



All India Institute of Medical Sciences (AIIMS)
Saket Nagar, Bhopal 462020

ADVERTISEMENT FOR THE POST OF FIELD ASSISTANT

Online applications are invited for the post of field assistants to be appointed in Madhya Pradesh National Health Mission (MP-NHM) funded research project titled “**A study on under-reporting of deliveries and maternal deaths in Madhya Pradesh**” sanctioned to Dr Surya Bali.

Details of the post:

| Name of the post | Number required | Consolidated and fixed honorarium | Tenure |
|------------------|-----------------|-----------------------------------|---------------|
| Field Assistants | Ten | 15000/- | 3 months only |

Responsibilities:

- Travels to field sites to collect and record data and/or samples as appropriate to the specific objectives of the project.
- Academic and/or work experience related to the field of research, as defined by the project investigator/project consultant.
- Develops or assists in the development of interview schedules; contacts potential subjects to introduce and explain study objectives and protocol, and to arrange interviews.
- Experience with specialized software or datasets, as required by the Project consultant.
- Able to conduct and records face-to-face and interviews with subjects, in accordance with predetermined interview protocol, data collection procedures, and documentation standards.
- Prepare weekly and monthly plan for field visit in consultation with Project Consultant.

Essential Skills Required:

- Excellent command over the language - written and oral (preferably Hindi).
- Good knowledge of qualitative and quantitative research.
- Data analysis and interpretation skills.
- Computer management skills.

Educational Qualifications:

- A minimum qualification is Master of Social Science/ Master of Social Work from recognised University.

- Technical education in computer management will be preferred, as one would require to work with database software like MS office, Excel.
- Prior work experience in the field of Maternal and Child Health.

Requirement:

- Preference would be given to candidates who are permanent residents of **Shajapur, Rewa, Morena, Betul, Panna, Vidisha, Hoshangabad, Datia, Jhabua, Mandla.**
- Selected candidates are expected to arrange their **own accommodation** in respected district headquarters.
- The candidates should have a **two wheeler** as only POL for travel would be provided to them.

Interested candidates should send their curriculum vitae in the prescribed format to Dr. Surya Bali, Associate professor, Department of community and family medicine, AIIMS, Saket Nagar, Bhopal on the e-mail: pcsb.aiims@gmail.com. Application will be accepted 7 March 2015.

Shortlisted candidates will be called for written exam/interview, which will held on 9 March 2015 at department of community and family medicine, AIIMS Bhopal.

TA/DA will not be paid to the candidates for appearing in the interview.

Dr Surya Bali

Principal investigator

Department of community and family medicine

AIIMS Bhopal.

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Format for Submitting Curriculum Vitae

1. Name:
2. Father's Name..... Mother's Name.....
3. Date of Birth..... Gender.....
4. Address.....
City..... PIN Code.....
5. Phone number..... Mobile Number.....
6. E-mail.....
7. Educational qualification (starting from most recent)

| S. no | Course/ Degree Name | Subjects | Award Year | School/ college name | Board/ University | % of marks/ Grade |
|-------|------------------------|----------|------------|-------------------------|----------------------|-------------------------|
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8. Technical Skills

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9. Work experience (add extra sheets if necessary)

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