



**AIIMS/Bhopal /Deputation Basis/2016/05**

**Date: 20/04/2016**

Applications are invited in the prescribed proforma from suitable candidate for filling up following Group 'A' and 'B' posts on DEPUTATION BASIS in All India Institute of Medical Sciences, Bhopal. The essential qualification experience etc. required for applying for these posts are as under:-

<b>Sr. No.</b>	<b>Name of the post</b>	<b>Group</b>	<b>Pay Band/Grade Pay/Pay Scale</b>	<b>No. of Posts</b>
1	Chief Nursing Officer	A	Rs.15600-39100+GP 7600/-	1
2	Librarian Selection Grade (Senior Librarian)	A	Rs.15600-39100+GP 6600/-	1
3	Executive Engineer (AC&R)	A	Rs.15600-39100+GP 6600/-	1
4	Executive Engineer (Civil)	A	Rs. 15600-39100+GP 6600/-	1
5	Executive Engineer (Electrical)	A	Rs. 15600-39100+GP 6600/-	1
6	Deputy Chief Security Officer	A	Rs.15600-39100+GP 6600/-	1
7	Assistant Controller Of Examination	A	Rs.15600-39100+GP 6600/-	1
8	Chief Dietician	A	Rs.15600-39100+GP 6600/-	1
9	Chief Medical Social Service Officer	A	Rs.15600-39100+GP 6600/-	1
10	Sr. Procurement cum Stores Officer	A	Rs.15600-39100+GP 6600/-	1
11	Stores Officer	A	Rs.15600-39100+GP 5400/-	2
12	Security Officer	A	Rs.15600-39100+GP 5400/-	1
13	Accounts Officer	A	Rs. 15600-39100+GP 5400/-	2
14	Librarian Grade I (Documentalist)	B	Rs.9300+34800+GP 4600/-	1
15	Sr. Sanitation Officer	B	Rs.9300-34800+GP. 4600/-	1
16	Assistant Stores Officers	B	Rs.9300-34800 +GP 4600	2
17	Sanitation Officer	B	Rs.9300-34800+GP. 4200/-	3
<b>Total Posts</b>				<b>22</b>

S. No.	Name of the Post, Pay-band & Grade Pay and Essential Eligibility conditions.
1.	<p><b>Chief Nursing Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs. 7600</p> <p><b>Essential:</b> Officers of the State/ Central Government or Statutory/ Autonomous Bodies:</p> <ul style="list-style-type: none"> <li>i. holding analogous posts or</li> <li>ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 6600/- or</li> <li>iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-.</li> </ul>
2.	<p><b>Librarian Selection Grade (Senior Librarian)</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <ul style="list-style-type: none"> <li>i. holding analogous posts on regular basis , or</li> <li>ii. with at least 5 years regular service in the grade pay of Rs. 5400/- in the relevant field, or</li> <li>iii. with at least 6 years regular service in the grade pay of Rs. 4800/- in the relevant field, or</li> <li>iv. with at least 7 years regular service in the grade pay of Rs. 4600/- in the relevant field</li> </ul>
3.	<p><b>Executive Engineer (AC &amp;R)</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/Union Territories Engineering Services, and other Engineering Departments of the Central/State/PSU/Statutory/Autonomous Bodies working holding analogous post, or in PB-3 GP 5400 with 5 years of regular service in the grade, or in PB-2 GP 4600 with 7 years of regular service in the grade.</p>

<p><b>4.</b></p>	<p><b>Executive Engineer (Civil)</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis , or ii. Assistant Engineer (Civil) with 5 years regular service in the grade pay of Rs. 5400/- , or iii. Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600.</p>
<p><b>5.</b></p>	<p><b>Executive Engineer (Electrical)</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis, or ii. Assistant Engineer (Electric) with 5 years regular service in the grade pay of Rs. 5400/-, or iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600.</p>
<p><b>6.</b></p>	<p><b>Deputy Chief Security Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 5 years regular service in a post in PB 3 (15600-39100), GP 5400 or above, preferably having experience connected with security, handling agitations strikes of employees.</li> </ol>

<p><b>7.</b></p>	<p><b>Assistant Controller Of Examination</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, <b>or</b> at least 5 years of regular service in the post in the PB 3, with Grade Pay of Rs. 5400 or higher.</p>
<p><b>8.</b></p>	<p><b>Chief Dietician</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Health Care Organizations: holding analogous posts on regular basis, or with 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in the Grade Pay of Rs. 5400/-, or with 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/-.</p>
<p><b>9.</b></p>	<p><b>Chief Medical Social Service Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Employees of the Central / State / Union Territory Governments / Universities / Statutory / Autonomous Bodies / Public Sector Undertakings / Research &amp; Development Organizations</p> <p>(a)</p> <p>(i) Holding analogous posts on regular basis or</p> <p>(ii) With 5 years of regular service in the post in Grade Pay of Rs.5400 and</p> <p>(b) Possessing the following qualifications and experience:</p> <p>(i) Essential: M.A. in Social Work / MSW from a recognized institute / university and not less than 12 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes.</p>

<p><b>10.</b></p>	<p><b>Senior Procurement –cum-Stores Officer</b></p> <p><b>Group ‘A’</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.6600/-</p> <p><b>Essential:</b> Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years’ experience as a Stores officer on regular basis</p>
<p><b>11.</b></p>	<p><b>Stores Officer</b></p> <p><b>Group ‘A’</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.5400/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Autonomous Bodies or Research and Development Organizations</p> <ul style="list-style-type: none"> <li>i. holding analogous posts on regular basis , or</li> <li>ii. with 2 years regular service in the grade pay of Rs. 4800/- or</li> <li>iii. with 3 years regular service in the grade pay of Rs. 4600/-</li> </ul> <p>and having educational qualifications and experience as under:</p> <ul style="list-style-type: none"> <li>(i) Degree from a recognized University/Institution;</li> <li>(ii) Post-graduate degree/Diploma in Material Management from a recognized University/Institution; or</li> <li>(iii) Bachelor’s Degree in Material management from a recognized University/ Institution and 3years' experience in store handling (preferably medical stores).</li> </ul>
<p><b>12.</b></p>	<p><b>Security Officer</b></p> <p><b>Group ‘A’</b></p> <p><b>Pay Band – 3</b> Rs.15600-39100 with Grade Pay of Rs.5400/-</p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>1. Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/GP 4600 or above, preferably having experience connected with security, handling agitations strikes of employees.</li> </ul>

<p><b>13.</b></p>	<p><b>Accounts Officer</b></p> <p><b>Group 'A'</b></p> <p><b>Pay Band - 3</b> Rs.15600-39100 with Grade Pay of Rs.5400/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <ul style="list-style-type: none"> <li>i. holding analogous posts on regular basis, or</li> <li>ii. With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively.</li> </ul>
<p><b>14.</b></p>	<p><b>Librarian Grade I (Documentalist)</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band - 2</b> Rs.9300-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b> Officers under the Central /State /U.T. Governments/Universities/Statutory/ Autonomous Bodies or Research and Development Organizations</p> <ul style="list-style-type: none"> <li>i. holding analogous posts on regular basis, or</li> <li>ii. with 3 years regular service in the grade pay of Rs. 4200/- in the relevant field, and</li> <li>iii. Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute, or B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute, and</li> <li>iv. 5 years' experience in a library of repute.</li> <li>v. Ability to use computers- Hands on experience in office applications, spread sheets and presentations.</li> </ul> <p><b>Desirable:</b> Diploma in Computer Application from a recognized University or Institute.</p>
<p><b>15.</b></p>	<p><b>Senior Sanitation Officer</b></p> <p><b>Group 'B'</b></p> <p><b>Pay Band - 2</b> Rs. 3900-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b> Officers working in 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings:</p> <ul style="list-style-type: none"> <li>i. Holding analogous posts on regular basis; or</li> <li>ii. Holding a post in the grade pay of Rs.4200/- with 5 years of regular service in the grade.</li> </ul>

<b>16.</b>	<p><b>Assistant Stores Officer</b></p> <p><b>Group ‘B’</b></p> <p><b>Pay Band – 2</b> Rs. 3900-34800 with Grade Pay of Rs.4600/-</p> <p><b>Essential:</b> Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis , or with 5 years regular service in the grade pay of Rs. 4200/-.</p>
<b>17.</b>	<p><b>Sanitation Officer</b></p> <p><b>Group ‘B’</b></p> <p><b>Pay Band – 2</b> Rs. 9300-34800 with Grade Pay of Rs.4200/-</p> <p><b>Essential:</b> Officers of the 200 bedded Hospital of Central/ State/ U.T. Governments or Central Autonomous/ Statutory/ Local Self Government Bodies or Public Sector undertakings: i. Holding analogous posts on regular basis; or ii. Holding a post in the grade pay of Rs.2800/-with 6 years of regular service in the grade.</p>

**Note:**

\* The number of posts is tentative and is liable to change based on the Institute’s requirements.

\*\*Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.

\*\*\* The period of deputation shall not ordinarily exceed 3 years.

The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the Deputy Director (Admin), All India Institute of Medical Sciences, Saket Nagar, Bhopal-462020, M.P. so as to reach by **20/06/2016 by 5:00 PM** by Speed Post/Registered Post.

The envelope containing the application(s) should be super-scribed **“Application for the Post of ..... on Deputation basis.”** While forwarding their applications, it may be ensured that the particulars of the

candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

**Director  
AIIMS, Bhopal**



**Application for the post of ..... (on deputation basis) at AIIMS, Bhopal**

1.	Name and address in BLOCK letters	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin-left: auto; margin-right: 0;">                     Affix here recent passport size photograph                 </div> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>								
2.	Father's Name									
3.	Date of Birth (in Christian era)									
4.	Date of retirement under Central/State Government Rules									
5.	Educational Qualification	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">i)</td> <td style="width: 95%;"></td> </tr> <tr> <td style="text-align: center;">ii)</td> <td></td> </tr> <tr> <td style="text-align: center;">iii)</td> <td></td> </tr> <tr> <td style="text-align: center;">iv)</td> <td></td> </tr> </table>	i)		ii)		iii)		iv)	
i)										
ii)										
iii)										
iv)										
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).									
	Required	Possessed by the Applicant								
<b>Essential</b>										

	<b>Desirable</b>				
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post				
8.	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Inst./Organization	Post Held.		Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From	To		
9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)				
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong				
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University				
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.				
13.	Total emoluments per month now drawn.				
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space				

	is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Nos.	1) Office
		2) Residence
		3) Mobile
		4) E-mail address
17.	If selected, specify the minimum required joining time	
<i>Signature of the Candidate</i>		Candidate's Address:
Date:		
Countersigned:		
<hr/> [Employer/Authorized Officer]		