specify the purpose and enclose the supporting document).

I am enclosing herewith the duly filled information sheet required for this purpose. Kindly issue me Dean's recommendation letter.

**Name of the Student with signature and date**

## Information Sheet

1. **Name of the student:**
2. **Name of course:**
3. **Enrolment number**
4. **Date of enrollment:**
5. **Academic Performance:**

% Marks obtained in	Attempts
1 <sup>st</sup> Year	
2 <sup>nd</sup> Year	
3 <sup>rd</sup> Year	

6. **Clinical performances:**

**5.1: Clinics' postings:**

Name of the Department	Date of commencement	Date of Completion	Assessment HoD from the Dept.

**5.2: Internship commenced on (if applicable):**

Postings details Department	Date of commencement	Completion	Assessment HoD from the Dept.

7. **Research activities participation:**

Research involvement (to be countersigned by the concerned faculty or Dean Research in case of the student being the PI)

8. **Extracurricular curricular activities** (Please enclose certificate of Prize / Award / Participation):

- a. In Quiz, Conferences, Workshops:
- b. In Sports:
- c. Literary events:
- d. Any other:

9. **Any other relevant information which the student wants to convey:**

10. **Any disciplinary actions taken against during period of course:**

**Signature of the student with date:**