OFFICE ORDER

Ref: Advertisement No: AIIMS/Bhopal/RVL/2016/02 dated 31-03-2016

I. Following is the schedule of selection process for the candidates who have applied for the various posts of at AIIMS Bhopal Regional Virology Laboratory vide above referred advertisement.

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Name of the Post</th>
<th>Date of examination</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Data Entry Operator</td>
<td>07-08-2016</td>
<td>8:30-10:00 am</td>
</tr>
<tr>
<td>2.</td>
<td>Multitask Worker</td>
<td>14-08-2016</td>
<td>8:30-10:00 am</td>
</tr>
</tbody>
</table>

The candidates shall report at 8:00 am on the day of examination and will not be allowed to enter examination hall after 8:30 am. The rules of the written examination are written in the admit card and is to be complied with strictly, failing which the candidates will not be allowed to appear in the exam.

II. The merit list will be prepared on the basis of marks obtained in the written examination. Candidates declared successful will be called for joining on the basis of merit list. The institute reserves the right to restrict the number of selected candidates for joining as per the need. For the post of Data Entry Operator, the candidates will be called on the basis of merit list of written examination to appear typing proficiency test to verify their eligibility for the post as per the essential qualification.

III. Candidates on receiving intimation for joining shall report for document verification with the original & two sets of self-attested photocopies of following documents:

1. Original admit card bearing the seal of the AIIMS Bhopal affixed on the Photograph at the time of written examinations.
3. Marks cards of eligibility qualification.
4. Degree certificates of eligibility qualification.
5. Statutory council registration certificate (if applicable).
6. Experience certificates.
7. Category certificates in prescribed format in case of candidates claiming post under reserved categories viz. OBC/SC/ST/OPH category.
8. Duly signed hard copy of the application submitted on-line.
9. Two photographs.
10. Any other document in support of the candidature.

Candidates shall note that permission to appear in the written examination does not determine/approve the eligibility of the candidate for the post. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he / she does not fulfil essential eligibility criteria. No TA/DA will be paid for appearing in the written examination.

Prof. (Dr) Nitin M Nagarkar
Director

Copy to:
1. Deputy Director, Financial Advisor, Administrative officer
2. Mr. Nitesh Tiwari of TSG to display the information on AIIMS Bhopal website, make the downloadable admit cards available on the website send sms / email intimation to applicants with appropriate content.